

**These are Draft Minutes and may be amended when
presented to the next meeting of Council for approval on
the 15 September 2025**

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of the Monthly Meeting of Council held on Monday 21 July 2025 at 6.30 pm
in the Cadoxton Community Centre, Neath and Online

Presiding Councillor H Harry
Present In Person - Councillors C Lewis, G Morgan, J Betts, W Griffiths, C Parry
Online – Councillor J Hale
Apologies Councillors A M Broom, G T Morgan, W Evans, C Williams, R Lewis, C
Heath

5818 Declarations of Interest

There were no declarations of interest at the start of the meeting.

5819 Matters Raised by Members of the Public

There were no members of the public present.

5820 Minutes of the Monthly Meeting held on 16 June 2025

RESOLVED that the Minutes of the Monthly Meeting of Council held on 16
June 2025 be confirmed as a correct record.

5821 Matters Arising

Further to Minute 5804 relating to membership of Committees, RESOLVED
noted that Councillor L Rabaiotti Jones had accepted her nomination.

5822 Financial Matters – July 2025

RESOLVED that the Clerk's report on payments and transfer of funds in July
be approved.

5823 Planning Applications – July 2025

RESOLVED no objection to the following applications –

P2025/0284	Front Elevation Alterations	5 Cae Derw Bryncoch
P2025/0449	Air Source Heat Pump	44 Dynevor Avenue Neath

5824 Community Centre Management

The Clerk reminded Members that an external party's community engagement
exercise would be taking place at Caewern Community Centre on the
weekend commencing 01 August 2025, and that publicity in this respect would
be issued on their behalf by the Council. RESOLVED noted.

5825 Police Matters

Members were informed that the Bryncoch PCSO had left the Police service and that no replacement had been put in place. RESOLVED that the Clerk write to the local Police Inspector expressing concern and reiterating the invitation for an officer to attend Council.

5826 Reports from Outside Bodies

There were no reports from Outside Bodies.

5827 Aberdulais and Caewern Youth Clubs

The Clerk reported an approach from the NPT CBC Youth Service requesting that Council consider taking the lead to seek funding and manage the youth clubs at Aberdulais and Caewern, which are currently operating using external funds available until February 2026. The proposal reflects the need for community groups to be involved although support would be provided by the Youth Service. Indicative costs that would be the basis of the bids covering operation over a 5-year period were outlined. There would be no financial input required of Council, but the hiring and management of staff would fall to existing Council employees. Members queried why the Youth Service could not sustain the two clubs or apply for funding and manage the facilities as part of their existing service, and expressed concern about additional responsibilities for Council staff when the expertise was evidently present elsewhere.

RESOLVED that –

- The Clerk seek clarification from NPT CBC Youth Service as to the cost of running the existing youth clubs, and the reasons as to why the Youth Service cannot seek funding and manage the facilities themselves.
- Notwithstanding the above, Council agrees to take the lead in submitting external funding bids for the Aberdulais and Caewern Youth Clubs in order that they can continue, and manage the facilities if the bids are successful

5828 Casual Vacancy, Bryncoch South Ward

The Clerk sought advice as to whether Council should advertise the Casual Vacancy in the Bryncoch South Ward immediately or defer it further. RESOLVED that the vacancy be advertised forthwith.

5829 Tree Survey Actions

The Clerk presented a proposal to seek a quotation for undertaking urgent action in respect of trees specifically identified in the recently completed tree surveys. The likely scale of costs was made known to Members. RESOLVED that the proposal be accepted and that the Clerk be authorised to accept a quotation and action the work accordingly.

5830 Allotment Availability

The Clerk indicated that one allotment holder had indicated an intention to relinquish their current agreement, and that a second allotment holder had expressed a wish to move between allotments. RESOLVED that the Clerk

liaise with the existing allotment holder and offer a vacant allotment to individuals on the current allotment waiting list.

5831 Public and Press

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following three items, by virtue of the nature of the business to be transacted.

5832 Matters Arising from Exempt Items

There were no matters arising.

5833 Health and Safety

There were no reports for submission to Council. RESOLVED noted.

5834 Capital Programme Schemes

The Clerk circulated a report on Capital Programme Schemes, tenders and quotations received on individual schemes, and the implications for the Council's budget. Each scheme was discussed in turn and discussions culminated in consideration of the way forward, based on options outlined. RESOLVED that –

- Council accept the lowest tender for the Bryncoch Community Centre Ceiling and Insulation Scheme in the sum of £36,013.35 plus VAT, submitted by Glamorgan Services Ltd
- Greenbuild Management Services be appointed to undertake Principal Designer (CDM) services for the Bryncoch Scheme at a cost of £1,775.00 plus VAT, and Total Building Control Ltd be engaged to provide building regulation services at a cost to be determined
- Council accept the lowest quotation for the Caewern Community Centre Toilet Refurbishments in the sum of £15,945.30 plus VAT, submitted by Glamorgan Services Ltd
- Council accept the lowest quotation for the Cadoxton Community Centre Reception Hatch Provision in the sum of £7,475.00 plus VAT, submitted by H Smith Building Services Ltd
- Council accept the quotation received for the Flooring Scheme at Cilfrew Community Centre from County Contracts Flooring in the sum of £5,200.00 plus VAT following clarifications received from each contractor
- Council note the cumulative total of the above schemes, their impact on the agreed capital budget, and the need to allocate additional funding from the Council's reserves to complete the works as soon as possible.

5835 Correspondence

RESOLVED that the following item of correspondence be actioned as indicated –

1	One Voice Wales	Changes to Constitution and Governance Framework
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Council to be represented by Councillor J Hale with Councillor H Harry nominated as a substitute representative.

The meeting ended at 8.00 pm

Signed

Dated 15 September 2025