

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of the Annual Meeting of Council held on Monday 22 May 2017 at 6.00pm in the Cadoxton Community Centre, Neath

Presiding Councillor W Griffiths

Present Councillors D Jones, J Hale, L Bromham-Nichols, G Morgan, R Hawkins, J Dudley, C Williams, J Griffiths, P MacPherson Jones, K Gilmore, J Betts, D Vaughan, D Robertson, T Lewis

Apologies Councillors A Wingrave, H Phillips

(The Chairman, Councillor W Griffiths, welcomed all Members following the recent election, and offered the Council's congratulations to Councillor J Dudley on her impending appointment as Mayor of Neath Port Talbot County Borough Council).

3889 Declarations of Acceptance of Office

The Clerk confirmed that all Members had signed their Declarations of Acceptance of Office.

3890 Declarations of Interest

There were no declarations of interest at the start of the meeting.

3891 Appointment of Chairman

RESOLVED that Councillor W Griffiths be appointed Chairman for 2017/18, and Councillor Griffiths duly signed his Declaration of Acceptance of the Office of Chairman.

3892 Appointment of Vice Chairman

RESOLVED that Councillor J Hale be appointed Vice-Chairman for 2017/18, and Councillor Hale duly signed her Declaration of Acceptance of the Office of Vice-Chairman.

3893 Council Vacancy

The Clerk reported that following the recent election there was one vacancy in the Bryncoch North Ward. He outlined a procedure requiring expressions of interest to be lodged with him before the next meeting of Council to enable Council to co-opt a Member at that meeting. RESOLVED that the procedure be agreed and that the appropriate Notice of Co-option be advertised.

3894 Members Code of Conduct

Subject to it being re-circulated and there being no concerns expressed, RESOLVED that the Members Code of Conduct be adopted by Council.

3895 Membership of Committees

RESOLVED that Members be elected to the following Committees as indicated –

Resources Committee – Councillors W Griffiths, J Hale, G Morgan, P MacPherson Jones, L Bromham-Nichols, K Gilmore, J Betts, D Jones and T Lewis.

Open Spaces Committee - Councillors W Griffiths, D Jones, J Hale, L Bromham-Nichols, R Hawkins, J Griffiths, P MacPherson Jones, T Lewis, D Vaughan and K Gilmore.

Festivals Committee - Councillors W Griffiths, J Dudley, J Hale, C Williams, L Bromham-Nichols, P MacPherson Jones, R Hawkins, D Robertson and K Gilmore.

Staffing Committee - Councillors J Hale, R Hawkins and J Betts

Appeals Committee – No Members nominated and the Committee be elected on an ad-hoc basis should the need arise.

Hall Management Committees – Noted that Committees were only required for the Bryncoch and Caewern Community Centres, and local Members were elected to represent Council on each.

3896 Membership of Outside Bodies

RESOLVED that Members be elected to the following Outside Bodies as indicated –

Neath Port Talbot CBC/Community Councils Liaison Committee – Councillors W Griffiths and G Morgan

One Voice Wales, Neath Port Talbot Area Committee and Larger Councils Committee – Councillors J Hale and W Griffiths

School Governing Bodies – Council representation be maintained as follows –

- | | |
|------------------------|-------------------------------|
| • Blaenhonddan Primary | Mr P Winstone |
| • Bryncoch CIW Primary | Councillor P MacPherson Jones |
| • Catwg Primary | Councillor D Vaughan |
| • Cilffriw Primary | Councillor L Bromham-Nichols |
| • Wauanceirch Primary | Councillor W Griffiths |

3897 Income and Expenditure 2016/17

The Clerk submitted the Income and Expenditure Report for 2016/17 in advance of its submission for audit. RESOLVED that the accounts be approved.

3898 Annual Investment Strategy 2017/18

The Clerk submitted a draft Annual Investment Strategy for 2017/18. RESOLVED that the Draft Strategy be approved.

3899 Policies and Procedures

The Clerk referred to the adopted Standing Orders and Financial Regulation which had been previously circulated, and supplied amended Draft Standing Orders and Draft Financial Regulations for Members' consideration. He indicated that the amendments reflected updated accounting practices and the need to clarify procedural matters, and advised Members that proper consideration should be deferred in the interests of due diligence. RESOLVED that Standing Orders and Financial Regulations be considered as an agenda item at the next meeting of Council

Further RESOLVED that the following policies and procedures be adopted–

- Health and Safety Policy
- Freedom of Information Scheme
- Risk Management Plan and Risk Assessment
- Halls Management Committee Regulations

3900 Applications for Financial Assistance

RESOLVED that all applications for financial assistance be considered at the October and April meetings of Council, and that Council's policy of preferred support for local applications be reaffirmed.

3901 Financial Management Arrangements

RESOLVED that present arrangements be confirmed and specifically that –

- existing financial arrangements as outlined in the Annual Investment Strategy be endorsed
- the following Members be authorised to act as bank signatories on the Council's behalf – Councillors W Griffiths, D Jones, J Dudley
- Council appoint Mr L Llewellyn as its Internal Auditor in 2017/18

3902 Chairman's Allowance

RESOLVED that the Chairman's Allowance for 2017/18 be set at £500.00.

The meeting ended at 7.23 pm.

Signed

Dated 19 June 2017

Cyngor Cymuned Blaenhonddan

Blaenhonddan Community Council

Minutes of the Monthly Meeting of Council held on Monday 22 May 2017 at 7.24pm in the Cadoxton Community Centre, Neath

Presiding Councillor W Griffiths

Present Councillors D Jones, J Hale, L Bromham-Nichols, G Morgan, R Hawkins, J Dudley, C Williams, J Griffiths, P MacPherson Jones, K Gilmore, J Betts, D Vaughan, D Robertson, T Lewis

Apologies Councillors A Wingrave, H Phillips

3903 Declarations of Interest

There were no declarations of interest at the start of the meeting.

3904 Minutes of the Monthly Meeting held on 24 April 2017

RESOLVED that the Minutes of the Monthly Meeting of Council held on 24 April 2017 be confirmed as a correct record.

3905 Matters Arising

Further to Minute 3876.3 relating to the School Crossing Patrol at Blaenhonddan Primary School, the Clerk reported that no applicants had applied for the temporary post and that it had been re-advertised. RESOLVED noted.

3906 Payments – May 2017

RESOLVED that the Clerk's report be approved.

3907 Planning Applications

(Councillor D Robertson declared an interest in application P2017/0459 below, and took no part in the discussions or voting thereon).

RESOLVED that no objection be made to the following application subject to the views of the NPT CBC arboricultural officer –

P2017/0402 Work to TPO Trees 22 Maes yr Hafod Cadoxton

RESOLVED that no objection be made to the following applications –

P2017/0410	Conservatory	81 Mill Race Neath Abbey
P2017/0459	Amended House Type and Detached Garage	Land opposite Maes y Deri, Pleasant Hill Cilfrew
P2017/0471	Rear Extension	75 Ffynnon Dawel Aberdulais

RESOLVED that no objection be made to the following application, subject to there being no adverse effect on the adjoining Public Right of Way –

P2017/0442 Garage & Front Porch Tycoch Farm Rhyddings

3908 Community Centre Management

The Clerk was asked about bilingual notices at Council premises. He confirmed that a gradual introduction of bilingual notices and stationery was currently taking place, in anticipation of likely future requirements being placed on Council. RESOLVED that the Clerk explore the further introduction of bilingual notices in community centres.

3909 Cadoxton Park

The Clerk reported the success of the second application submitted under Stage 1 of the Big Lottery Fund, People and Places programme, and the invitation to proceed with Stage 2. He outlined the requirements in terms of an emphasis on activities as well as physical infrastructure, consultation and a demonstration of need, policy documentation, and clarity regarding specification, procurement and implementation. He confirmed that he was in discussion with colleagues at Neath Port Talbot CBC on all of these matters, outlined a timescale for further funding bid submission and indicated that further reports would be forthcoming in due course. RESOLVED that the report be noted and that the Chairman and Clerk be authorised to agree actions if urgent decisions are required.

3910 Cilfrew Park

Further to a previous report to Council relating to trees at Cilfrew Park (Minute 3876.1, Council, 24 April 2017 refers), the Clerk confirmed that a branch had fallen and blocked Birch Lane, and he had, therefore, met with local residents and landowners. There was now a better understanding of the issues caused by trees and the condition of the lane, and of the respective land ownership responsibilities, including those of the Council. The Council's commissioned tree survey of all of its property would inform any necessary actions for the Council at Birch Lane, but there was also a need to consider assistance with regard to the surface of the lane. RESOLVED that the tree survey findings be awaited before agreeing a course of action, and that the Clerk investigate reasonable engineering work on its land to improve the condition of the lane surfacing.

3911 Police and PACT Meetings

There were no substantive reports.

3912 Reports from Outside Bodies

There were no substantive reports.

3913 Public and Press

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business

to be transacted, and that Council's Standing Orders 66 and 70 be implemented.

3914 Matters Arising from Exempt Items

There were no matters arising.

3915 Correspondence

RESOLVED that the following items of correspondence be actioned as indicated –

1 One Voice Wales Invitation to Larger Councils Conference
Council be represented by the Chairman, the Vice-Chairman and the Clerk,
deputies may be appointed, and proper expenses to be paid.

2 One Voice Wales Model Local Resolution Protocol for Complaints
against Members

Clerk to circulate the protocol, and unless there were matters of concern
which merit further consideration, the protocol be adopted by Council.

3 NPT CBC Planning Consultation on Supplementary Planning
Guidance

The online link be circulated to Members.

4 NPT CVS Notification of Youth Grant 2017-18

The online link be circulated to Members.

The meeting ended at 8.38 pm

Signed

Dated 19 June 2017

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of a Meeting of the Festivals Committee of the Council held in Roy Jones Room, Bryncoch Community Centre, Neath on Wednesday 31st May 2017 at 6.30pm.

Presiding -

Present Councillors W Griffiths R Hawkins P MacPherson Jones K Gilmore
C Williams

Apologies Councillors J Hale D Robertson J Dudley

(The Assistant Clerk to the Council was authorised by Members to oversee the first two items on the agenda)

3916 Declarations of Interest

There were no declarations of interest at the start of the meeting.

3917 Appointment of Chairman

RESOLVED that Councillor J Hale be appointed Chairman for 2017/18, subject to her confirming acceptance of the office to the Clerk in due course.

(As Councillor J Hale absent, Assistant Clerk continued to Chair)

3918 Appointment of Vice-Chairman

RESOLVED that Councillor W Griffiths be appointed as Vice-Chairman 2017/18.

(Councillor W Griffiths in the Chair)

3919 Minutes of the Last Meeting

RESOLVED that the Minutes of the Festivals Committee held on 17th March 2017 be confirmed as a correct record.

3920 Matters Arising

Further to Minute 3854 relating to the review of the Santa Parade of 2016, the Chair provided further details to Members and particularly for the benefit of new Members of the Committee. RESOLVED noted.

3921 Fun Day, Owain Glyndwr Community Centre, 1st May 2017

Members discussed the success of the Fun Day and noted a number of issues. RESOLVED that the Committee be recommended to note and consider the following items further at the next meeting of the Committee, in advance of planning the Fun Day at Owain Glyndwr Community Centre in 2018 –

- Hire of Rodeo Bull, Assault Course and Climbing Wall proved a success
- To no longer proceed with donkey hire as another local event offering free donkey rides
- To offer healthier snacks/non-sugar soft drinks
- Tea/Coffee stall to be put alongside hatch in order to improve health and safety
- At least 2 persons required to man tea stall
- To source additional urn.
- To consider hiring two marquees in order to house some activities in the event of wet weather
- To consider outside picnic area
- No longer proceed with Mickey and Minnie Mouse
- Proceed with programmes but in reduced numbers
- Reconsider booking snakes in view of concerns of some attendees
- Only stalls agreed and paid for in advance with the Assistant Clerk at the Council's Office will have permission to access event on the day
- Hot Dogs more popular then Bacon Rolls

3922 Review Festivals Budget

A copy of the Festivals Budget was circulated and discussed. RESOLVED that the budget situation be noted and to proceed with the Cilfrew Fun Day.

3923 Cilfrew Family Fun Day

Members considered the possibility of an additional Fun Day to be held at Cilfrew Community Centre in August/September 2017. RESOLVED and noted that the Fun Day would proceed and take place on Saturday 2nd September 2017 at Cilfrew Community Centre and playing field. Assistant Clerk circulated Version 1 of the action plan and Page 1 discussed. Members agreed that Assistant Clerk should proceed with making the necessary arrangements as per discussion. RESOLVED noted.

The meeting ended at 8.00pm

Signed

Dated

Cyngor Cymuned Blaenhonddan

Blaenhonddan Community Council

Minutes of the Monthly Meeting of Council held on Monday 19 June 2017 at 6.30pm in the Cadoxton Community Centre, Neath

Presiding Councillor W Griffiths

Present Councillors D Jones, J Hale, L Bromham-Nichols, G Morgan, R Hawkins, , C Williams, J Griffiths, P MacPherson Jones, K Gilmore, J Betts, D Vaughan, A Wingrave, H Phillips

Apologies Councillor J Dudley

3924 Declarations of Interest

Councillors W Griffiths and A Wingrave declared an interest in Item 7 – Planning Applications and Councillor A Wingrave declared an interest in Item 17 – Regenerate NPT, at the start of the meeting.

The Chairman also congratulated Councillors D Jones and A Wingrave on their appointment to Cabinet positions at Neath Port Talbot CBC, and Councillor J Dudley on her appointment as Mayor.

3925 Minutes of the Annual Meeting held on 22 May 2017

RESOLVED that the Minutes of the Annual Meeting of Council held on 22 May 2017 be confirmed as a correct record.

3926 Minutes of the Monthly Meeting held on 22 May 2017

RESOLVED that the Minutes of the Monthly Meeting of Council held on 22 May 2017 be confirmed as a correct record.

3927 Matters Arising

- 1) Further to Minute 3894, the Clerk confirmed that the Code of Conduct had been duly adopted. RESOLVED noted.
- 2) Further to Minute 3905, the Clerk updated Members on the appointment of a School Crossing Patrol Officer at Blaenhonddan Primary School. RESOLVED noted.
- 3) Further to Minute 3915.2, the Clerk confirmed that the Model Local Resolution Protocol for Complaints against Members had been duly adopted. RESOLVED noted.

3928 Payments – June 2017

RESOLVED that the Clerk's report be approved.

3929 Planning Applications

(Councillors W Griffiths and A Wingrave declared an interest in this item, left the Chamber and took no part in the discussions or voting thereon).

RESOLVED that no objection be made to the following application subject to the views of the NPT CBC arboricultural officer –

P2017/0530 Work to TPO Trees 9 Princess Drive Waunceirch

RESOLVED that no objection be made to the following applications –

P2017/0533 Portacabin Cilfrew AGI Aberdulais
P2017/0547 Dormer extension 14 Elias Drive, Bryncoch

RESOLVED that no objection be made to the following application, subject to there being no adverse effect on the adjoining Public Right of Way –

P2017/0574 Garage Conversion 32 Heol Glynderwen, Waunceirch

3930 Community Centre Management

There were no substantive reports relating to Community Centre Management.

3931 Minutes of the Festivals Committee held on 31 May 2017

RESOLVED that the Minutes of the Festivals Committee held on 31 May 2017 be endorsed.

3932 Police and PACT Meetings

Members referred to an incident at Cilfrew Park involving a dog and confirmed that the matter had been referred to the Police for attention. RESOLVED that the Clerk liaise with the Police on the matter, and write to the individual involved reminding him of the Council's policy.

3933 Reports from Outside Bodies

There were no substantive reports.

3934 Annual Return of Accounts 2016/17

The Clerk advised Members that the Internal Audit of the Council's Accounts for 2016/17 had been completed and summarised the conclusions of the Internal Auditor's Report which indicated that there were no matters that he wished to bring to the Council's attention. Members reviewed the requirements of the Annual Governance Statement. RESOLVED that the Annual Return be approved and that the Chairman and Responsible Financial Officer be authorised to sign the Annual Return declarations accordingly.

3935 Co-option to Council

Further to the Notice of Co-option published by Council, the Clerk confirmed that two expressions of interest in co-option as a Member to serve the Bryncoch Ward had been received. He provided an outline of each for Members and presided over a secret ballot to allow Members to select one candidate. RESOLVED that Ms A Burton be co-opted as a Member of the Council to serve the Bryncoch North Ward.

3936 Standing Orders

Further to Minute 3899 of the Annual Meeting of Council, Members considered the amended version of the Council's Standing Orders drafted and previously circulated by the Clerk. RESOLVED that the amended Standing Orders be adopted.

3937 Financial Regulations

Further to Minute 3899 of the Annual Meeting of Council, Members considered the amended version of the Council's Financial Regulations drafted and previously circulated by the Clerk. RESOLVED that the amended Financial Regulations be adopted.

3938 Tree Survey

The Clerk reminded Members that Council did not have a record of the condition of trees situated on its land, and that it had, therefore, instructed him to commission a tree survey. He confirmed that an appropriately qualified company had been engaged at the price indicated to Members. RESOLVED that Council endorse the appointment of Arborum Ltd to undertake a tree survey on its landholdings.

3939 Regenerate NPT

(Councillor A Wingrave declared an interest in this item, left the Chamber and took no part in the discussions or voting thereon).

The Clerk reminded Members that former councillor P Hunter had been appointed to represent the Council on the Local Board set up to oversee European programme initiatives under the remit of "Regenerate NPT". He confirmed Mr Hunter's specific interest in the matter had prompted his appointment, and invited Council to consider whether it wished to nominate a member of Council as an alternative. RESOLVED that the Clerk write to Mr Hunter to ask whether he would consider remaining as the Council's nominee.

3940 Public and Press

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted, and that Council's Standing Orders 66 and 70 be implemented.

3941 Matters Arising from Exempt Items

There were no matters arising.

3942 Correspondence

There were no items of correspondence to report.

The meeting ended at 7.35 pm

Signed

Dated 17 July 2017

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of a Meeting of the Festivals Committee of the Council held in Roy Jones Room, Bryncoch Community Centre, Neath on Tuesday 11th July 2017 at 6.30pm.

Presiding Councillor J Hale

Present Councillors K Gilmore, L Bromham-Nichols

Apologies Councillors W Griffiths, D Jones, P MacPherson Jones

3943 Declarations of Interest

There were no declarations of interest at the start of the meeting.

3944 Minutes of the Last Meeting

RESOLVED that the Minutes of the Festivals Committee held on 31st May 2017 be confirmed as a correct record

3945 Matters Arising

No matters arising

3946 Family Fun Day at Cilfrew Family Fun Day 2017

The Assistant Clerk tabled Version 2 of the Action Plan for the Cilfrew Fun Day. Members considered bringing external catering on site however RESOLVED to continue with own catering. Further RESOLVED to proceed with actions as per Action Plan and report to Council accordingly. Councillor Gilmore also wished to express his gratitude towards the Assistant Clerk for the progress made so far in terms of organising the Fun Day.

3947 Spring/Summer Fun Day 2018

Members considered setting a date for the annual Spring/Summer Fun Day at Owain Glyndwr Community Centre. As only 3 Members present, RESOLVED that item would be deferred until next Festivals Committee Meeting.

3948 Christmas Event 2018

Members considered setting a date and discuss potential ideas for a Christmas Event in December 2017. As only 3 Members present, RESOLVED that item would be deferred until next Festivals Committee Meeting.

The meeting ended at 7.15pm

Signed

Dated

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of the Monthly Meeting of Council held on Monday 17 July 2017 at 6.30pm
in the Cadoxton Community Centre, Neath

Presiding Councillor J Hale

Present Councillors D Jones, R Hawkins, K Gilmore, J Betts, D Vaughan, A Wingrave, T Lewis, A Burton

Apologies Councillor W Griffiths, J Dudley, L Bromham-Nichols, G Morgan, C Williams, J Griffiths, P MacPherson Jones, D Robertson

3949 Declarations of Interest

There were no declarations of interest at the start of the meeting.

3950 Minutes of the Monthly Meeting held on 19 June 2017

RESOLVED that the Minutes of the Monthly Meeting of Council held on 19 June 2017 be confirmed as a correct record.

3951 Matters Arising

- 4) Further to Minute 3927.2, the Clerk updated Members on the appointment of a School Crossing Patrol Officer at Blaenhonddan Primary School. RESOLVED noted.
- 5) Further to Minute 3932 relating to Police attendance following a dog incident at Cilfrew, the Clerk advised Members of the response received from the individual concerned. RESOLVED noted.
- 6) Further to Minute 3939 and Membership of Regenerate NPT, the Clerk informed Members that Mr Peter Hunter had confirmed his willingness to remain involved. RESOLVED noted.

3952 Payments – July 2017

RESOLVED that the Clerk's report be approved.

3953 Planning Applications

RESOLVED that no objection be made to the following applications –

P2017/0459	Amended House Type and Detached Garage	Land opp Maes y Deri Pleasant Hill Cilfrew
P2017/0574	Amended Plans – Garage Conversion	32 Heol Glynderwen Waunceirch
P2017/0594	Garage	9 Llewellyn Avenue Rhyddings
P2017/0597	Extensions	7 Cadoxton Road Neath
P2017/0626	Variation and Removal of Planning Conditions	Land at Cefn yr Allt Aberdulais
P2017/0638	Detached Garage	63 Penywern Road Bryncoch

RESOLVED that no objection be made to the following application, subject to there being sufficient off-street parking within the curtilage of the plot –

P2017/0585 Garage Conversion and 4 Derlwyn Waunceirch
Alterations to Dwelling

3954 Community Centre Management

1. RESOLVED that the Clerk's report and actions relating to an abandoned vehicle at Aberdulais Community Centre be noted.
2. The Clerk advised Members that the heating system had broken down at Aberdulais Community Centre, and following discussions with the Chairman, he had explored the merits of replacing the boiler and altering the heating arrangements. RESOLVED that the boiler is replaced and alternative heating arrangements are put in place, quotations be invited, and that the Chairman, Vice Chairman, Councillor D Jones and the Clerk be granted delegated powers to consider the quotations received and make an appointment.
3. The Clerk indicated that Bryncoch Male Voice Choir had requested a reduction in the charges levied for the last six months to reflect circumstances made known to Council. RESOLVED that a ten per cent reduction be agreed as a gesture of goodwill.

3955 Police and PACT Meetings

RESOLVED that traffic concerns expressed regarding the garages at Heol y Felin Caewern be conveyed to the Police.

3956 Reports from Outside Bodies

There were no substantive reports.

3957 Councillor D Robertson

The Clerk advised Members of a request from Councillor D Robertson that she be given dispensation from attending Council for a period of six months for reasons made known to Council. RESOLVED that the request be granted.

3958 Tree Survey

The Clerk reminded Members that he had been instructed to commission a survey of all trees situated on the Council's land. He outlined the results of the survey undertaken by Arborum Ltd, and advised Members of the trees which were considered as higher priority in terms of management action. RESOLVED that, in view of their assessment of the trees on the Council's land, Arborum Ltd be requested to provide a price for undertaking the necessary work to all trees in the higher risk Categories 3 and 4 and that a further report be submitted to Council in due course.

3959 Cilfrew Park

The Clerk advised Members of the price received for minor maintenance of the surface of Birch Lane on the periphery of Cilfrew Park, and referred also to the outcome of the tree survey undertaken. RESOLVED that the work

proceed on the lane surface and that work to trees be considered further when a price had been received from the tree surgeon.

3960 Cadoxton Park

The Clerk submitted a progress report on discussions undertaken with officers at Neath Port Talbot CBC with regard to proposals for improvements and funding arrangements in respect of Cadoxton Park and its immediate environment. The report dealt with a wide range of matters which were separately considered.

RESOLVED that –

- The Clerk be authorised to enter into discussions with Neath Port Talbot CBC regarding an extension of the Council's current lease with the Church in Wales
- Advice on procurement of schemes from four playground suppliers be accepted and the submitted schemes be assessed on the basis of quality of submission, response to the requirements of the Brief, the results of consultation, creativity and cost
- Councillors W Griffiths, J Hale and A Wingrave be appointed to the assessment panel along with the Clerk and officers from NPT CBC, and they report back to Council at an appropriate time
- Council note circumstances regarding the reclaiming of VAT and agree to construct a funding package based on costs net of VAT
- Council agree to the breakdown of the scheme for procurement purposes, so that the entrance gateway and the footbridge to Craig Gwladus be separated from the main contract, which will include biodiversity, interpretation and publicity material
- The Clerk be authorised to complete any necessary legal arrangements and planning applications in consultation with the Chairman
- A draft specification be agreed, incorporating elements to be included and excluded as discussed at Council, for circulation to the four nominated playground suppliers.

3961 Equality and Diversity Policy

RESOLVED that the draft Equality and Diversity Policy previously circulated to Council be adopted.

3962 Welsh Language Scheme

RESOLVED that the draft Welsh Language Scheme previously circulated to Council be adopted.

3963 Leiros Parc Playground

The Clerk reported on representations received with regard to drainage issues below the Leiros Parc Playground, which were alleged to result from actions taken by Council some years ago. RESOLVED that the Clerk write to the complainant, without accepting liability, and offer to engage the services of a structural surveyor if the complainant was prepared to meet half the cost.

3964 Waunceirch Playing Field

The Clerk reported that Council had been successful in arguing that it should not be liable for payment of Non-Domestic Rates for Waunceirch Playing Field, and that reimbursement of payments made to date will follow. RESOLVED noted.

3965 Public and Press

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted, and that Council's Standing Orders 66 and 70 be implemented.

3966 Matters Arising from Exempt Items

There were no matters arising.

3967 Correspondence

RESOLVED that the following items of correspondence be actioned as follows –

1 One Voice Wales Invitation to Conference
Clerk to liaise with Council's representatives, and if attending proper expenses be paid

2 Llangatwg WI Request for Assistance with Defibrillator
Council to agree in principle to assist by allowing the defibrillator to be sited at Cadoxton CC

4 Welsh Government Consultation on School Organisation Code
Consultation to be circulated electronically and placed on a Council agenda if Members request.

RESOLVED that the following item of correspondence be noted -

3 NPT CBC Notification of Consultation on Well-Being Objectives

The meeting ended at 8.30 pm

Signed

Dated 18 September 2017

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of a Meeting of the Festivals Committee of the Council held in Cilfrew Community Centre, Neath on Wednesday 30th August 2017 at 6.30pm.

Presiding Councillor J Hale

Present Councillors K Gilmore, L Bromham-Nichols, D Jones, P MacPherson Jones

Apologies Councillors W Griffiths, D Robertson

3968 Councillor J Dudley

The Chair advised Members that Councillor J Dudley, had passed away and called upon Members present to partake in a minute's silence as a mark of respect.

3969 Declarations of Interest

There were no declarations of interest at the start of the meeting.

3970 Minutes of the Last Meeting

RESOLVED that the Minutes of the Festivals Committee held on 11th July 2017 be confirmed as a correct record

3971 Matters Arising

No matters arising.

3972 Cilfrew Family Fun Day 2017

The Assistant Clerk tabled Version 3 of the Action Plan for the Cilfrew Fun Day. RESOLVED to proceed with actions as per Action Plan and report to Council accordingly. Councillor MacPherson Jones acknowledged the Assistant Clerk's work in terms of organising the Fun Day

3973 Spring/Summer Fun Day 2018

Members discussed a date for the annual Spring/Summer Fun Day at Owain Glyndwr Community Centre. Members RESOLVED that the Fun Day will take place on Bank Holiday Monday, May 7th. Members also discussed possible attractions/events for the Fun Day. RESOLVED that the following items be considered and that Council be recommended to-

- Proceed with the hire of 'The Freeman of Gwent'
- Proceed with inviting the Ospreys Community Team
- Proceed with the hire of the Falconry Display

(Councillor Gilmore made his apologies to the Chair and left the meeting at 7.35pm).

3974 Christmas Event 2017

Members considered setting a date and discussed potential ideas for a Christmas Event in December 2017. RESOLVED that this item be raised at the next Council meeting to receive feedback, and that further discussion occur at the next Festivals Committee.

The meeting ended at 7.45pm

Signed

Dated

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of the Monthly Meeting of Council held on Monday 18 September 2017 at 6.30pm in the Cadoxton Community Centre, Neath

Presiding Councillor W Griffiths

Present Councillors D Jones, K Gilmore, J Betts, T Lewis, A Burton, J Hale, L Bromham-Nichols

Apologies Councillor G Morgan, C Williams, J Griffiths, P MacPherson Jones, D Robertson, R Hawkins, D Vaughan, A Wingrave, H Phillips

3975 Declarations of Interest

Councillor W Griffiths declared an interest in Item 7 – Planning Applications - at the start of the meeting.

3976 Councillor Janice Dudley

The Chairman referred to the recent sudden passing of Councillor Janice Dudley. Members commended her work for the Council and acknowledged the significant loss felt by everyone who knew her. All present stood for a minute's silence as a mark of respect.

3977 Minutes of the Monthly Meeting held on 17 July 2017

RESOLVED that the Minutes of the Monthly Meeting of Council held on 17 July 2017 be confirmed as a correct record.

3978 Matters Arising

Further to Minute 3951.1 in relation to the appointment of a School Crossing Patrol Officer at Blaenhonddan Primary School, the Clerk confirmed that an appointment had been made. RESOLVED noted.

3979 Payments – August/September 2017

RESOLVED that the Clerk's report be approved.

3980 Planning Applications

(Councillor W Griffiths declared an interest in this Item, left the Chamber and took no part in the discussions or voting thereon)

(Councillor J Hale in the Chair)

RESOLVED that no objection be made to the following applications –

P2017/0467	Two Detached Dwellings – Reserved Matters	Land off March Hywel Cilfrew
P2017/0632	Condition 57 –	Gilfach Quarry Gilfach Road Bryncoch

P2017/0633	P2010/0658 Condition 62 – P2010/0658	Gilfach Quarry Gilfach Road Bryncoch
P2017/0681	Front Extension	11 Heron's Way Bryncoch
P2017/0727	Signage	Cooperative Main Road Bryncoch
P2017/0784	Extensions	6 Ynysygerwn Avenue Aberdulais
P2017/0848	Variation of Conditions	Tynllechau Main Road Cilfrew

RESOLVED that no objection be made to the following application subject to the views of the NPT CBC arboricultural officer –

P2017/0733 Work to TPO Trees 13 Rhiwlas Waunceirch

RESOLVED that no objection be made to the following application subject to Council's concern as to whether the materials and specification are appropriate being conveyed to NPT CBC –

P2017/0774 Retention of Balcony 98 Ffynnon Dawel Aberdulais

RESOLVED that an objection be made to the following application, as the Council considers the design of the property to be inconsistent with the prevailing street scene –

P2017/0713 Detached Dwelling Land adj 134 Brookfield Neath Abbey

(Councillor W Griffiths in the Chair)

3981 Community Centre Management

4. The Clerk advised Members that a request for a wall mounted hot water dispenser had been received in respect of the Cadoxton Community Centre, and indicated the possible level of cost to be incurred. RESOLVED that a hot water dispenser be purchased and installed at Cadoxton Community Centre.
5. RESOLVED that the Council do not accede to the request to accommodate a food bank.
6. RESOLVED that the Council do not accede to a request to reduce charges for a MacMillan coffee morning at Aberdulais Community Centre, and that the Chairman's offer of a donation be noted.
7. RESOLVED that the Council do not accede to a request to reduce charges for a new class at Bryncoch Community Centre.
8. RESOLVED that the Clerk's report on the need for work on the central heating boiler at Cadoxton Community Centre be noted.

3982 Police and PACT Meetings

There were no substantive reports.

3983 Reports from Outside Bodies

There were no substantive reports.

- 3984 Minutes of the Festivals Committee held on 11 July 2017**
RESOLVED that the Minutes of the Festivals Committee held on 11 July 2017 be endorsed.
- 3985 Minutes of the Festivals Committee held on 30 August 2017**
RESOLVED that the Minutes of the Festivals Committee held on 30 August 2017 be endorsed, subject to the Clerk exploring arrangements for a Santa parade in Neath to which the Council might contribute (Minute 3974 refers).
- 3986 External Audit of Annual Return for 2016/17**
The Clerk advised Members of the conclusions of the External Auditor following the audit of the Council's Accounts for 2016/17. RESOLVED that the report and the Annual Return be noted and that the Chairman and Responsible Financial Officer be authorised to sign any necessary documents accordingly.
- 3987 Vacancy – Bryncoch South Ward**
The Clerk referred to the Member vacancy which had occurred in the Bryncoch South Ward following the passing of Councillor Janice Dudley and summarised advice received from the Electoral Services Officer at NPT CBC for Members. RESOLVED that the Notice of Vacancy be published.
- 3988 Cadoxton Park**
The Clerk submitted a progress report on discussions relating to the Cadoxton Park project, focussing particularly on the proposed lease extension, the need for planning permission and the Council's ongoing commitment to inspect, maintain and insure the proposed park. RESOLVED that –
- the Clerk's progress report be noted
 - the Council reinforce its commitment to inspect, maintain and insure Cadoxton Park and Playground following completion of the proposed works.
- 3989 Public and Press**
RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following six items, by virtue of the nature of the business to be transacted.
- 3990 Matters Arising from Exempt Items**
There were no matters arising.
- 3991 Cadoxton Park – Preferred Suppliers**
The Clerk referred to a meeting of the Assessment Panel appointed by Council (Minute 3960, Council, 17 July 2017 refers) which took place on 15 September 2017, and advised Members that a copy of the Panel report was available for scrutiny. The Panel's remit was to consider and make recommendations on preferred suppliers in respect of playground supply and installation and on the separate entrance feature. The Clerk indicated that –
- Four submissions had been received for the playground supply and

- installation in response to a Brief, which included financial parameters
- Three submissions had been received for the entrance feature in response to a Brief, which included financial parameters
 - The separate assessments had been undertaken according to criteria, and recommendations as to appointments had been made accordingly.

RESOLVED that, in accordance with the recommendations of the Council's Assessment Panel –

- Sutcliffe Play (South West) Ltd be appointed as the Council's preferred supplier for playground supply and installation
- DAR Design Ltd be appointed as the Council's preferred artist for the entrance feature.

Further RESOLVED that Officers meet with the two appointees to finalize and/or progress their designs and engagement arrangements, and a further report be submitted to Council in due course.

3992 Caewern Park

The Clerk reported that he had sought prices for the installation for pedestrian guardrail on the public highway outside the entrances to Caewern Park, and that following a request from the Chairman, similar circumstances were addressed outside the Elias Drive Playground in Bryncoch. He explained the health and safety context for the proposals and further explained that prices had specifically been sought from Neath Port Talbot CBC and Sutcliffe Play (South West) Ltd in view of their role as Local Highway Authority and the previously appointed playground contractor at Caewern respectively. The Clerk summarized the complications arising from maintenance gates and indicated the prices quoted in respect of the two gates at each of the Parks. RESOLVED that Council suspend Financial Regulations to allow appointment of Neath Port Talbot CBC and Sutcliffe Play (South West) Ltd for the reasons indicated, and that the total price indicated to Council be accepted.

3993 Tree Surgery

Further to Minute 3958 of Council, 17 July 2017, the Clerk submitted prices received for work to be undertaken on trees situated on Council land. RESOLVED that the price be accepted and that all the work be progressed.

3994 Aberdulais Community Centre

The Clerk submitted an update on the work undertaken to provide new central heating equipment at Aberdulais Community Centre, and summarized a report submitted to and the decision taken in accordance with Council's instructions (Minute 3954.2, Council, 17 July 2017 refers). RESOLVED that the appointment of Platinum Gas in accordance with delegated powers be endorsed and the report and cost of work be noted.

3995 Cadoxton Community Centre

The Clerk referred to a report received from the Council's architectural advisor on the contract to extend Cadoxton Community Centre. He summarized the likely outturn costs and the reasons for an increase in the total expenditure. He indicated that this was likely to be the Final Account sum and confirmed that one further report on the scheme would be submitted in due course. RESOLVED noted.

3996 Correspondence

RESOLVED that the following items of correspondence be actioned as follows –

5 NALC / OVW Briefing Note on Data Protection
Report be submitted to next Council

RESOLVED that the following items of correspondence be noted -

- | | | |
|---|---|---|
| 1 | Welsh Government | Consultation on Electoral Reform in Local Government in Wales |
| 2 | Welsh Government | Consultation and Engagement Exercise – Taskforce for the Valleys |
| 3 | Welsh Government | Consultation on School Organisation Code |
| 4 | Abertawe Bro Morgannwg Community Health Council | Notification of Welsh Government Consultation “Services Fit for the Future” |

3997 Date of Next Meeting

The Chairman indicated that a request to amend the date of the next meeting had been made by the Clerk. RESOLVED that the next meeting of Council be held on Monday 09 October 2017.

The meeting ended at 8.35 pm

Signed

Dated 09 October 2017

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of the Monthly Meeting of Council held on Monday 09 October 2017 at 6.30pm in the Cadoxton Community Centre, Neath

Presiding Councillor W Griffiths

Present Councillors J Betts, T Lewis, A Burton, J Hale, C Williams, P MacPherson Jones, D Vaughan

Apologies Councillor G Morgan, J Griffiths, D Robertson, R Hawkins, D Jones, K Gilmore L Bromham-Nichols

3998 Declarations of Interest

At the start of the meeting, Councillor W Griffiths declared an interest in Item 7 – Planning Applications, and Councillors T Lewis and C Williams declared interests in Applications P2017/0869 and P2017/0713 respectively.

3999 Minutes of the Monthly Meeting held on 18 September 2017

RESOLVED that the Minutes of the Monthly Meeting of Council held on 18 September 2017 be confirmed as a correct record.

4000 Matters Arising

- 1) Further to Minute 3981.5 in relation to the central heating boiler at Cadoxton Community Centre, the Clerk reported that further work had not resolved the issues with the central heating system, and that a new, efficient boiler with a warranty might provide a more cost effective solution. He provided an indicative price as submitted by the Council's contractor. RESOLVED that the Council replace the boiler at Cadoxton Community Centre.
- 2) Further to Minute 3987 regarding the Casual Vacancy at the Bryncoch South Ward, the Clerk indicated that if an election was called it would be held on 23 November 2017. In the event of there being no call for a community council election, expressions of interest on co-option would be invited and reported to the next meeting of Council. RESOLVED noted.

4001 Payments – October 2017

RESOLVED that the Clerk's report be approved.

4002 Planning Applications

(Councillor W Griffiths declared an interest in this Item, left the Chamber and took no part in the discussions or voting thereon, and Councillors T Lewis and C Williams declared interests in Applications P2017/0869 and P2017/0713 respectively, and took no part in the discussion or voting thereon)

(Councillor J Hale in the Chair)

RESOLVED that no objection be made to the following applications –

P2017/0900	Variation of Conditions	Wernddu Bungalow Tyllwyd Road Bryncoch
P2017/0913	Garage/Store	Ty Gwennol Main Road Cilfrew

RESOLVED that no objection be made to the following application subject to there being no adverse effects on properties downstream –

P2017/0869	Retention of retaining works and land drainage	Gronow Close Cwrt Herbert Neath
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RESOLVED that no objection be made to the following application, subject to the views of relevant technical consultees given the specialist nature of the proposals –

P2017/0873	Discharge of Planning Conditions	Gwalia House 1B New Road Cilfrew
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RESOLVED that an objection be made to the following application as, notwithstanding the amended proposals, the design of the property is considered inconsistent with the prevailing street scene –

P2017/0713	Amended Plans – Detached Dwelling	Land adj 134 Brookfield Neath Abbey
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(Councillor W Griffiths in the Chair)

4003 Community Centre Management

There were no substantive reports relating to Community Centre Management.

4004 Police and PACT Meetings

Council was informed that the Police had been notified of problems experienced at Cilfrew Park, and parking issues at Fernlea Park, Waunceirch. RESOLVED noted.

4005 Reports from Outside Bodies

There were no substantive reports.

4006 Applications for Financial Assistance

The Clerk reminded Members of the budget available in 2017/18 under Section 137 of the Local Government Act 1972 and briefly summarised the fifteen applications for financial assistance received.

RESOLVED that the following applications be not supported –

- 4 MacMillan Cancer Support
- 5 Neath Port Talbot Shopmobility

- 6 Eisteddfod Genedlaethol Ynys Mon
- 7 Shelter Cymru
- 8 Tenovus Cancer Care
- 9 Welsh Hearts
- 10 Teenage Cancer Trust
- 11 Wales Air Ambulance

RESOLVED that the following applications be supported in the sums indicated –

1	Ainon Baptist Church	£100.00
2	Neath Hospitals League of Friends Bryncoch Branch	£100.00
3	Catwg WI	£100.00
12	Aberdulais Senior Citizens	£50.00
13	Cilfrew Senior Citizens	£50.00
14	Senior Citizens	£50.00
15	Aberdulais Senior Citizens	£50.00

4007 Cadoxton Park

The Clerk submitted a progress report on discussions relating to the Cadoxton Park project, focussing particularly on the proposed lease extension, the planning application requirements and discussions with the scheme suppliers. RESOLVED that –

- the Clerk's progress report be noted
- Council endorse the decision of the Chairman and Clerk to instruct ExCal Ltd to produce supporting material for a planning application, the submission of that application and the payment of the respective fees to facilitate both actions.

4008 General Data Protection Legislation and Data Protection Bill

The Clerk referred to a briefing note received from One Voice Wales regarding new data protection requirements that the Council would need to address. RESOLVED that the Clerk pursue the requirements and advise Council of the necessary actions in due course.

4009 Public and Press

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted.

4010 Matters Arising from Exempt Items

There were no matters arising.

4011 Correspondence

RESOLVED that the following items of correspondence be actioned as follows –

- 5 Welsh Government Review of Community and Town Council Sector
– Call for Evidence

Report be submitted to next Council

6 Welsh Government Statement on 2018/19 budget
Statement to be circulated electronically to Members.

RESOLVED that the following items of correspondence be noted -

- | | | |
|---|---|---|
| 1 | One Voice Wales | Consultation Comment on PROWs |
| 2 | Local Democracy and
Boundary Commission for
Wales | Consultation on Community Review Guidance |
| 3 | One Voice Wales | AGM Motions 2017 |
| 4 | Independent Remuneration
Panel for Wales | Draft Annual Report 2018/19 |

The meeting ended at 7.55 pm

Signed

Dated 20 November 2017

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of the Monthly Meeting of Council held on Monday 20 November 2017 at 6.30pm in the Cadoxton Community Centre, Neath

Presiding Councillor W Griffiths

Present Councillors J Betts, T Lewis, A Burton, J Hale, C Williams, D Vaughan, J Griffiths, D Jones, K Gilmore, L Bromham-Nichols, H Phillips

Apologies Councillor G Morgan, D Robertson, A Wingrave, P MacPherson Jones

4012 Declarations of Interest

At the start of the meeting, Councillor W Griffiths declared an interest in Item 6 – Planning Applications.

4013 Minutes of the Monthly Meeting held on 09 October 2017

RESOLVED that the Minutes of the Monthly Meeting of Council held on 09 October 2017 be confirmed as a correct record.

4014 Matters Arising

There were no matters arising

4015 Payments – November 2017

RESOLVED that the Clerk's report be approved.

4016 Planning Applications

(Councillor W Griffiths declared an interest in this Item, left the Chamber and took no part in the discussions or voting thereon)

(Councillor J Hale in the Chair)

RESOLVED that no objection be made to the following applications –

P2017/0922	Side Extension	17 Rhiwlas Waunceirch
P2017/0924	Variation of Condition	Plot 2 Taillwyd Road Neath Abbey
P2017/0969	Rear Extension	71 Brookfield Neath Abbey
P2017/1046	Extension & Improvements	3 Leiros Parc Drive Bryncoch
P2017/1056	Garage Conversion	9 Royston Court Waunceirch

RESOLVED that no objection be made to the following applications, subject to the views of the NPT CBC arboricultural officer –

P2017/0986	Work to TPO Trees	4 Blaenwern Bryncoch
P2017/0993	Work to TPO Trees	Land adj Coop Store Bryncoch
P2017/1018	Work to TPO Trees	4 Derwen Deg Bryncoch
P2017/1020	Work to TPO Trees	13 Heol Glynderwen Waunceirch
P2017/1030	Work to TPO Trees	Land rear of 23-27 Furzeland Drive Bryncoch

(Councillor W Griffiths in the Chair)

4017 Community Centre Management

The Clerk reported on requests received from Cylch Meithrin and the Bryncoch Youth Club. RESOLVED that –

- The request for a planter be acceded to subject to location being agreed with the Clerk
- The notices be placed in a removable frame at a specific location in the OGCC entrance hall
- Use of the Roy Jones Room be charged in accordance with Council's policy.

4018 Police and PACT Meetings

Council was informed that the priorities identified at the Aberdulais PACT meeting were speeding traffic and dog fouling. RESOLVED noted.

4019 Reports from Outside Bodies

Councillor D Jones summarised discussions at the Neath Port Talbot CBC Community Councils Liaison Committee, and the Clerk provided additional information regarding the Local Well-being Plan. RESOLVED noted.

4020 Casual Vacancy – Bryncoch South Ward

The Clerk summarised the three expressions of interest received in respect of the Casual Vacancy in the Bryncoch South Ward, and advised Members of the process for co-option. During the first secret ballot there was no absolute majority and the lowest placed candidate was withdrawn. Following the second ballot, it was RESOLVED that the highest placed candidate – Amanda Thomas – be co-opted as a Councillor to serve the Bryncoch South Ward.

4021 Terms of Reference – Resources Committee and Staffing Committee

The Clerk indicated that, following agreement of revised Standing Orders and Financial Regulations, it was necessary to consider updated terms of reference for the Resources Committee and the Staffing Committee. RESOLVED that the Terms of Reference be agreed.

4022 Playground Inspections

The Clerk reported on the reports received following the ROSPA Inspection of playgrounds. He indicated that there were various repairs that could be undertaken by the Handyperson, but that there was a need to engage with playground suppliers for parts and certain repairs. RESOLVED that the reports be noted and that the Clerk proceed as necessary.

4023 Playground and Building Management

The Clerk provided an update on the provision of new gates and pedestrian guardrails at Caewern and Bryncoch Playgrounds. He also referred to concerns expressed regarding dog fouling at Caewern Park, and sought guidance on the implementation of corporate signage at all playgrounds, parks and buildings. RESOLVED that –

- the update report regarding gates and guardrails be noted
- Council ban dogs with the exception of assistance dogs from Caewern Park
- a programme of signage be devised and rolled out as outlined to Members.

4024 Lamb and Flag Bryncoch Tree Preservation Order

Members were advised that a proposal to undertake tree surgery on protected trees on the Council's land at the rear of the Lamb and Flag Bryncoch had been submitted to Neath Port Talbot CBC by the Co-op. A request for permission to enter on to the land to undertake the work at the company's expense had been received. RESOLVED that Council grant permission to enter its land subject to planning permission and confirmation of the robustness of the contiguous boundary.

4025 Cadoxton Park

The Clerk submitted a progress report on discussions relating to the Cadoxton Park project, indicating that he was awaiting a draft lease and that planning permission had been granted. RESOLVED noted.

4026 Review of Community and Town Councils

The Clerk referred to the previously circulated leaflet and briefing note received from One Voice Wales. RESOLVED that the documents be recirculated for consideration at the next meeting of Council.

4027 Public and Press

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted.

4028 Matters Arising from Exempt Items

There were no matters arising.

4029 Correspondence

RESOLVED that the following items of correspondence be actioned as follows –

- 1 NPT CBC Countryside Consultation Rights of Way Improvement Plan
Circulate electronically and agenda for consideration at next Council
- 4 NPT CBC E-mail re Dwr y Felin School Governing Body
Circulate electronically and agenda for consideration at next Council

RESOLVED that the following items of correspondence be noted -

- | | | |
|---|----------------------------------|--|
| 2 | Boundary Commission
for Wales | Revised Proposals for Parliamentary
Constituencies |
| 3 | Welsh Government | Written Statement re Revised Local Government
Scheme 2017 |

The meeting ended at 8.35 pm

Signed

Dated 11 December 2017

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of a Meeting of the Resources Committee of the Council held in the Cadoxton Community Centre, Neath on Thursday 07 December 2017, at 6.30 pm.

Presiding --

Present Councillors W Griffiths J Hale G Morgan J Betts

Apologies Councillor L Bromham-Nichols T Lewis P Macpherson Jones K Gilmore D Jones

(Members agreed that the Clerk should preside over the first two substantive items on the agenda)

4030 Declarations of Interest

There were no declarations of interest at the start of the meeting.

4031 Appointment of Chairman

RESOLVED that Councillor J Hale be appointed as Chairman.

(Councillor J Hale in the Chair)

4032 Appointment of Vice-Chairman

RESOLVED that Councillor W Griffiths be appointed as Vice-Chairman.

4033 Minutes of the Last Meeting

RESOLVED that the Minutes of the Resources Committee held on 08 December 2016 be confirmed as a correct record.

4034 Matters Arising

There were no matters arising.

4035 2017/18 Budget Monitoring

The Clerk reminded Members of the budget agreed for 2017/18 and presented a report on income and expenditure, by individual budget head, to 30 September 2017. Members noted that both expenditure and income were somewhat higher than anticipated for the mid-term period, and were advised of the reasons for this and the anticipated outturn to the end of the financial year. RESOLVED that the report be accepted and that Council be recommended to note the Committee's scrutiny of the Council's 2017/18 budget and its conclusion.

4036 Hire Charges

The Clerk submitted a schedule of hire charges relating to community centres and playing fields, indicating current charges and terms. Members considered whether charges should be amended, and were mindful of the level of subsidy

applied by Council, the Council's previous decisions in setting charges and the general increase in costs which Council would need to meet in 2018/19. RESOLVED that Council be recommended to increase all charges by a moderate amount as per the revised schedule identified by the Committee for scrutiny and consideration by Council.

4037 Budget and Precept for 2018/19

The Clerk submitted a report on the estimated budget out-turn in 2017/18 as the basis for calculating a proposed budget in 2018/19. He advised Members that assumptions had been made with regard to final expenditure and in overall income. He provided Members an estimate of expenditure and income in 2018/19 and identified the likely Council Tax Base predicted by NPT CBC, and accordingly, was able to indicate a possible budget for 2018/19 and options as to how that budget might be funded.

RESOLVED that the Clerk add a fourth option based on a standstill Band D equivalent Council Tax, and that Council be recommended to accept Option 1 presented to the Committee, and accordingly –

- accept the draft budget in the sum of £248,042
- set an unchanged Precept for 2018/19 in the sum of £220,143
- fund the residual amount of the budget from the Council's reserves, and/or from prudent budget management during the year.

The meeting ended at 8.12 pm

Signed

Dated

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of the Monthly Meeting of Council held on Monday 11 December 2017 at 6.30pm in the Cadoxton Community Centre, Neath

Presiding Councillor W Griffiths

Present Councillors G Morgan, J Hale, D Vaughan, J Griffiths, D Jones, L Bromham-Nichols, A Thomas

Apologies Councillor D Robertson, K Gilmore, C Williams, T Lewis, A Wingrave, P MacPherson Jones

4038 Councillor A Thomas

The Chairman welcomed Councillor A Thomas who was attending her first meeting of Council.

4039 Declarations of Interest

At the start of the meeting, Councillor W Griffiths declared an interest in Item 6 – Planning Applications.

4040 Minutes of the Monthly Meeting held on 20 November 2017

RESOLVED that the Minutes of the Monthly Meeting of Council held on 20 November 2017 be confirmed as a correct record.

4041 Matters Arising

Further to Minute 4024 and the Lamb and Flag Bryncoch TPO, the Clerk reported that the Co-op had agreed to construct a close boarded fence along the contiguous boundary after completing the approved tree work. RESOLVED noted.

4042 Payments – December 2017

RESOLVED that the Clerk's report be approved.

4043 Planning Applications

(Councillor W Griffiths declared an interest in this Item, left the Chamber and took no part in the discussions or voting thereon)

(Councillor J Hale in the Chair)

RESOLVED that no objection be made to the following application –

P2017/0946 Retention of Barn Conversion Cilfrew Farm Birch Lane Cilfrew
to Res Accommodation

RESOLVED that no objection be made to the following applications, subject to the views of the NPT CBC arboricultural officer –

P2017/1040	Work to TPO Tree	3 Blaenwern Bryncoch
P2017/1113	Work to TPO Tree	1 Rhyd y Pennau Waunceirch

(Councillor W Griffiths in the Chair)

4044 Minutes of the Resources Committee held on 07 December 2017

RESOLVED that the Minutes of the Resources Committee held on 07 December 2017 be adopted, and further RESOLVED that –

- a 2018/19 budget in the sum of £248,042 is agreed
- an unchanged Precept for 2018/19 in the sum of £220,143 be set
- the residual amount of the budget be funded from the Council's reserves and/or from prudent budget management during the year.

4045 Police and PACT Meetings

There were no substantive reports.

4046 Reports from Outside Bodies

There were no substantive reports.

4047 Review of Community and Town Councils

The Clerk referred to the previously circulated leaflet and briefing note received from One Voice Wales. RESOLVED that Council express the view that the current remit and working arrangements of the Council were considered appropriate and that any change in duties and responsibilities should be accompanied by an appropriate transfer of funding.

4048 NPT CBC Rights of Way Improvement Plan

The Clerk indicated that comments were invited on the proposed review of the Rights of Way Improvement Plan for Neath Port Talbot. RESOLVED that comments be submitted when a draft plan was in place.

4049 Governing Body Dwr y Felin School

The Clerk advised Members that there was an LEA vacancy on the Governing Body of Dwr y Felin School, and that nominations were being sought from the wider community. RESOLVED that, if the vacancy was still in place, Mr PH be asked whether he would be interested and if so, be nominated by the Council.

4050 NPT CBC Venue Hire Policy

The Clerk circulated a copy of the recently adopted NPT CBC Policy aimed at ensuring compliance with the Counter Terrorism Act 2015. He clarified that NPT CBC had suggested that this could also be relevant to community councils. RESOLVED that the Policy be adapted and that Council adopt it accordingly.

4051 Public and Press

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted.

4052 Matters Arising from Exempt Items

There were no matters arising.

4053 Correspondence

RESOLVED that the following item of correspondence be actioned as follows –

1 ABMU Health Board Consultation on Major Trauma Network Council respond by stating that it was in favour of establishing a Major Trauma Network, that both University Hospital in Cardiff and Morriston Hospital should have equal status, and that in developing the network, consideration should be given to the disposition of population throughout the region not only in urban areas, and the travel time involved in reaching facilities.

RESOLVED that the following item of correspondence be noted -

2 Law Commission Consultation on Planning Law in Wales

The meeting ended at 8.05 pm

Signed

Dated 15 January 2018

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of the Monthly Meeting of Council held on Monday 15 January 2018 at 6.30pm in the Cadoxton Community Centre, Neath

Presiding Councillor J Hale

Present Councillors K Gilmore, J Betts, A Burton, G Morgan, D Vaughan, D Jones, T Lewis, A Wingrave, P MacPherson Jones

Apologies Councillor C Williams, W Griffiths, J Griffiths, L Bromham-Nichols

4054 Declarations of Interest

There were no declarations of interest at the start of the meeting.

4055 Minutes of the Monthly Meeting held on 11 December 2017

RESOLVED that the Minutes of the Monthly Meeting of Council held on 11 December 2017 be confirmed as a correct record.

4056 Matters Arising

Further to Minute 4049, the Clerk reported that the Governing Body vacancy at Dwr y Felin School had already been filled. RESOLVED noted.

4057 Payments – January 2018

RESOLVED that the Clerk's report be approved.

4058 Planning Applications

RESOLVED that no objection be made to the following applications –

P2016/0649	Amendments to Conversion	Caewern House Dwr y Felin Road Caewern
P2017/0467	Amendments to Reserved Matters	Land off March Hywel Cilfrew
P2017/1122	Stable Building	Tyllwyd Newydd Tyllwyd Road Bryncoch
P2018/0005	Garage and Side Extension	12 Channel View Bryncoch

4059 Community Centre Management

The Clerk advised Members of problems with the heating at Bryncoch Community Centre and of the consequential actions undertaken. RESOLVED noted.

4060 Police and PACT Meetings

There were no substantive reports.

4061 Reports from Outside Bodies

There were no substantive reports.

4062 Festival Committee

The Clerk referred to the roles adopted by Members and by the Committee in recent years and of the need to clarify the Committee's remit and agenda for 2018. RESOLVED that the Festivals Committee continue to progress with arrangements for two events in 2018.

4063 Lamb and Flag Tree Preservation Order

The Clerk advised Members that consent had now been granted to the Co-op to enable them to maintain trees on the Council's land where they impacted on the Co-op car park. He also reported that the Co-op had agreed to construct a close boarded fence along the contiguous boundary. RESOLVED that the report be noted.

4064 Site Rental Charges 2018-19

Members considered current charges levied at Ynysllynlladd, the Cadoxton Allotments and at 21 Church Road, following a report from the Clerk. RESOLVED that no change to site rental charges be made for 2018-19.

4065 Public and Press

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following two items, by virtue of the nature of the business to be transacted.

4066 Matters Arising from Exempt Items

There were no matters arising.

4067 Grounds Maintenance 2018/19

The Clerk outlined the present arrangements in place for Grounds Maintenance and recent work undertaken to define a specification and identify explicit areas for maintenance. He recommended that, in view of the changes outlined, competitive prices be sought from suitably qualified companies for specific work.

RESOLVED that tenders be invited from suitably qualified companies in accordance with the Council's Financial Regulations for the following contracts –

1. Routine Maintenance of Playgrounds and Community Centre Grounds
2. Playing Field Grass Cutting and Pitch Marking at Cilfrew and Waunceirch
3. Specialist Maintenance of the Cilfrew Playing Field

4068 Correspondence

RESOLVED that the following item of correspondence be actioned as follows –

- | | | |
|---|---------------------------------------|---------------------------------|
| 1 | Bridgend Coalition of Disabled People | Request for Support of Petition |
| | Council to sign the petition | |

2 Welsh Government Consultation on Healthcare Services
Clerk to circulate the link to Members

4 Councillor D Robertson Letter of Resignation
Council note Councillor Robertson's decision and the Clerk's actions in
advertising the vacancy, Clerk to write to Councillor Robertson.

RESOLVED that the following item of correspondence be noted -

- | | | |
|---|--|---|
| 3 | Expert Panel on Assembly
Electoral Reform | Summary Report – A Parliament that Works for
Wales |
| 5 | Jeremy Miles AM | E-mail re Youth Parliament for Wales |

The meeting ended at 7.59 pm

Signed

Dated 19 February 2018

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of a Meeting of the Festivals Committee of the Council held in Aberdulais Community Centre, Neath on Tuesday 30th January 2018 at 6.30pm.

Presiding Councillor J Hale

Present Councillors W Griffiths, P MacPherson Jones
Councillor J Betts (non-voting member)

Apologies Councillors C Williams, D Jones, K Gilmore

4069 Declarations of Interest

There were no declarations of interest at the start of the meeting.

4070 Minutes of the Last Meeting

RESOLVED that the Minutes of the Festivals Committee held on 30th August 2017 be confirmed as a correct record

4071 Matters Arising

Further to Minute 3973 referring to the 'Ospreys Community Team' participating at the May Day Fun Day, the Assistant Clerk provided further information. RESOLVED noted.

4072 Review of Santa Parade 2017

Members discussed the Santa Parade that took place in November 2017 in conjunction with FACE (Family and Community Events) of Neath. RESOLVED that the event was a success and that Council be recommended to join forces with FACE of Neath again in 2018.

4073 Review of Cilfrew Fun Day 2017

Members discussed the Fun Day that took place at Cilfrew Community Centre and playing fields on Saturday 2nd September. A number of issues were noted, in particular very low visitor numbers. Discussions were held around trying to increase visitors and RESOLVED that it be recommended to Council that a Facebook event is created.

4074 Cilfrew Fun Day 2018

Following Minute 4073, Members considered organising another Fun Day at Cilfrew in 2018. Members RESOLVED and noted that a Fun Day would be arranged for Bank Holiday Monday, August 27th 2018. RESOLVED that it also be recommended to Council that any future Fun Days at Cilfrew be withdrawn if the event in August proves unsuccessful.

Further RESOLVED that the following be investigated and a further report be submitted prior to consideration by Council –

- Balloon Release – invite sponsors/ sell tickets
- Domestic Pets Zoo
- Model Aircraft Display
- Organised Kaos
- Ukulele Band
- Light n Shade
- Create a Facebook Event

4075 Fun Day at Owain Glyndwr Community Centre May 2018

The Assistant Clerk tabled Version 1 of the Action Plan for the Owain Glyndwr Fun Day. RESOLVED that the following options be investigated and or booked as well as the events agreed in Minute 3973 –

- Hire ‘The Crowman’ – professional storyteller.
- Hire Waterwheel Singers.
- Consider another musical feature.
- Consider inviting NPT Pass team.
- Consider trailer hire to stage some of the events.
- Consider hiring ‘Organised Kaos’.
- Hire Inflatables with supervision.
- Hire medieval costumes from ‘Neath Little Theatre’.
- Proceed with a 12pp Coloured Programme of Events.
- Purchase of new Banners to advertise event.

RESOLVED that due to lack of interest by stall holders, the hire of marquees would not be required for this event.

The meeting ended at 8.40pm

Signed

Dated

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of the Monthly Meeting of Council held on Monday 19 February 2018 at 6.30pm in the Cadoxton Community Centre, Neath

Presiding Councillor J Hale

Present Councillors L Bromham-Nichols, J Betts, A Burton, G Morgan, D Jones, T Lewis, P MacPherson Jones

Apologies Councillor C Williams, W Griffiths, J Griffiths, A Wingrave, D Vaughan, K Gilmore, A Thomas

4076 Declarations of Interest

There were no declarations of interest at the start of the meeting.

4077 Minutes of the Monthly Meeting held on 15 January 2018

RESOLVED that the Minutes of the Monthly Meeting of Council held on 15 January 2018 be confirmed as a correct record.

4078 Matters Arising

There were no matter arising.

4079 Payments – February 2018

RESOLVED that the Clerk's report be approved.

4080 Planning Applications

RESOLVED that no objection be made to the following applications –

P2018/0027	Work to TPO Trees	15 Cloda Avenue Bryncoch
P2018/0064	Work to TPO Trees	4 Derwen Deg Bryncoch
P2018/0117	Garage Conversion	2 Royston Court Waunceirch
P2018/0124	Rear Extension	Dynevor Lodge 6 Neath Abbey Road Neath

4081 Community Centre Management

1. The Clerk advised Members that following the decision to increase hire charges at community centres, a request had been received from one newly established group meeting at Cadoxton Community Centre. The background to the request was outlined to Members. RESOLVED that Council agree to freeze charges for the "Baby College" group until the end of July with new charges applying thereafter.
2. The Clerk reported on a request that consumption of alcohol be allowed during a booking of Owain Glyndwr Community Centre in May 2018. Members were reminded of the Council's policy and advised of the nature of the event and the proposed arrangements. RESOLVED that the request be not acceded to, although the event was welcomed if alcohol was not being served.

3. Members were advised of further heating problems at Bryncoch Community Centre and of remedial action in hand. RESOLVED noted.

4082 Police and PACT Meetings

There were no substantive reports, other than reporting the change in PCSO personnel serving the Bryncoch Wards. RESOLVED noted.

4083 Reports from Outside Bodies

There were no substantive reports.

4084 Minutes of the Festivals Committee held on 30 January 2018

RESOLVED that the Minutes of the Festivals Committee held on 30 January 2018 be endorsed, subject to consideration of a “virtual balloon race” and the need for raffle registration.

4085 Casual Vacancy – Cilfrew Ward

The Clerk reported that one expression of interest had been received for the Casual Vacancy in the Cilfrew Ward, and outlined the details of the individual to Members. RESOLVED that D. M. Richards from Cilfrew be co-opted to serve as a Councillor representing the Cilfrew Ward.

4086 Casual Vacancy – Bryncoch South Ward

The Clerk reported that as Councillor R Hawkins had failed to attend any meetings for a six month period he had disqualified himself as a Member of Council serving the Bryncoch South Ward. A Casual Vacancy had, therefore, arisen and the Clerk confirmed that the Notice of Vacancy would be published on 20 February 2018. RESOLVED noted.

4087 Well-Being of Future Generations (Wales) Act 2015

The Clerk presented a report which outlined the requirements of the Well-Being of Future Generations (Wales) Act 2015 as they affected Council. He tabled a Draft Strategic Plan for 2018-22 for Members’ consideration along with a Draft Annual Report for the civic year ending at the Annual Meeting in May 2018. He emphasised that both documents required further consideration by Members and could be amended before approval. RESOLVED that Members give further consideration to both the Draft Strategic Plan and the Draft Annual Report and submit comments directly to the Clerk. Further RESOLVED that the Clerk submit the amended documents for formal approval at the Annual Meeting of the Council.

4088 Community Centre Management Committees

Members were advised that two Management Committees remained in existence – for Caewern and Bryncoch Community Centres. He indicated that both found difficulty in making an effective input to the respective community centres, largely because of a lack of volunteers, changes in community participation over the years and the absence of a defined role in decision making and funding, much of which had been handed to the Council and its Officers. The financial position of the respective committees

was outlined, along with the recent history of participation and decision making. Given the circumstances, it was RESOLVED that Council -

- agree in principle to disband the Caewern and Bryncoch Community Centre Management Committees, and to transfer their historic responsibilities to the Council and its Officers
- agree in principle to establish bespoke bank accounts for each Centre to enable Council to fund specific items that would benefit the respective centres, before closing the accounts when their respective funds had been expended
- engage with any individuals who remain involved with the Management Committees to explain the Council's intentions
- receive a report from the Clerk at the Annual Meeting of Council to consider formalising the decisions in principle.

4089 Cadoxton Park

The Clerk submitted a progress report on discussions relating to the Cadoxton Park project, indicating that the Council's funding bids to both Enover Community Trust and WREN had been successful. He confirmed that the remaining decision on funding would be taken in late March and a full report would be submitted to Council in due course. RESOLVED noted.

4090 Public and Press

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following two items, by virtue of the nature of the business to be transacted.

4091 Matters Arising from Exempt Items

There were no matters arising.

4092 Grounds Maintenance 2018/19

Further to the previous instruction of Council (Minute 4067, Council 19 January 2018 refers), the Clerk submitted a comprehensive report on the three Grounds Maintenance tendering opportunities offered by the Council in accordance with its Financial Regulations. The report assessed the competitive tenders received in each case, and following consideration, it was RESOLVED that –

1. South Wales Environmental Ltd be appointed to undertake Routine Grounds Maintenance at an annual cost of £6,090.00 plus VAT
2. NPT CBC Streetscene be appointed to undertake Playing Field Grass Cutting and Pitch Marking at an annual cost of £6,840.80 plus VAT
3. Ecosolve Wayne Duggan be appointed to undertake Specialist Renovation at an annual cost of £5,611.16 plus VAT

4093 Correspondence

RESOLVED that the following item of correspondence be actioned as follows –

- 1 Friends of the Earth Cymru Info re “Bee Friendly Wales”
Clerk to explore opportunities

RESOLVED that the following items of correspondence be noted -

- 2 Welsh Government / DEFRA Consultation re Waste Sector
- 3 Welsh Government Info re Charges for Burial of Children

The meeting ended at 8.10 pm

Signed

Dated 19 March 2018

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of a Meeting of the Festivals Committee of the Council held in Aberdulais Community Centre, Neath on Tuesday 13th March 2018 at 6.30pm.

Presiding Councillor J Hale

Present Councillors W Griffiths, P MacPherson Jones, K Gilmore, C Williams,
L Bromham-Nichols,
Councillor J Betts (non-voting member)

Apologies Councillor D Jones

4094 Declarations of Interest

There were no declarations of interest at the start of the meeting.

4095 Minutes of the Last Meeting

RESOLVED that the Minutes of the Festivals Committee held on 30th January 2018 be confirmed as a correct record

4096 Matters Arising

1. Further to Minute 4074 referring to the 'Balloon Release', the Assistant Clerk advised that, in view of advice received, it would be preferable not to proceed. RESOLVED noted.
2. Further to Minute 4075, the Assistant Clerk clarified that the NPT PASS Team is an abbreviation for Neath Port Talbot Physical Activity and Sport Service team. RESOLVED noted.

4097 Fun Day at Owain Glyndwr Community Centre May 2018

The Assistant Clerk tabled Version 2 of the Action Plan for the Owain Glyndwr Fun Day. RESOLVED that the following events be booked -

- Organised Kaos
- 3 x Inflatables with supervision.

RESOLVED -

- To accept the donation of a Marquee that will be used to protect the performers in case of bad weather
- That 500 programmes be ordered - 250 for the day and 250 to be delivered by Members a week before the Fun Day.
- That the Tug of War rope be sold as the activity was considered to be too high risk
- That a donation of £100.00 to be made to the Dwr Y Felin Music Centre String and Brass for their musical contribution to the Fun Day.
- That a quotation be sought from "Dor 2 Dor" for leaflet production and door to door delivery.
- That leaflets be issued to 7 local schools and 20 A4 posters be ordered.

4098 Cilfrew Family Fun Day 2018

The Assistant Clerk provided Members with a progress report in respect of arrangements for the Cilfrew Family Fun Day. RESOLVED noted.

The meeting ended at 7.30pm

Signed

Dated

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of the Monthly Meeting of Council held on Monday 19 March 2018 at 6.30pm in the Cadoxton Community Centre, Neath

Presiding Councillor W Griffiths

Present Councillors J Betts, A Burton, G Morgan, D Jones, T Lewis, C Williams, K Gilmore, A Thomas, D Richards

Apologies Councillor J Griffiths, D Vaughan J Hale L Bromham-Nichols P MacPherson Jones, H Phillips

4099 Councillor D Richards

The Chairman welcomed Councillor D Richards who was attending her first meeting of Council.

4100 Declarations of Interest

Councillor W Griffiths declared an interest at the start of the meeting in Item 6 – Planning Applications.

4101 Minutes of the Monthly Meeting held on 19 February 2018

RESOLVED that the Minutes of the Monthly Meeting of Council held on 19 February 2018 be confirmed as a correct record.

4102 Matters Arising

There were no matter arising.

4103 Payments – March 2018

RESOLVED that the Clerk's report be approved.

4104 Planning Applications

(Councillor W Griffiths declared an interest in this Item, left the Chamber and took no part in the discussions or voting thereon)

(Councillor D Jones in the Chair)

RESOLVED that no objection be made to the following applications –

P2018/0113	Garage Conversion, Garden Room and Decking	6 Daphne Close Bryncoch
P2018/0131	Detached Dwelling (Reserved Matters)	Plot 2 Former Wernddu Bungalow, Bryncoch
P2018/0150	Extension	4 Heol y Felin Caewern
P2018/0175	External Works and Lighting	Cooperative Main Road Bryncoch
P2018/0176	Extension	27 Maes Llwynonn Cadoxton
P2018/0180	Extension	38 Bryn Catwg Cadoxton

- 4105 Community Centre Management**
There were no substantive reports.
- 4106 Police and PACT Meetings**
The Chairman summarised the outcome of the Bryncoch PACT meeting. RESOLVED noted.
- 4107 Reports from Outside Bodies**
Councillor D Jones highlighted discussions at the Neath Port Talbot CBC Community Councils Liaison Forum. RESOLVED noted.
- 4108 Minutes of the Festivals Committee held on 13 March 2018**
The Clerk reported on the risk assessment relating to Organised Chaos and the quotation relating to "Dor 2 Dor" (Minute 4097 refers). RESOLVED that the Minutes of the Festivals Committee held on 13 March 2018 be endorsed. Further RESOLVED, in view of the recent loss of two Members of the Committee, that Councillor J Betts be co-opted to serve on the Committee.
- 4109 Casual Vacancy – Bryncoch South Ward**
The Clerk reported that no request for an election had been received in respect of the Casual Vacancy in the Bryncoch South Ward, and that consequently Council would be able to co-opt an individual to serve in that capacity. He confirmed that the Notice of Co-option would be served on 20 March 2018 and that a report would be submitted to Council in April 2018. RESOLVED noted.
- 4110 Independent Review Panel for Wales**
The Clerk outlined the provisions of the Final Report of the Independent Review Panel for Wales and summarised the determinations therein that would result in mandatory and discretionary payments for Members of Town and Community Councils. He referred to the Council's previous practice in this respect and to the Council's views on the draft report, confirming that the Final Report determinations required a fundamental review and procedures for their resolution. RESOLVED that the Clerk prepare a Member Remuneration Report for Council, dealing with all aspects of the Panel's Report, and that the Member Remuneration Report be considered as an agenda item at the Annual Meeting of Council.
- 4111 Cadoxton Park**
The Clerk submitted a brief progress report on discussions relating to the Cadoxton Park project. RESOLVED noted.
- 4112 Corporate Signage**
The Clerk reported on preliminary discussions with a signage company regarding corporate signage. RESOLVED noted pending a further report.

4113 Public and Press

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following two items, by virtue of the nature of the business to be transacted.

4114 Matters Arising from Exempt Items

There were no matters arising.

4115 Leiros Parc Playground

Further to the previous reports to Council, the Clerk submitted an update on discussions with a Leiros Parc resident and a structural engineer engaged jointly. Given the report of the engineer, the resident had been written to and a response was awaited, before consideration of further action. RESOLVED noted.

4116 Correspondence

RESOLVED that the following item of correspondence be actioned as follows –

4 Councillor P E-mail re Family Fun Day
Macpherson Jones

Defer for consideration at next meeting of Council.

6 WCVA Request for Nominations to Volunteer of the Year
Awards

Clerk to circulate.

RESOLVED that the following items of correspondence be noted -

1	One Voice Wales	Papers re NPT Area Committee
2	NPT CBC Planning	SPG Consultation
3	Keep Wales Tidy	Briefing re work with Town & Community Councils
5	One Voice Wales	Requests for AGM Motions

The meeting ended at 8.05 pm

Signed

Dated 16 April 2018

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of the Monthly Meeting of Council held on Monday 16 April 2018 at 6.30pm
in the Cadoxton Community Centre, Neath

Presiding Councillor W Griffiths

Present Councillors J Betts, A Burton, G Morgan, D Jones, T Lewis, C Williams,
A Thomas, D Richards, J Hale L Bromham-Nichols P MacPherson
Jones, H Phillips

Apologies Councillor J Griffiths, K Gilmore, D Vaughan, A Wingrave

4117 Declarations of Interest

Councillor W Griffiths declared an interest in Item 6 – Planning Applications,
and Councillor J Hale declared an interest in Item 6 – Planning Application
P2018/0194 at the start of the meeting.

4118 Minutes of the Monthly Meeting held on 19 March 2018

Subject to inclusion of Councillor A Wingrave in apologies, RESOLVED that
the Minutes of the Monthly Meeting of Council held on 19 March 2018 be
confirmed as a correct record.

4119 Matters Arising

There were no matters arising.

4120 Payments – April 2018

RESOLVED that the Clerk's report be approved.

4121 Planning Applications

(Councillor W Griffiths declared an interest in this Item, left the Chamber and
took no part in the discussions or voting thereon, Councillor J Hale declared
an interest in Application P2018/0194 and took no part in the discussions or
voting thereon).

(Councillor D Jones in the Chair)

RESOLVED that no objection be made to the following applications –

P2018/0194	Discharge of Conditions	14 Llys y Wern Caewern
P2018/0241	Work to TPO Trees	11 Derwen Deg Bryncoch
P2018/0251	Variation of Condition	Lidl, Vale of Neath Retail Park
P2018/0259	Rear Garden Steps and Patio	27 Maes Llwynonn Cadoxton

(Councillor W Griffiths in the Chair)

4122 Community Centre Management

1. The Clerk reported receipt of a request that an induction loop be installed at Cadoxton Community Centre. RESOLVED that prices be sought for a fixed and mobile installation.
2. The Clerk advised that a request to site a bench in memory of Janice Dudley, a former Member of the Council, in the grounds of Owain Glyndwr Community Centre had been received. RESOLVED that the request be acceded to.

4123 Police and PACT Meetings

Councillor D Jones summarised the outcome of the Aberdulais PACT meeting. RESOLVED noted.

4124 Reports from Outside Bodies

There were no reports from Outside Bodies.

4125 Casual Vacancy – Bryncoch South Ward

The Clerk reported that further to the publication of a Notice of Co-option, two expressions of interest had been received, and he summarised them for Members. Members voted by secret ballot. RESOLVED that Bethan Rosser be co-opted as a Councillor to serve the Bryncoch South Ward.

4126 Applications for Financial Assistance

The Clerk reminded Members of the Council's arrangements for considering applications for financial assistance under Section 137 of the Local Government Act 1972 and briefly summarised the three applications received.

RESOLVED that the following applications be not supported –

- 1 Wales Air Ambulance
- 2 National Eisteddfod of Wales
- 3 Urdd Gobaith Cymru

Further RESOLVED that the Chairman's intention to support the Wales Air Ambulance from the Chairman's Allowance be noted, and that they be invited to make a collection at the forthcoming Family Fun Day.

4127 Cadoxton Allotments

The Clerk presented a briefing paper on the status of each of the Cadoxton allotments, highlighting that one had been vacated, split into two and offered successfully to the next two people on the waiting list. He also referred to one allotment where, following a lack of activity in 2017/18, he had served notice of termination to the present allotment holder. RESOLVED that Council endorse the content of the briefing paper including the termination notice in respect of Allotment 3B, and its reassignment as per the Council's waiting list.

4128 Cadoxton Park

The Clerk submitted a progress report on the Cadoxton project highlighting –

- The decision of the Big Lottery Fund People and Places not to offer financial assistance
- Confirmation that approvals by WREN and Enovert would be reconsidered on the basis of a resubmitted scheme
- Discussions on a revised scheme, focussed on the main play area at Cadoxton Park, had taken place with Sutcliffe Play, retaining key elements and identifying other elements for delivery as subsequent phases
- Retention of the entrance feature if possible as this was a key element of one funding approval and involved the wider community.

The Clerk also summarised the facilitating expenditure incurred and committed by Council to date in the approximate sum of £13k, and summarised the budget that could be made available for the revised scheme.

RESOLVED that Council accept and endorse the revised basis on which a scheme could be drawn up with Sutcliffe Play, and confirm that its own capital commitment increase to £60,000, noting the additional facilitating expenditure, to provide an indicative budget of £166,000 moving forward.

Further RESOLVED that, in view of the need to expedite the process and meet deadlines, plenary powers be delegated to the Chairman, Vice Chairman, and Cadoxton Ward Members to progress the scheme.

4129 General Data Protection Regulation

The Clerk reported that compliance with the General Data Protection Regulations was required by the 25 May 2018 and that he was involved in discussions with a number of community councils regarding progress. He confirmed that the opportunity to receive advice should be taken and that the possibility of clustering councils to take this forward collectively was under consideration, with possible support from Welsh Government. RESOLVED that the Clerk continue with discussions and that the clustering opportunity be supported.

4130 Family Fun Day Waunceirch

Councillor P MacPherson Jones explained her proposal to change the name of the Waunceirch Family Fun Day. Members considered the proposal and discussed the opportunity to reflect the sentiment and reasons for the proposal in alternative ways. RESOLVED that the proposal be noted and that no change in name be instigated at this time.

4131 Neath Port Talbot CBC (Land at Heol Llwyn Celyn, Caewern, Neath) Tree Preservation Order 2018

The Clerk summarised the notice of consultation received in respect of a Tree Preservation Order at Heol Llwyn Celyn, Caewern. RESOLVED noted.

4132 Public and Press

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted.

4133 Matters Arising from Exempt Items

There were no matters arising.

4134 Correspondence

RESOLVED that the following items of correspondence be actioned as follows –

1 NPT CBC Legal Application to Upgrade Footpath to Bridleway
Council advise that it is only aware of use as a public footpath and that there are structures preventing horse access, but is unable to provide evidence directly relating to usage.

2 Friends of Neath Abbey Iron Request for Support
Company

Council forward a letter of support to the Friends

6 Councillor J Griffiths Request for Dispensation
Council agree a dispensation.

RESOLVED that the following items of correspondence be noted -

- | | | |
|---|-----------------------|---|
| 3 | Dr Dai Lloyd AM | Letter re Unadopted Roads Taskforce |
| 4 | Welsh Government | Consultation on Strengthening Local Government
– Delivering for People |
| 5 | NPT CBC Youth Service | Youth Service Magazine |

The meeting ended at 8.28 pm

Signed

Dated 14 May 2018

Cyngor Cymuned Blaenhonddan Blaenhonddan Community Council

Minutes of a Meeting of the Festivals Committee of the Council held in Aberdulais Community Centre, Neath on Tuesday 24th April 2018 at 6.30pm.

Presiding Councillor J Hale

Present Councillors W Griffiths, J Betts, K Gilmore, L Bromham-Nichols,

Apologies Councillor P MacPherson-Jones, C Williams

4135 Declarations of Interest

There were no declarations of interest at the start of the meeting.

4136 Minutes of the Last Meeting

RESOLVED that the Minutes of the Festivals Committee held on 13th March 2018 be confirmed as a correct record

4137 Matters Arising

Further to Minute 4097 referring to a donation of a “Marquee”, Councillor J Betts

clarified that it was a Poly Tunnel he had and not a marquee. RESOLVED noted.

4138 Fun Day at Owain Glyndwr Community Centre May 2018

The Assistant Clerk tabled Version 3 of the Action Plan for the Owain Glyndwr Fun Day.

RESOLVED -

- Donation in the sum of £50.00 to me made to Waunceirch Primary School for performing on the day.
- That 250 programmes be delivered to houses by Members and Assistant Clerk on Monday 30th April.
- That Members would continue to source Raffle Prizes
- That Members would source a Face Painter.
- That Councillor Betts would take some photos on the day.
- That Councillor Betts is First Aid trained and will be available to assist on the day.
- Noted that NPT PASS Team are providing a service at no charge.
- That the agenda for the next meeting include a discussion on the allocation of money for raffle prizes.
- That the First Aid box is checked and stocked ahead of the Fun Day.

4139 Stock and Purchases

The Assistant Clerk provided Members with a list of sundries remaining following the Fun Day in September 2017. Stock numbers noted and additional essential purchases agreed. RESOLVED that the Assistant Clerk make necessary purchases ahead of the Fun Day.

4140 Resources and Roles

Members considered resources available to support on the day and agreed that roles would be allocated accordingly on the day. RESOLVED noted.

The meeting ended at 7.30pm

Signed

Dated
