



Cyngor Cymuned Blaenhonddan

Rowland Lanchbury
Clerc y Cyngor / Clerk to the Council
Canolfan Gymuned Llangatwg / Cadoxton Community Centre
Heol Cwmbach / Cwmbach Road
Llangatwg / Cadoxton
CASTELL NEDD / NEATH
SA10 8AR

Ffôn / Tel - 01639 632436
Symudol / Mobile - 07873 129744
e-bost / e-mail - clerk@blaenhonddan-wcc.gov.uk

12 May 2026

To all Members of the Public and Press, you are hereby invited to attend the

ANNUAL MEETING

and

MONTHLY MEETING OF THE COUNCIL

Annual Meeting commencing at 6.00 pm

Monthly Meeting commencing
as soon as possible thereafter

To be held at
Cadoxton Community Centre
and Online

on

Monday 18 May 2026

Rowland Lanchbury

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

**Members of the Public and Press who wish to attend the meeting online MUST
inform the Clerk in writing by 12 Noon on Friday 15 May 2026**

Agenda attached overleaf

AGENDA : ANNUAL MEETING

- 1 To appoint a Chair for 2026/27, and receive the Chair's Declaration of Acceptance of Office or, if not received, to declare when it shall be received.
 - 2 To receive declarations of interest from Members.
 - 3 To receive apologies for absence.
 - 4 To appoint a Vice-Chair for 2026/27 and receive the Vice-Chair's Declaration of Acceptance of Office or, if not received, to declare when it shall be received.
 - 5 To adopt the Members Code of Conduct.
 - 6 To consider the need for the following Committees and, where appropriate, to elect Members to Committees –
 - Resources Committee
 - Environment Committee
 - Festivals Committee
 - Staffing Committee
 - Appeals Committee
 - 7 To elect Members to represent the Council on external bodies –
 - Neath Port Talbot CBC/Community Councils Liaison Committee
 - One Voice Wales Neath Port Talbot Area Committee
 - School Governing Bodies
 - 8 To consider the Income and Expenditure Report and Bank Reconciliation for 2025/26 and any issues arising therefrom.
 - 9 To consider the Draft Annual Investment Strategy for 2026/27
 - 10 To consider adoption of the following –
 - Standing Orders
 - Financial Regulations
 - Health and Safety Policy
 - Freedom of Information Scheme
 - Risk Management Plan and Risk Assessment Schedule
 - 11 To consider the Draft Annual Report 2026
 - 12 To agree meetings of Council that will consider applications for financial assistance, and discuss policy for awarding grants
 - 13 To consider financial management arrangements in 2026/27
 - 14 To receive the Clerk's Report on Member Remuneration in 2026/27
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AGENDA : MONTHLY MEETING OF COUNCIL

- 1 To receive apologies for absence
- 2 To receive Declarations of Interest from Members.
- 3 To consider matters raised by members of the public and to be reported upon by the Clerk at the next meeting, where appropriate, in accordance with Council's policy thereon
- 4 To confirm the Minutes of the Monthly Meeting of Council held on the 20 April 2026 as a correct record thereof.
- 5 Matters arising from the Minutes.
- 6 To receive the Clerk's Report on Financial Transactions in May 2026.
- 7 To receive the Clerk's Report on Planning Applications in May 2026.
- 8 To receive the Clerk's Report on Community Centre Management
- 9 To receive any reports relating to Police Matters within the community
- 10 To receive reports from Members in relation to the following Outside Bodies -
 - NPT CBC Liaison Forum
 - One Voice Wales
 - School Governing Bodies
- 11 To consider the Internal Auditor's Report, the Annual Return and Annual Governance Statement in respect of the 2025-26 Accounts
- 12 To receive the Clerk's Progress Report on the following Capital Programme Schemes –
 - Drainage Issues at Cadoxton Park
 - Drainage Issues at Cilfrew Community Centre
 - Ramp to Playing Field area at Waunceirch District Park
 - Cilfrew Community Centre Kitchen and Flooring
- 13 To receive the Clerk's Report on Actions arising from Water Risk Assessments undertaken at the Council's Community Centres
- 14 To consider a proposed Traffic Regulation Order in the vicinity of Waunceirch Primary School
- 15 To consider possibilities in respect of the redundant playground at Waunceirch District Park
- 16 *To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following three items by virtue of the nature of the business to be transacted.*
- 17 To discuss any Matters Arising from the Minutes (Item 4) of a confidential nature.
- 18 To consider any reports relating to Health and Safety
- 19 To Receive the Clerk's Report on a Payroll Issue
- 20 To receive the Clerk's Report on Correspondence



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10 June 2026

**To Members of Council you are hereby summoned to attend the
MONTHLY MEETING of the Council**

**To be held at Cadoxton Community Centre
and as a VIRTUAL MEETING ONLINE
on Monday 15 June 2026 at 6.30 pm**

Rowland Lanchbury

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

**Members who wish to attend the meeting online MUST inform the Clerk in writing
by
12 Noon on Friday 12 June 2026**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To consider matters raised by members of the public and to be reported upon by the Clerk at the next meeting, where appropriate, in accordance with Council's policy thereon
- 4 To confirm the Minutes of the Annual Monthly Meeting of Council held on 18 May 2026 (copy attached)
- 5 To confirm the Minutes of the Monthly Meeting of Council held on 18 May 2026 (copy attached)
- 6 Matters Arising from the Minutes
- 7 To receive the Clerk's Report on Financial Transactions in June 2026 (copy attached)

- 8 To receive the Clerk's Report on Planning Applications in June 2026 (copy attached)
- 9 To receive the Clerk's Report on Community Centre Management
- 10 To receive any reports relating to Police Matters within the community
- 11 To receive reports from Members in relation to the following Outside Bodies
 - NPT CBC Liaison Forum
 - One Voice Wales
 - School Governing Bodies
- 12 To receive the Clerk's Report on the External Audit of the Council's 2024-25 Accounts
- 13 To receive the Clerk's Report on a Casual Vacancy and consider any actions arising therefrom
- 12 To receive the Clerk's Progress Report on the following Capital Programme Schemes –
 - Drainage Issues at Cadoxton Park
 - Drainage Issues at Cilfrew Community Centre
 - Ramp to Playing Field area at Waunceirch District Park
 - Cilfrew Community Centre Kitchen and Flooring
 - Other Potential Schemes
- 15 To receive the Clerk's Report on Historic Invoices (copy attached)
- 16 To consider Renewal of the Lease of Caewern Community Centre

- 17 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following four Items by virtue of the nature of the business to be transacted.

- 18 To discuss any Matters Arising from the Minutes (Items 4 and 5) of a confidential nature.
- 19 To consider any reports relating to Health and Safety
- 20 To receive the Clerk's Report on a Proposed Meeting of the Staffing Committee
- 21 To consider the Implications of an Increase in Mileage Allowances

- 22 To receive the Clerk's Report on Correspondence (copy attached).