



**Cyngor Cymuned Blaenhonddan**

Rowland Lanchbury  
Clerc y Cyngor / Clerk to the Council  
Canolfan Gymuned Llangatwg / Cadoxton Community Centre  
Heol Cwmbach / Cwmbach Road  
Llangatwg / Cadoxton  
CASTELL NEDD / NEATH  
SA10 8AR

Ffôn / Tel - 01639 632436  
Symudol / Mobile - 07873 129744  
e-bost / e-mail - clerk@blaenhonddan-wcc.gov.uk

**12 May 2025**

**To Members of the Public and Press, you are hereby invited to attend the**

**ANNUAL MEETING**

**and**

**MONTHLY MEETING OF THE COUNCIL**

**Annual Meeting commencing at 6.00 pm**

**Monthly Meeting commencing  
as soon as possible thereafter**

**To be held at  
Cadoxton Community Centre  
and Online**

**on**

**Monday 19 May 2025**

*Rowland Lanchbury*

**ROWLAND LANCHBURY  
CLERK TO THE COUNCIL**

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**Members of the Public and Press who wish to attend the meeting online MUST  
inform the Clerk in writing by 12 Noon on Friday 16 May 2025**

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Agenda attached overleaf

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## **AGENDA : ANNUAL MEETING**

- 1 To receive apologies for absence.
  - 2 To receive declarations of interest from Members.
  - 3 To appoint a Chair for 2025/26, and receive the Chair's Declaration of Acceptance of Office or, if not received, to declare when it shall be received.
  - 4 To appoint a Vice-Chair for 2025/26 and receive the Vice-Chair's Declaration of Acceptance of Office or, if not received, to declare when it shall be received.
  - 5 To adopt the Members Code of Conduct.
  - 6 To consider the need for the following Committees and, where appropriate, to elect Members to Committees –
    - Resources Committee
    - Environment Committee
    - Festivals Committee
    - Staffing Committee
    - Appeals Committee
  - 7 To elect Members to represent the Council on external bodies –
    - Neath Port Talbot CBC/Community Councils Liaison Committee
    - One Voice Wales Neath Port Talbot Area Committee
    - School Governing Bodies
  - 8 To consider the Income and Expenditure Report and Bank Reconciliation for 2024/25 and any issues arising therefrom.
  - 9 To consider the Draft Annual Investment Strategy for 2025/26
  - 10 To consider adoption of the following –
    - Standing Orders
    - Financial Regulations
    - Health and Safety Policy
    - Freedom of Information Scheme
    - Risk Assessment Schedule
  - 11 To consider the Draft Annual Report 2025
  - 12 To agree meetings of Council that will consider applications for financial assistance, and discuss policy for awarding grants
  - 13 To consider financial management arrangements in 2025/26
  - 14 To receive the Clerk's Report on Member Remuneration in 2025/26
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## **AGENDA : MONTHLY MEETING OF COUNCIL**

- 1 To receive apologies for absence
  - 2 To receive Declarations of Interest from Members.
  - 3 To consider matters raised by members of the public and to be reported upon by the Clerk at the next meeting, where appropriate, in accordance with Council's policy thereon
  - 4 To confirm the Minutes of the Monthly Meeting of Council held on the 28 April 2025 as a correct record thereof.
  - 5 Matters arising from the Minutes.
  - 6 To receive the Clerk's Report and approve Payments to be made in May 2025.
  - 7 To receive the Clerk's Report on Planning Applications in May 2025.
  - 8 To receive the Clerk's Report on Community Centre Management
  - 9 To receive any reports relating to Police Matters within the community
  - 10 To receive reports from Members in relation to Outside Bodies
  - 11 To consider the Internal Auditor's Report, the Annual Return and Annual Governance Statement in respect of the 2024-25 Accounts
  - 12 To receive the Clerk's Report on a Casual Vacancy in the Bryncoch South Ward
  - 13 To receive the Clerk's Report on the Biodiversity and Ecosystems Resilience Duty and contributory issues arising therefrom
  - 14 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following two items by virtue of the nature of the business to be transacted.
  - 15 To discuss any Matters Arising from the Minutes (Item 4) of a confidential nature.
  - 16 To consider any reports relating to Health and Safety
  - 17 To receive the Clerk's Report on Correspondence.
-



## Cyngor Gymuned Blaenhonddan

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SA10 8AR

Ffôn / Tel – 01639 632436  
Symudol / Mobile – 07873 129744  
e-bost / e-mail – clerk@blaenhonddan-wcc.gov.uk

09 June 2025

**To Members of the Public and Press you are hereby invited to attend the  
MONTHLY MEETING of the Council**

**To be held at Cadoxton Community Centre  
and as a VIRTUAL MEETING ONLINE  
on Monday 16 June 2025 at 6.30 pm**

*Rowland Lanchbury*

**ROWLAND LANCHBURY  
CLERK TO THE COUNCIL**

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**Members of the Public and Press who wish to attend the meeting online MUST  
inform the Clerk in writing by 12 Noon on Friday 13 June 2024**

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### **AGENDA**

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To consider matters raised by members of the public and to be reported upon by the Clerk at the next meeting, where appropriate, in accordance with Council's policy thereon
- 4 To confirm the Minutes of the Annual Monthly Meeting of Council held on 19 May 2025
- 5 To confirm the Minutes of the Monthly Meeting of Council held on 19 May 2025
- 6 Matters Arising from the Minutes
- 7 To receive the Clerk's Report on Financial Transactions in June 2025
- 8 To receive the Clerk's Report on Planning Applications in June 2025
- 9 To receive the Clerk's Report on Community Centre Management

- 10 To receive any reports relating to Police Matters within the community
- 11 To receive reports from Members in relation to Outside Bodies
- 12 To receive the Clerk's Report on Tree Surveys undertaken on Council Land
- 13 To receive the Clerk's Report on Biodiversity Issues and Projects
- 14 To receive a Proposal in respect of Ynysygerwn Park
- 15 To receive the Clerk's Report on the 2024 Fun Day
  
- 16 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following three Items by virtue of the nature of the business to be transacted.
  
- 17 To discuss any Matters Arising from the Minutes (Items 4 and 5) of a confidential nature.
- 18 To consider any reports relating to Health and Safety
- 19 To receive the Clerk's Report on Proposals to Upgrade Hybrid Meeting Facilities
  
- 20 To receive the Clerk's Report on Correspondence.



## Cyngor Gymuned Blaenhonddan

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Ffôn / Tel – 01639 632436  
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14 July 2025

**To Members of the Public and Press you are hereby invited to attend the  
MONTHLY MEETING of the Council**

**To be held at Cadoxton Community Centre  
and as a VIRTUAL MEETING ONLINE  
on Monday 21 July 2025 at 6.30 pm**

*Rowland Lanchbury*

**ROWLAND LANCHBURY  
CLERK TO THE COUNCIL**

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**Members of the Public and Press who wish to attend the meeting online MUST  
inform the Clerk in writing by 12 Noon on Friday 18 July 2024**

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### **AGENDA**

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To consider matters raised by members of the public and to be reported upon by the Clerk at the next meeting, where appropriate, in accordance with Council's policy thereon
- 4 To confirm the Minutes of the Monthly Meeting of Council held on 16 June 2025
- 5 Matters Arising from the Minutes
- 6 To receive the Clerk's Report on Financial Transactions in July 2025
- 7 To receive the Clerk's Report on Planning Applications in July 2025
- 8 To receive the Clerk's Report on Community Centre Management
- 9 To receive any reports relating to Police Matters within the community
- 10 To receive reports from Members in relation to Outside Bodies

/overleaf

- 11 To receive the Clerk's report on the future of the Aberdulais and Caewern Youth Clubs
- 12 To agree a preferred timescale for filling the Casual Vacancy in the Bryncoch South Ward
- 13 To receive the Clerk's Report on Actions following the recent Tree Surveys
- 14 To receive the Clerk's Report on Allotment Allocations.
  
- 15 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following three Items by virtue of the nature of the business to be transacted.
  
- 16 To discuss any Matters Arising from the Minutes (Items 4) of a confidential nature.
- 17 To consider any reports relating to Health and Safety
- 18 To receive the Clerk's Report on Tenders and Quotations received in respect of Potential Capital Projects
  
- 19 To receive the Clerk's Report on Correspondence.



## Cyngor Cymuned Blaenhonddan

Rowland Lanchbury  
Clerc y Cyngor / Clerk to the Council  
Canolfan Gymuned Llangatwg / Cadoxton Community Centre  
Heol Cwmbach / Cwmbach Road  
Llangatwg / Cadoxton  
CASTELL NEDD / NEATH  
SA10 8AR

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Symudol / Mobile – 07873 129744  
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04 August 2025

To Members of the Public and Press you are hereby invited to attend a Meeting of the  
**RESOURCES COMMITTEE** of the Council

To be held in the **CADOXTON COMMUNITY CENTRE**  
and as a **VIRTUAL MEETING ONLINE**  
on **Monday 11 August 2025 at 6.30 pm**

*Rowland Lanchbury*

**ROWLAND LANCHBURY  
CLERK TO THE COUNCIL**

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### AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To elect a Chair for 2025/26
- 4 To elect a Vice-Chair for 2025/26
- 5 To consider matters raised by members of the public and to be reported upon by the Clerk at the next meeting, where appropriate, in accordance with Council's policy thereon
- 6 To receive the Clerk's Report on 2025-26 Budget Monitoring for Quarter 1 ending 30 June 2025
- 7 To receive the Bank Reconciliation of the Council's Accounts for Quarter 1 ending 30 June 2025
- 8 To receive the Clerk's update on progress relating to Part 1 of the Finance and Governance Toolkit for Community and Town Councils and, if appropriate, discuss the implementation of Part 2.

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**Members of the Public and Press who wish to attend the meeting online MUST inform the Clerk in writing by 12 Noon on Friday 08 August 2025**

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## Cyngor Gymuned Blaenhonddan

Rowland Lanchbury  
Clerc y Cyngor / Clerk to the Council  
Canolfan Gymuned Llangatwg / Cadoxton Community Centre  
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Llangatwg / Cadoxton  
CASTELL NEDD / NEATH  
SA10 8AR

Ffôn / Tel – 01639 632436  
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e-bost / e-mail – clerk@blaenhonddan-wcc.gov.uk

**08 September 2025**

**To Members of the Public and Press you are hereby invited to attend the  
MONTHLY MEETING of the Council**

**To be held at Cadoxton Community Centre  
and as a VIRTUAL MEETING ONLINE  
on Monday 15 September 2025 at 6.30 pm**

*Rowland Lanchbury*

**ROWLAND LANCHBURY  
CLERK TO THE COUNCIL**

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**Members of the Public and Press who wish to attend the meeting online MUST  
inform the Clerk in writing by 12 Noon on Friday 12 September 2025**

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### **AGENDA**

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To consider matters raised by members of the public and to be reported upon by the Clerk at the next meeting, where appropriate, in accordance with Council's policy thereon
- 4 To confirm the Minutes of the Monthly Meeting of Council held on 21 July 2025
- 5 Matters Arising from the Minutes
- 6 To receive the Clerk's Report on Financial Transactions in August and September 2025
- 7 To receive the Clerk's Report on Planning Applications in August and September 2025
- 8 To receive the Clerk's Report on Community Centre Management

/overleaf

- 9 To receive any reports relating to Police Matters within the community
- 10 To receive reports from Members in relation to Outside Bodies
- 11 To consider and if thought fit adopt the Minutes of the Resources Committee held on 11 August 2025 or pass such resolutions thereon as may be deemed expedient
- 12 To consider expressions of interest received and co-opt an individual to fill the Casual Vacancy in the office of Community Councillor in the Bryncoch South Ward
- 13 To receive a report on a request to develop a "Pump Track" on part of the Waunceirch District Park
- 14 To receive a Draft Copy of the Code of Conduct for Employees
- 15 To receive the Clerk's Report on Issues relating to Trees on the Council's Estate
  
- 16 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following five Items by virtue of the nature of the business to be transacted.
  
- 17 To discuss any Matters Arising from the Minutes (Item 4) of a confidential nature.
- 18 To consider any reports relating to Health and Safety
- 19 To receive the Clerk's Report on Capital Projects
- 20 To receive the Clerk's Report on the Local Government Services Pay Agreement for 2025-26
- 21 To consider a request relating to part of the Church in Wales Lease at Cadoxton
  
- 22 To receive the Clerk's Report on Correspondence.



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CASTELL NEDD / NEATH  
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13 October 2025

To Members of the Public and Press you are hereby invited to attend the  
**MONTHLY MEETING** of the Council

To be held at Cadoxton Community Centre  
and as a **VIRTUAL MEETING ONLINE**  
on Monday 20 October 2025 at 6.30 pm

*Rowland Lanchbury*

**ROWLAND LANCHBURY  
CLERK TO THE COUNCIL**

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**Members of the Public and Press who wish to attend the meeting online MUST  
inform the Clerk in writing by 12 Noon on Friday 17 October 2025**

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### **AGENDA**

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To consider matters raised by members of the public and to be reported upon by the Clerk at the next meeting, where appropriate, in accordance with Council's policy thereon
- 4 To confirm the Minutes of the Monthly Meeting of Council held on 15 September 2025 as a correct record
- 5 Matters Arising from the Minutes
- 6 To receive the Clerk's Report on Financial Transactions in October 2025
- 7 To receive the Clerk's Report on Planning Applications in October 2025
- 8 To receive the Clerk's Report on Community Centre Management

/overleaf

- 9 To receive any reports relating to Police Matters within the community
- 10 To receive reports from Members in relation to Outside Bodies
- 11 To receive the Clerk's Report on Casual Vacancies.
- 12 To consider Applications for Financial Assistance
- 13 To receive a further report on a request to develop a "Pump Track" on part of the Waunceirch District Park
- 14 To receive the Clerk's Report on ROSPA Inspections of the Council's Playgrounds
  
- 15 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following two Items by virtue of the nature of the business to be transacted.
  
- 16 To discuss any Matters Arising from the Minutes (Items 4) of a confidential nature.
- 17 To consider any reports relating to Health and Safety
  
- 18 To receive the Clerk's Report on Correspondence.



## Cyngor Cymuned Blaenhonddan

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03 November 2025

To Members of the Public and Press you are hereby invited to attend a Meeting of the  
**RESOURCES COMMITTEE** of the Council

To be held in the **CADOXTON COMMUNITY CENTRE**  
and as a **VIRTUAL MEETING ONLINE**  
on **Monday 10 November 2025 at 6.30 pm**

*Rowland Lanchbury*

**ROWLAND LANCHBURY  
CLERK TO THE COUNCIL**

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### AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To consider matters raised by members of the public and to be reported upon by the Clerk at the next meeting, where appropriate, in accordance with Council's policy thereon
- 4 To approve the Minutes of the Resources Committee held on 11 August 2025 as a correct record
- 5 Matters Arising from the Minutes.
- 6 To receive the Clerk's Report on 2025-26 Budget Monitoring for Quarter 2 ending 30 September 2025
- 7 To receive the Bank Reconciliation of the Council's Accounts for Quarter 2 ending 30 September 2025
- 8 To receive the Clerk's update on progress relating to Part 1 of the Finance and Governance Toolkit for Community and Town Councils (Health Check)
- 9 To discuss Theme A – Vision, Purpose and Community Planning - of Part 2 of the Finance and Governance Toolkit for Community and Town Councils (Self-Assessment).

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**Members of the Public and Press who wish to attend the meeting online MUST inform the Clerk in writing by 12 Noon on Friday 07 November 2025**

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## Cyngor Gymuned Blaenhonddan

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Clerc y Cyngor / Clerk to the Council  
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**10 November 2025**

**To Members of the Public and Press you are hereby invited to attend the  
MONTHLY MEETING of the Council**

**To be held at Cadoxton Community Centre  
and as a VIRTUAL MEETING ONLINE  
on Monday 17 November 2025 at 6.30 pm**

*Rowland Lanchbury*

**ROWLAND LANCHBURY  
CLERK TO THE COUNCIL**

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**Members of the Public and Press who wish to attend the meeting online MUST  
inform the Clerk in writing by 12 Noon on Friday 14 November 2025**

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### **AGENDA**

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To consider matters raised by members of the public and to be reported upon by the Clerk at the next meeting, where appropriate, in accordance with Council's policy thereon
- 4 To confirm the Minutes of the Monthly Meeting of Council held on 20 October 2025 as a correct record
- 5 Matters Arising from the Minutes
- 6 To receive the Clerk's Report on Financial Transactions in November 2025
- 7 To receive the Clerk's Report on Planning Applications in November 2025
- 8 To receive the Clerk's Report on Community Centre Management
- 9 To receive any reports relating to Police Matters within the community

/overleaf

- 10 To receive reports from Members in relation to Outside Bodies
- 11 To consider and if thought fit adopt the Minutes of the Resources Committee held on 10 November 2025 or pass such resolutions thereon as may be deemed expedient
- 12 To receive the Clerk's Report on Casual Vacancies in the Cadoxton and Bryncoch South Wards.
- 13 To consider nominating a Minor Authority Governor to the Governing Body of Cilffriw Primary School
- 14 To receive the Clerk's Report on the Council's Lease of Caewern Park
- 15 To receive the Clerk's Report on Potential Biodiversity Projects and an update to the Council's Biodiversity Action Plan
- 16 To receive the Clerk's Report on progress with Capital Projects
  
- 17 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following two Items by virtue of the nature of the business to be transacted.
  
- 18 To discuss any Matters Arising from the Minutes (Item 4) of a confidential nature.
- 19 To consider any reports relating to Health and Safety
  
- 20 To receive the Clerk's Report on Correspondence.



## Cyngor Gymuned Blaenhonddan

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Llangatwg / Cadoxton  
CASTELL NEDD / NEATH  
SA10 8AR

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Symudol / Mobile – 07873 129744  
e-bost / e-mail – clerk@blaenhonddan-wcc.gov.uk

01 December 2025

To Members of the Public and Press you are hereby invited to attend the  
**MONTHLY MEETING** of the Council

To be held at Cadoxton Community Centre  
and as a **VIRTUAL MEETING ONLINE**  
on Monday 08 December 2025 at 6.30 pm

*Rowland Lanchbury*

**ROWLAND LANCHBURY  
CLERK TO THE COUNCIL**

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**Members of the Public and Press who wish to attend the meeting online MUST  
inform the Clerk in writing by 12 Noon on Friday 05 December 2025**

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### **AGENDA**

- 1 To receive apologies for absence
- 2 To receive a Statement from the Chair
- 3 To receive any Declarations of Interest
- 4 To consider matters raised by members of the public and to be reported upon by the Clerk at the next meeting, where appropriate, in accordance with Council's policy thereon
- 5 To confirm the Minutes of the Monthly Meeting of Council held on 20 October 2025 as a correct record
- 6 Matters Arising from the Minutes
- 7 To receive Mr C Storey for a discussion on the Cilffriw Primary School Governing Body
- 8 To receive the Clerk's Report on Financial Transactions in December 2025

- 9 To receive the Clerk's Report on Planning Applications in December 2025
- 10 To receive the Clerk's Report on Community Centre Management
- 11 To receive any reports relating to Police Matters within the community
- 12 To receive reports from Members in relation to Outside Bodies
- 13 To receive the Clerk's Report on Casual Vacancies in the Bryncoch South and Cadoxton Wards.
- 14 To consider nominating a Minor Authority Governor to the Governing Body of Cilffriw Primary School
- 15 To consider the Draft Section 6 Report on Biodiversity
- 16 To review Motions to be considered at the Annual General Meeting of One Voice Wales
  
- 17 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following three Items by virtue of the nature of the business to be transacted.
  
- 18 To discuss any Matters Arising from the Minutes (Item 5) of a confidential nature.
- 19 To consider any reports relating to Health and Safety
- 20 To receive the Clerk's Report on Quotations for Repair of Playground Equipment
  
- 21 To receive the Clerk's Report on Correspondence.



## Cyngor Gymuned Blaenhonddan

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e-bost / e-mail – clerk@blaenhonddan-wcc.gov.uk

10 December 2025

To Members of the Public and Press you are hereby invited to attend a Meeting of the  
**RESOURCES COMMITTEE** of the Council

To be held in the **CADOXTON COMMUNITY CENTRE**  
and as a **VIRTUAL MEETING ONLINE**  
on Monday 15 December 2025 at 6.30pm

*Rowland Lanchbury*

**ROWLAND LANCHBURY  
CLERK TO THE COUNCIL**

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### AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To consider matters raised by members of the public and to be reported upon by the Clerk at the next meeting, where appropriate, in accordance with Council's policy thereon
- 4 To approve the Minutes of the Resources Committee held on 10 November 2025 as a correct record.
- 5 Matters Arising from the Minutes.
- 6 To review the Council's Hire Charges for Community Centres, Playing Fields and for the Use of Council Land.
- 7 To receive the Clerk's Report on Budget Estimates for 2026/27 and determine a Precept arising therefrom.
- 8 To consider priority investigations for capital expenditure in 2026/27, subject to budget availability

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**Members of the Public and Press who wish to attend the meeting online MUST inform the Clerk in writing by 12 Noon on Friday 12 December 2025**

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## Cyngor Gymuned Blaenhonddan

Rowland Lanchbury  
Clerc y Cyngor / Clerk to the Council  
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05 January 2026

To Members of the Public and Press you are hereby invited to attend a Meeting of the  
**RESOURCES COMMITTEE** of the Council

To be held in the **CADOXTON COMMUNITY CENTRE**  
and as a **VIRTUAL MEETING ONLINE**  
on Monday 12 January 2026 at 6.30 pm

*Rowland Lanchbury*

**ROWLAND LANCHBURY  
CLERK TO THE COUNCIL**

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### AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To consider matters raised by members of the public and to be reported upon by the Clerk at the next meeting, where appropriate, in accordance with Council's policy thereon
- 4 To approve the Minutes of the Resources Committee held on 15 December 2025 as a correct record
- 5 Matters Arising from the Minutes.
- 6 To receive the Clerk's Report on 2025-26 Budget Monitoring for Quarter 3 ending 31 December 2025
- 7 To receive the Bank Reconciliation of the Council's Accounts for Quarter 3 ending 31 December 2025
- 8 To receive the Clerk's Report on Conclusions to Date in respect of the Finance and Governance Toolkit for Community and Town Councils (Self-Assessment)
- 9 To discuss Theme B – Leadership and People - of Part 2 of the Finance and Governance Toolkit for Community and Town Councils (Self-Assessment)
- 9 To discuss Theme C – Community Engagement and Partnerships - of Part 2 of the Finance and Governance Toolkit for Community and Town Councils (Self-Assessment)

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**Members of the Public and Press who wish to attend the meeting online MUST inform the Clerk in writing by 12 Noon on Friday 09 January 2026**

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## Cyngor Gymuned Blaenhonddan

Rowland Lanchbury  
Clerc y Cyngor / Clerk to the Council  
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12 January 2026

To Members of the Public and Press you are hereby invited to attend the  
**MONTHLY MEETING** of the Council

To be held at Cadoxton Community Centre  
and as a **VIRTUAL MEETING ONLINE**  
on Monday 19 January 2026 at 6.30 pm

*Rowland Lanchbury*

**ROWLAND LANCHBURY  
CLERK TO THE COUNCIL**

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**Members of the Public and Press who wish to attend the meeting online MUST  
inform the Clerk in writing by 12 Noon on Friday 16 January 2026**

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### **AGENDA**

- 1 To receive apologies for absence
- 2 To receive a Statement from the Chair
- 3 To receive any Declarations of Interest
- 4 To receive Daniel Garnell, Ageing Well Engagement Officer at NPT CBC
- 5 To consider matters raised by members of the public and to be reported upon by the Clerk at the next meeting, where appropriate, in accordance with Council's policy thereon
- 6 To confirm the Minutes of the Monthly Meeting of Council held on 08 December 2025 as a correct record
- 7 Matters Arising from the Minutes
- 8 To receive the Clerk's Report on Financial Transactions in January 2026
- 9 To receive the Clerk's Report on Planning Applications in January 2026

/overleaf

- 10 To receive the Clerk's Report on Community Centre Management
- 11 To receive any reports relating to Police Matters within the community
- 12 To receive reports from Members in relation to Outside Bodies
- 13 To consider and if thought fit adopt the Minutes of the Resources Committee held on 15 December 2025 or pass such resolutions thereon as may be deemed expedient
- 14 To consider and if thought fit adopt the Minutes of the Resources Committee held on 05 January 2026 or pass such resolutions thereon as may be deemed expedient
- 15 To consider nominating a Minor Authority Governor to the Governing Body of Cilffriw Primary School
- 16 To receive the Clerk's Report on the Interim Internal Audit Report of the Council's 2025/26 Accounts
- 17 To receive the Clerk's Report on Potential Capital Programme Schemes
  
- 18 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following three Items by virtue of the nature of the business to be transacted.
  
- 19 To discuss any Matters Arising from the Minutes (Item 6) of a confidential nature.
- 20 To consider any reports relating to Health and Safety
- 21 To receive the Clerk's Report on Quotations for Repair of Playground Equipment
  
- 22 To receive the Clerk's Report on Correspondence.



## Cyngor Gymuned Blaenhonddan

Rowland Lanchbury  
Clerc y Cyngor / Clerk to the Council  
Canolfan Gymuned Llangatwg / Cadoxton Community Centre  
Heol Cwmbach / Cwmbach Road  
Llangatwg / Cadoxton  
CASTELL NEDD / NEATH  
SA10 8AR

Ffôn / Tel – 01639 632436  
Symudol / Mobile – 07873 129744  
e-bost / e-mail – clerk@blaenhonddan-wcc.gov.uk

02 February 2026

To Members of the Public and Press you are hereby invited to a **MEETING** of the  
Festivals Committee of the Council

To be held at Cadoxton Community Centre and as a **VIRTUAL MEETING ONLINE**  
on Monday 09th February 2026 at 6.30 pm

*Kayleigh Wells*

**KAYLEIGH WELLS  
ASSISTANT CLERK TO THE COUNCIL**

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**Members of the Public and Press who wish to attend the meeting online **MUST**  
inform the Clerk in writing by 12 Noon on Friday 06 February 2026**

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### **AGENDA**

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To elect a Chair for 2025/26
- 4 To elect a Vice-Chair for 2025/26
- 5 To consider matters raised by members of the public and to be reported upon by the Clerk at the next meeting, where appropriate, in accordance with Council's policy thereon
- 6 To discuss a programme of work to be delivered in 2025/26



## Cyngor Cymuned Blaenhonddan

Rowland Lanchbury  
Clerc y Cyngor / Clerk to the Council  
Canolfan Gymuned Llangatwg / Cadoxton Community Centre  
Heol Cwmbach / Cwmbach Road  
Llangatwg / Cadoxton  
CASTELL NEDD / NEATH  
SA10 8AR

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e-bost / e-mail – clerk@blaenhonddan-wcc.gov.uk

**09 February 2026**

**To Members of the Public and Press you are hereby invited to attend the  
MONTHLY MEETING of the Council**

**To be held at Cadoxton Community Centre  
and as a VIRTUAL MEETING ONLINE  
on Monday 16 February 2026 at 6.30 pm**

*Rowland Lanchbury*

**ROWLAND LANCHBURY  
CLERK TO THE COUNCIL**

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**Members of the Public and Press who wish to attend the meeting online MUST  
inform the Clerk in writing by 12 Noon on Friday 13 February 2026**

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### **AGENDA**

- 1 To receive apologies for absence
- 2 To receive a Statement from the Chair
- 3 To receive any Declarations of Interest
- 4 To consider matters raised by members of the public and to be reported upon by the Clerk at the next meeting, where appropriate, in accordance with Council's policy thereon
- 5 To confirm the Minutes of the Monthly Meeting of Council held on 19 January 2026 as a correct record
- 6 Matters Arising from the Minutes
- 7 To receive the Clerk's Report on Financial Transactions in February 2026
- 8 To receive the Clerk's Report on Planning Applications in February 2026

- 9 To receive the Clerk's Report on Community Centre Management /overleaf
- 10 To receive any reports relating to Police Matters within the community
- 11 To receive reports from Members in relation to Outside Bodies -
- NPT CBC Liaison Forum
  - One Voice Wales
  - School Governing Bodies
- 12 To consider and if thought fit adopt the Minutes of the Festivals Committee held on 09 February 2026 or pass such resolutions thereon as may be deemed expedient
- 13 To receive the Clerk's Report on a Casual Vacancy in the Cadoxton Ward
- 14 To consider the consultation received from Asbri Planning on Development at Leiros Parc Bryncoch - <https://www.asbriplanning.co.uk/statutory-pre-application-consultation/land-at-leiros-parc-bryncoch-neath>
- 15 To receive the Clerk's Progress Report on Capital Programme Schemes and agree any actions arising therefrom
- 16 To receive a presentation on Sites previously identified for possible Allotment Development
- 17 To receive and consider the following draft documents –
- Dignity at Work – Bullying and Harassment Policy
  - Member/Officer Protocol
- 18 To consider passing a resolution that further to Subsection (2) of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following four Items by virtue of the nature of the business to be transacted.
- 19 To discuss any Matters Arising from the Minutes (Item 5) of a confidential nature.
- 20 To consider any reports relating to Health and Safety
- 21 To consider arrangements for Grounds Maintenance in 2026-27
- 22 To receive the Clerk's Report on Quotations for Repair of Playground Equipment
- 23 To receive the Clerk's Report on Correspondence.



## Cyngor Gymuned Blaenhonddan

Rowland Lanchbury  
Clerc y Cyngor / Clerk to the Council  
Canolfan Gymuned Llangatwg / Cadoxton Community Centre  
Heol Cwmbach / Cwmbach Road  
Llangatwg / Cadoxton  
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10 March 2026

To Members of the Public and Press you are hereby invited to attend the  
**MONTHLY MEETING** of the Council

To be held at Cadoxton Community Centre  
and as a **VIRTUAL MEETING ONLINE**  
on Monday 16 March 2026 at 6.30 pm

*Rowland Lanchbury*

**ROWLAND LANCHBURY  
CLERK TO THE COUNCIL**

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**Members of the Public and Press who wish to attend the meeting online MUST  
inform the Clerk in writing by 12 Noon on Friday 13 March 2026**

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### **AGENDA**

- 1 To receive apologies for absence
- 2 To receive a Statement from the Chair
- 3 To receive any Declarations of Interest
- 4 To consider matters raised by members of the public and to be reported upon by the Clerk at the next meeting, where appropriate, in accordance with Council's policy thereon
- 5 To confirm the Minutes of the Monthly Meeting of Council held on 16 February 2026 as a correct record
- 6 Matters Arising from the Minutes
- 7 To receive the Clerk's Report on Financial Transactions in March 2026
- 8 To receive the Clerk's Report on Planning Applications in March 2026
- 9 To receive the Clerk's Report on Community Centre Management

/overleaf

- 10 To receive any reports relating to Police Matters within the community
- 11 To receive reports from Members in relation to Outside Bodies -
  - NPT CBC Liaison Forum
  - One Voice Wales
  - School Governing Bodies
- 12 To receive the Clerk's Report on a Casual Vacancy in the Cadoxton Ward
- 13 To receive the Clerk's Report on the Rent Review in respect of the Waunceirch District Park Lease
- 14 To receive the Clerk's Progress Report on Capital Programme Schemes and agree any actions arising therefrom
- 15 To receive a presentation on sites previously identified for possible Allotment Development
- 16 To receive a report on the One Voice Wales Manifesto for the Senedd Elections and its Membership proposals for 2026/27
- 17 To receive and consider the following draft documents –
  - Dignity at Work – Bullying and Harassment Policy
  - Member/Officer Protocol
- 18 To consider passing a resolution that further to Subsection (2) of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following four Items by virtue of the nature of the business to be transacted.
- 19 To discuss any Matters Arising from the Minutes (Item 5) of a confidential nature.
- 20 To consider any reports relating to Health and Safety
- 21 To consider quotations submitted for Grounds Maintenance in 2026-27
- 22 To consider the Clerk's Report on Proposals received in respect of the Council's Insurance Policy.
- 23 To receive the Clerk's Report on Correspondence.



## Cyngor Cymuned Blaenhonddan

Rowland Lanchbury  
Clerc y Cyngor / Clerk to the Council  
Canolfan Gymuned Llangatwg / Cadoxton Community Centre  
Heol Cwmbach / Cwmbach Road  
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23 March 2026

**To Members of the Public and Press you are hereby invited to a MEETING of the Festivals Committee of the Council**

**To be held at Cadoxton Community Centre and as a VIRTUAL MEETING ONLINE on Monday 30 March 2026 at 6.30 pm**

*Kayleigh Wells*  
**KAYLEIGH WELLS**  
**ASSISTANT CLERK TO THE COUNCIL**

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**Members of the Public and Press who wish to attend the meeting online MUST inform the Clerk in writing by 12 Noon on Friday 27 March 2026**

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### **AGENDA**

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To consider matters raised by members of the public and to be reported upon by the Clerk at the next meeting, where appropriate, in accordance with Council's policy thereon
- 4 To confirm the Minutes of the Meeting of the Festivals Committee on the 9 February 2026 as a correct record (copy attached)
- 5 Matters Arising
- 6 To discuss progress in arrangements for the 2026 Fun Day



## Cyngor Gymuned Blaenhonddan

Rowland Lanchbury  
Clerc y Cyngor / Clerk to the Council  
Canolfan Gymuned Llangatwg / Cadoxton Community Centre  
Heol Cwmbach / Cwmbach Road  
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13 April 2026

**To Members of Council you are hereby summoned to attend the  
MONTHLY MEETING of the Council**

**To be held at Cadoxton Community Centre  
and as a VIRTUAL MEETING ONLINE  
on Monday 20 April 2026 at 6.30 pm**

*Rowland Lanchbury*

**ROWLAND LANCHBURY  
CLERK TO THE COUNCIL**

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**Members who wish to attend the meeting online MUST inform the Clerk in writing  
by  
12 Noon on Friday 17 April 2026**

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### **AGENDA**

- 1 To receive apologies for absence
- 2 To receive a Statement from the Chair
- 3 To receive any Declarations of Interest
- 4 To consider matters raised by members of the public and to be reported upon by the Clerk at the next meeting, where appropriate, in accordance with Council's policy thereon
- 5 To confirm the Minutes of the Monthly Meeting of Council held on 16 March 2026 as a correct record (copy attached)
- 6 Matters Arising from the Minutes
- 7 To receive the Clerk's Report on Financial Transactions in April 2026 (copy attached)
- 8 To receive the Clerk's Report on Planning Applications in April 2026 (copy attached)
- 9 To receive the Clerk's Report on Community Centre Management

- 10 To receive any reports relating to Police Matters within the community
- 11 To receive reports from Members in relation to Outside Bodies -
  - NPT CBC Liaison Forum
  - One Voice Wales
  - School Governing Bodies
- 12 To consider and if thought fit adopt the Minutes of the Festivals Committee held on 30 March 2026 or pass such resolutions thereon as may be deemed expedient (copy attached)
- 13 To receive the Clerk's Report on Applications for Financial Assistance (copy attached)
- 14 To receive the Clerk's Progress Report on the following Capital Programme Schemes –
  - Drainage Issues at Cadoxton Park
  - Drainage Issues at Cilfrew Community Centre
  - Ramp to Playing Field area at Waunceirch District Park
- 15 To receive the Clerk's Report on Water Risk Assessments undertaken at the Council's Community Centres
- 16 To consider a proposal from a third party in relation to Cadoxton Park
  
- 17 To consider passing a resolution that further to Subsection (2) of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following three Items by virtue of the nature of the business to be transacted.
  
- 18 To discuss any Matters Arising from the Minutes (Item 5) of a confidential nature.
- 19 To consider any reports relating to Health and Safety
- 20 To consider quotations submitted for Kitchen Installation at Cilfrew Community Centre
  
- 21 To receive the Clerk's Report on Correspondence (copy attached).