

These are DRAFT Minutes and may be amended when submitted to Council for adoption at the next meeting

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of the Monthly Meeting of Council held on Monday 17 November 2025 at 6.30 pm in the Cadoxton Community Centre, Neath and Online

Presiding Councillor H Harry
Present In Person - Councillors G T Morgan, J Betts, W Griffiths, J Hutchings, G Morgan, J Hale, C Lewis, C Parry, R Lewis, C Heath
Online – Councillor A Burton
Apologies Councillors C Williams, A M Broom

5890 Declarations of Interest

There were no declarations of interest at the start of the meeting.

5891 Matters Raised by Members of the Public

There were no members of the public present.

5892 Minutes of the Monthly Meeting held on 20 October 2025

RESOLVED that the Minutes of the Monthly Meeting of Council held on 20 October 2025 be confirmed as a correct record.

5893 Matters Arising

There were no matters arising.

5894 Financial Matters – November 2025

RESOLVED that the Clerk's report on payments and transfer of funds in November 2025 be approved.

5895 Planning Applications – November 2025

RESOLVED no objection to the following applications –

P2025/0724	Rear Extension	75 Ffynnon Dawel Aberdulais
P2025/0753	Extension	76 Alexander Road Rhyddings
P2025/0761	Dormer Extensions	13 Osprey Close Bryncoch

RESOLVED no objection to the following applications, subject to the views of the NPT CBC arboricultural officer –

P2025/0751	Work to TPO Trees	15 Bryn Catwg Cadoxton
P2025/0755	Work to TPO Tree	15 Dyffryn Woods Bryncoch
P2025/0757	Work to TPO Trees	Bryngelli 1A Penscynor Cilfrew

5896 Community Centre Management

The Clerk referred to a recent issue with trees in the car park of Bryncoch Community Centre and advised Members that he had requested a price from the Council's tree surgeons and would need to appoint them in due course. RESOLVED noted and agreed.

5897 Police Matters

Members advised Council of concerns expressed within their communities about scrambler bikes and in connection with activities arranged for 05 November. The Clerk announced that he had exchanged correspondence with the new PCSO covering the area, and Members indicated that a further request to attend Council should be forwarded to Inspector R Davies at South Wales Police. RESOLVED that the reports be noted and the request be actioned.

5898 Reports from Outside Bodies

Councillor G Morgan indicated that he was expecting an invitation to attend the NPT CBC Liaison Committee, possibly in the new year, but that if there were strategic matters to raise at the Committee, agenda items would be welcomed. RESOLVED that the Clerk liaise with Councillor Morgan about the possibility of requesting that NPT CBC provide advice to the general public and event organisers regarding 05 November arrangements in future years.

5899 Resources Committee, 10 November 2025

The Clerk summarised the Minutes of the meeting of the Resources Committee held on 10 November 2025, and highlighted in particular the item on the Finance and Governance Toolkit Self-Assessment (Minute 5889 refers). RESOLVED that the Minutes of the Resources Committee on the 10 November 2025 be adopted and that a comprehensive list of actions arising from all self-assessment themes be produced before the next Annual Meeting of Council.

5900 Casual Vacancies

1. The Clerk reported that no Expressions of Interest had been received to fill the Casual Vacancy in the Cadoxton Ward. RESOLVED that the Casual Vacancy be readvertised.
2. Members were informed that no election had been requested in respect of the Casual Vacancy in the Bryncoch South Ward, and that Notices of Vacancy for Co-option had been served with a closing date for Expressions of Interest on 28 November 2025. RESOLVED noted.

5901 Minor Authority Governor, Cilffriw Primary School Governing Body

The Clerk referred to the item raised at Council on 20 October 2025 (Minute 5881.3 refers). As requested, he drew Council's attention to a Mr CS, whose name had been submitted for consideration as the Council's nominee by the Governing Body, and summarised a personal statement from him received via the Governing Body. Members considered the statement and Mr CS's credentials with interest. They reflected on the usual arrangements and procedures leading to a nomination by Council, the practice wherever possible of nominating a councillor to such roles, and the need for all Council representatives to report back to Council on their contribution to Governing

Body discussions where appropriate. RESOLVED that Mr CS be invited to attend the next meeting of Council prior to a decision on the Council's nominee being made.

5902 Caewern Park

The Clerk referred to a letter from NPT CBC Property Services indicating that the five-year rent review of the Council's lease should have occurred on 13 March 2022. The letter indicated an increase in the rental sum from that date and invited an application for a grant towards the cost. RESOLVED that the revised rent be accepted and that the grant application be submitted.

5903 Biodiversity

The Clerk highlighted two potential projects that Council may consider supporting in future – assisting Bryncoch Church in Wales School with a nature area and a further extension of painting utility boxes, based on the initiative started in Cilfrew by Councillor C Lewis. He suggested that these be included in the Council's Biodiversity Action Plan as projects to be investigated for 2026/27, and invited Members to submit any further ideas for inclusion prior to the updating of the Biodiversity Action Plan in December 2025. RESOLVED that the Clerk's suggestion be accepted.

5904 Public and Press

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following two items, by virtue of the nature of the business to be transacted.

5905 Matters Arising from Exempt Items

There were no matters arising.

5906 Health and Safety

There were no reports for submission to Council. RESOLVED noted.

5907 Correspondence

RESOLVED that the following items of correspondence be noted –

1	Welsh Government	Consultation on Changes to Local Government Election Rules in Wales
2	NPT CBC Highways and Drainage	Information re Watercourse Survey Bryn Catwg Cadoxton
3	NPT CBC Licensing	Consultation on Licensing Policy 2025-2031
4	NPT CBC Education	Consultation on Changes to Additional Learning Needs Provision

RESOLVED that the following item of correspondence be actioned as indicated –

5	One Voice Wales	Notification of AGM
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Councillor J Hale to represent Council, and Motions to be placed on the agenda of the next meeting for consideration.

The meeting ended at 8.25 pm

Signed

Dated 08 December 2025
