

**These are DRAFT Minutes and may be amended when presented to the next meeting of Council for approval**

## **Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council**

Minutes of the Monthly Meeting of Council held at Cadoxton Community Centre on Monday 18 May 2026 at 6.50 pm

Presiding Councillor J Betts  
Present Councillors W Griffiths, J Hale, C Lewis, A M Broom, G Morgan, G T Morgan, C Williams, J Griffiths, A Burton, C Parry, N Brown, J Hutchings, L Rabaiotti Jones  
Apologies Councillors R Lewis, H Harry

### **6054 Declarations of Interest**

Councillors W Griffiths, C Williams and J Hale declared an interest in Item 14 on the agenda in view of their respective roles as Members of NPT CBC.

### **6055 Matters Raised by Members of the Public**

There were no members of the public present.

### **6056 Minutes of the Monthly Meeting held on 20 April 2026**

RESOLVED that the Minutes of the Monthly Meeting of Council held on 20 April 2026 be confirmed as a correct record.

### **6057 Matters Arising**

- Further to Minute 6026, the Clerk advised that Voucher DD10178 should have been recorded as an electricity payment of £61.88 at Owain Glyndwr Community Centre. RESOLVED noted.
- Further to Minute 6033, the Clerk advised that reference to drainage issues at a community centre should have referred to Cilfrew Community Centre. RESOLVED noted.
- Further to Minute 6035 relating to Cadoxton Park, the Clerk advised that the Minute should refer to Councillor P Rogers and provided an update whereby Council was invited to make a small financial contribution to the proposal. RESOLVED that the Council make a contribution of £3,200.00 as this would secure the release of the significant external funds indicated, and allow support for a second project from those funds, and that the proposal be implemented as outlined.

### **6058 Financial Transactions – May 2026**

RESOLVED that the Clerk's report on payments and transfer of funds in May 2026 be approved.

**6059 Planning Applications – May 2026**

RESOLVED no objection to the following applications –

P2026/0185	C/use of 1 Guesthouse to Dwelling	Cwmbach Cottages, Cwmbach Road Cadoxton
P2026/0215	Construction of Replacement Garage	186 Main Road Bryncoch
P2026/0276	Extension	4 Redwood Close Bryncoch

RESOLVED no objection to the following application, subject to the views of the NPT CBC arboricultural officer -

P2026/0273	Work to TPO Tree	8 Hazel Tree Court Bryncoch
------------	------------------	-----------------------------

RESOLVED no observations on the following application as it is a technical determination for NPT CBC following the granting of consent –

P2026/0277	Details Condition 14 – Scheme for Treatment/ Disposal of Soils	Caewern House Dwr y Felin Road Caewern
------------	--	--

**6060 Community Centre Management**

There were no reports on Community Centre Management.

**6061 Police Matters**

Members reported a number of issues within the community that were being looked into as follows –

- Use of the pedestrian footbridge near Neath College by bikes
- Scrambler bikes using footpaths in Aberdulais
- Motorbikes entering the Waunceirch Playing Field
- Teenagers sitting in the public highways between Bryncoch and Dyffryn.

RESOLVED that the reports be noted and that all Members ensure that incidents are reported to 101 so that a record is maintained by the Police.

**6062 Reports from Outside Bodies**

RESOLVED that the following be noted -

- There were no reports from the NPT CBC Liaison Forum.
- There were no reports from One Voice Wales
- There were no reports from Governing Body representatives.

Further RESOLVED that the Clerk’s report of an information gathering meeting between NPT CBC officers and Clerks regarding the NPT CBC Liaison Forum be noted, and that future developments be awaited.

**6063 Accounts 2025/26**

- The Clerk outlined the conclusions of the Final Internal Audit Report on the 2025/26 Accounts. RESOLVED noted.
- The 2025/26 Annual Return was summarised for Members with reference to the Income and Expenditure Report and Bank Reconciliation previously reported at the Annual Meeting (Minute 6047 refers). RESOLVED that the Annual Return be approved for submission for external audit.
- The 2025/26 Annual Governance Statement was summarised for Members' consideration. RESOLVED that the Annual Governance Statement be approved for submission for external audit.
- RESOLVED that the Chair and Responsible Financial officer be authorised to sign the Annual Return and that the relevant documents be submitted for external audit.

#### **6064 Capital Programme Schemes**

The Clerk submitted progress reports on capital programme schemes as follows

-

- RESOLVED noted that a meeting to discuss drainage issues outside Cadoxton Park with NPT CBC had been requested
- Further to the professional report on drainage issues at Cilfrew Community Centre, an assessment of proposed works and additional investigations had been received, along with a quotation for partial remedial works. RESOLVED that in view of their previous involvement with the issues, Council appoint Swansea Drains (Metro Rod) to undertake the necessary work at the cost made known to Members.
- RESOLVED noted that there was currently no progress on the proposed design for a ramp up to Waunceirch Playing Fields.
- RESOLVED noted that the kitchen works have commenced at Cilfrew CC and further RESOLVED that the Clerk be authorised to accept a quotation for flooring in the kitchen and toilets so that the work can be completed as soon as possible.

#### **6065 Water Management**

The Clerk referred to the Water Risk Assessments recently undertaken at the Council's Community Centres, indicated that he was waiting for a Written Scheme of Control for each Centre, but that a quote for remedial works to the showers at Cilfrew Community Centre had been received. Members considered the cost involved and the implications of not undertaking the work. RESOLVED that MSS Water be engaged to complete the work specified at the cost reported to Council.

(Councillors W Griffiths, J Hale and C Williams declared an interest in the following item and took no part in the voting thereon)

#### **6066 Proposed Traffic Regulation Order, Dwr y Felin Road Waunceirch**

The Clerk referred to a consultation received from NPT CBC regarding a proposed Traffic Regulation Order in the vicinity of Waunceirch Primary School. He outlined the implications of the Order and confirmed that it was proposed on

highway safety grounds. Members were reminded that there had been no resolution or response from NPT CBC to the Council's representations on the need for comprehensive parking arrangements to serve the school, and the likely implications for the Council's car park serving the Waunceirch Playing Fields. RESOLVED that, in view of the highway safety reasons for the proposals, Council offer no objection to the Traffic Regulation Order, but that the Clerk write separately to the respective parties regarding the long term need to address school generated traffic.

**6067 Redundant Playground at Waunceirch District Park**

Councillor J Hale referred to the availability of funding that could be used to undertake a redevelopment of the redundant playground at the Waunceirch District Park, and referred to the possibility of developing a sensory garden with seating as part of a wider development. The Clerk advised that it would be sensible to develop the concept in the first instance with a view to consultation on the proposal. RESOLVED that Councillor Hale engage further with the Clerk to establish what support could be identified and report back to Council in due course.

**6068 Public and Press**

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following three items, by virtue of the nature of the business to be transacted.

**6069 Matters Arising from Exempt Items**

There were no matters arising.

**6070 Health and Safety**

There were no reports for submission to Council. RESOLVED noted.

**6071 Payroll Issue**

The Clerk drew Council's attention to a recently discovered payroll issue that extended back to 2019 with regard to one employee, and indicated that he had been in touch with the necessary authorities regarding its resolution. He confirmed what needed to be done and the cost to both Council and the employee concerned. Members agreed that Council had to resolve the situation and RESOLVED that the Clerk take the necessary steps to meet the obligations and the cost involved.

**6072 Correspondence**

There were no items of correspondence

The meeting ended at 8.15 pm

Signed

Dated 15 June 2026

---