



Cyngor Cymuned Blaenhonddan

Rowland Lanchbury
Clerc y Cyngor / Clerk to the Council
Canolfan Gymuned Llangatwg / Cadoxton Community Centre
Heol Cwmbach / Cwmbach Road
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07 May 2018

To all Members of the Public and Press you are hereby invited to attend the

ANNUAL MEETING

and

MONTHLY MEETING OF THE COUNCIL

Annual Meeting commencing at 6.00 pm

**Monthly Meeting commencing at 6.30 pm
(or asap thereafter)**

**To be held in the
CADOXTON COMMUNITY CENTRE,
Cadoxton, Neath
on
Monday 14 May 2018**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

Agenda attached overleaf

AGENDA : ANNUAL MEETING

- 1 To receive apologies for absence.
- 2 To receive declarations of interest from Members.
- 3 To appoint a Chairman for 2018/19, and receive the Chairman's Declaration of Acceptance of Office or, if not received, to declare when it shall be received.
- 4 To appoint a Vice-Chairman for 2018/19 and receive the Vice-Chairman's Declaration of Acceptance of Office or, if not received, to declare when it shall be received.
- 5 To adopt the Members Code of Conduct.
- 6 To consider the need for the following Committees and, where appropriate, to elect Members to Committees –
 - Resources Committee
 - Open Spaces Committee
 - Festivals Committee
 - Staffing Committee
 - Appeals Committee
- 7 To confirm intentions with regard to the Bryncoch and Caewern Hall Management Committees
- 8 To elect Members to represent the Council on external bodies –
 - Neath Port Talbot CBC/Community Councils Liaison Committee
 - One Voice Wales Neath Port Talbot Area Committee
 - School Governing Bodies
- 9 To consider the Income and Expenditure Report for 2017/18 and any issues arising therefrom.
- 10 To consider the Draft Annual Investment Strategy for 2018/19.
- 11 To consider adoption of the following –
 - Standing Orders
 - Financial Regulations
 - Health and Safety Policy
 - Freedom of Information Scheme
 - Risk Management Plan
- 12 To adopt the Strategic Plan for 2018-22 and the Annual Report 2018
- 13 To agree meetings of Council that will consider applications for financial assistance, and discuss policy for awarding grants.
- 14 To consider financial management arrangements in 2018/19.
- 15 To receive the Clerk's Report on Member Remuneration in 2018/19.

AGENDA : MONTHLY MEETING OF COUNCIL

- 1 To receive apologies for absence
 - 2 To receive Declarations of Interest from Members.
 - 3 To confirm the Minutes of the Monthly Meeting of Council held on the 16 April 2018 as a correct record thereof.
 - 4 Matters arising from the Minutes.
 - 5 To receive the Clerk's report and approve Payments made in May 2018.
 - 6 To receive the Clerk's report on Planning Applications.
 - 7 To receive reports relating to Community Centre Management.
 - 8 To receive any reports relating to Police matters or PACT meetings.
 - 9 To receive reports from Members in relation to Outside Bodies
 - 10 To consider and if thought fit adopt the Minutes of the Festivals Committee held on 24 April 2018 or pass such resolutions thereon as may be deemed appropriate
 - 11 To receive the Clerk's progress report on Cadoxton Park
 - 12 To receive the Clerk's report on the General Data Protection Regulations
 - 13 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Item 14 and 15 by virtue of the nature of the business to be transacted.
 - 14 To discuss any Matters Arising from the Minutes (Item 3) of a confidential nature.
 - 15 To receive the Clerk's report on recommendations relating to the 2018-20 National Salary Award.
 - 16 To receive the Clerk's Report on Correspondence.
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29th May 2018

To Members of the Public and Press, you are hereby invited to attend a Meeting of the FESTIVALS COMMITTEE of the Council

**To be held in the ABERDULAIS, COMMUNITY CENTRE
on Tuesday June 5th, 2018, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To elect a Chairman for 2018/19
- 4 To elect a Vice-Chairman for 2018/19
- 5 To approve the Minutes of the Festivals Committee held on 24th April 2018 as a correct record .
- 6 Matters Arising
- 7 To receive feedback on the Fun Day held at Owain Glyndwr Community Centre and Grounds on 7th May 2018
- 8 To review Budget
- 9 To consider arrangements for the Cilfrew Family Fun Day to be held at Cilfrew Community Centre and Playing Fields

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11 June 2018

**To Members of the Public and Press you are hereby invited to attend the
MONTHLY MEETING of the Council**

**To be held in CADOXTON COMMUNITY CENTRE
Cadoxton, Neath SA10 8AR
on Monday 18 June 2018, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
 - 2 To receive any Declarations of Interest
 - 3 To confirm the Minutes of the Annual Meeting of Council held on 14 May 2018
 - 4 To confirm the Minutes of the Monthly Meeting of Council held on 14 May 2018
 - 5 Matters Arising from the Minutes
 - 6 To receive the Clerk's Report and approve Payments in June 2018
 - 7 To consider the Clerk's Report on Planning Applications
 - 8 To receive any reports relating to Community Centre Management
 - 9 To receive any reports relating to Police matters or PACT Meetings
 - 10 To receive reports from Members in relation to Outside Bodies
 - 11 To consider consider and if thought fit adopt the Minutes of the Festivals Committee of the Council held on 05 June 2018 or pass such resolutions thereon as may be deemed expedient.
- /continued overleaf
- 12 To receive the Internal Auditor's Report on the Council's Accounts for 2017/18 and if appropriate, to authorize the Responsible Financial Officer and the Chairman to certify the Annual Return accordingly.
 - 13 To receive a progress report in relation to Cadoxton Park



14 To consider the following Notice of Motion submitted by Councillor W Griffiths –

“That Council provide a defibrillator machine and case outside each of its community centre”.

15 To consider the consultation from Neath Port Talbot CBC on its Welsh Language Promotion Strategy

16 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Item 17 by virtue of the nature of the business to be transacted

17 To discuss any confidential Matters Arising from the Minutes of Council (Items 3 and 4)

18 To receive the Clerk’s Report on Correspondence



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26th June 2018

**To Members of the Public and Press, you are hereby invited to attend a Meeting of
the FESTIVALS COMMITTEE of the Council**

**To be held in ABERDULAIS COMMUNITY CENTRE
on Wednesday 4th July at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To approve the Minutes of the Festivals Committee held on 5th June 2018 as a correct record.
- 4 Matters Arising
- 5 To review action plan V.2 and consider arrangements for the Cilfrew Family Fun Day
- 6 To agree a date for Spring/Summer Fun Day 2019.
- 7 To consider options for a Christmas event in 2018



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02 July 2018

To Members of the Public and Press you are hereby invited to attend a
SITE MEETING of the Council

To be held in the **CADOXTON ALLOTMENTS**
Cadoxton, Neath
on Monday 09 July 2018, at 6.30pm

ROWLAND LANCHBURY
CLERK TO THE COUNCIL

Note – Members will meet at Cadoxton Community Centre at 6.30 pm for a briefing

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To receive a briefing from the Clerk regarding the current occupation of the Cadoxton Allotments.
- 4 To undertake a site visit to the allotments.

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09 July 2018

**To Members of the Public and Press you are hereby invited to attend the
MONTHLY MEETING of the Council**

**To be held in CADOXTON COMMUNITY CENTRE
Cadoxton, Neath SA10 8AR
on Monday 16 July 2018, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To confirm the Minutes of the Monthly Meeting of Council held on 16 June 2018
- 4 To confirm the Minutes of the Site Meeting of Council held on 09 July 2018
- 5 Matters Arising from the Minutes
- 6 To receive the Clerk's Report and approve Payments in July 2018
- 7 To consider the Clerk's Report on Planning Applications
- 8 To receive any reports relating to Community Centre Management
- 9 To receive any reports relating to Police matters or PACT Meetings
- 10 To receive reports from Members in relation to Outside Bodies
- 11 To consider and if thought fit adopt the Minutes of the Festivals Committee of the Council held on 04 July 2018 or pass such resolutions thereon as may be deemed expedient.
- 12 To receive the Clerk's progress report on the General Data Protection Regulations.
- 13 To receive the Clerk's Report on the provision of Defibrillators and an Auditory Loop.

/continued overleaf

- 14 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded



from the meeting during the following Item 15 by virtue of the nature of the business to be transacted

15 To discuss any confidential Matters Arising from the Minutes of Council (Items 3 and 4)

16 To receive the Clerk's Report on Correspondence

Cyngor Cymuned Blaenhonddan

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15th August 2018

**To Committee Members, you are hereby
summoned to attend a Meeting of the
FESTIVALS COMMITTEE of the Council**

**To be held in ABERDULAIS COMMUNITY CENTRE
on Wednesday 22nd August 2018 at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To approve the Minutes of the Festivals Committee held on 4 July 2018 as correct record(copy attached)
- 4 Matters Arising
- 5 To consider arrangements for the Cilfrew Community Centre Fun Day and review action plan V.3.
- 6 To review stock and approve additional purchases
- 7 To consider resources and allocate roles

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10 September 2018

**To Members of the Public and Press you are hereby invited to attend the
MONTHLY MEETING of the Council**

**To be held in CADOXTON COMMUNITY CENTRE
Cadoxton, Neath SA10 8AR
on Monday 17 September 2018, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To confirm the Minutes of the Monthly Meeting of Council held on 16 July 2018
- 4 Matters Arising from the Minutes
- 5 To receive the Clerk's Report and approve Payments in August and September 2018
- 6 To consider the Clerk's Report on Planning Applications
- 7 To receive any reports relating to Community Centre Management
- 8 To receive any reports relating to Police matters or PACT Meetings
- 9 To receive reports from Members in relation to Outside Bodies
- 10 To consider and if thought fit adopt the Minutes of the Festivals Committee of the Council held on 22 August 2018 or pass such resolutions thereon as may be deemed expedient
- 11 To appoint a representative to serve on the Governing Body of Bryncoch Church in Wales Primary School
- 12 To receive the Clerk's progress report on Cadoxton Park Improvements
- 13 To consider issues relating to the Waunceirch Playing Field and consequential matters arising
- 14 To receive the Clerk's progress report on the General Data Protection Regulations.

/continued overleaf

- 15 To receive the Clerk's report on consequential changes to the following Council policies and documents, as a result of the Data Protection Act and the General Data Protection Regulations –
 - Amendments to Standing Orders
 - Publication Scheme
 - Records Management Policy
 - Data Protection Policy
- 16 To consider the External Auditor's Report on the Annual Return of Accounts for 2017/18 and if appropriate, to authorize the Responsible Financial Officer and the Chairman to re-certify the Accounts accordingly.
- 17 To receive the Clerk's Report on ROSPA inspections of the Council's play areas
- 18 To receive the Clerk's Report on updating the Council's Website

- 19 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Items 20, 21 and 22 by virtue of the nature of the business to be transacted

- 20 To discuss any confidential Matters Arising from the Minutes of Council (Item 3)
- 21 To receive the Clerk's Report on prices for lighting improvements at Bryncoch Community Centre
- 22 To receive the Clerk's Report on the resignation of a member of staff and agree actions arising therefrom.

- 23 To receive the Clerk's Report on Correspondence



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18th September 2018

To Members of the Public and Press, you are hereby invited to attend a Meeting of the FESTIVALS COMMITTEE of the Council

**To be held in ABERDULAIS COMMUNITY CENTRE
on Tuesday 25th September 2018 at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To approve the Minutes of the Festivals Committee held on 22nd August 2018 as a correct record.
- 4 Matters Arising
- 5 To receive feedback on the Fun Day held at Cilfrew Community Centre and playing fields on 27th August 2018.
- 6 To consider another Fun Day at Cilfrew Community Centre and Playing Fields and to agree a date.
- 7 To consider options for a Christmas event in 2018
- 8 To consider arrangements for the Owain Glyndwr Community Centre Fun Day and review Action plan V.1



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08 October 2018

**To Members of the Public and Press you are hereby invited to attend the
MONTHLY MEETING of the Council**

**To be held in CADOXTON COMMUNITY CENTRE
Cadoxton, Neath SA10 8AR
on Monday 15 October 2018, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To confirm the Minutes of the Monthly Meeting of Council held on 17 September 2018
- 4 Matters Arising from the Minutes
- 5 To receive the Clerk's Report and approve Payments in October 2018
- 6 To consider the Clerk's Report on Planning Applications
- 7 To receive any reports relating to Community Centre Management
- 8 To receive any reports relating to Police matters or PACT Meetings
- 9 To receive reports from Members in relation to Outside Bodies
- 10 To receive the Clerk's Report on a meeting of the Festivals Committee of the Council convened on the 25 September 2018 and discuss matters arising therefrom
- 11 To consider Applications for Financial Assistance
- 12 To appoint a representative to serve on the Governing Body of the following schools –
 - Bryncoch Church in Wales Primary School
 - Cilffriw Primary School
- 13 To receive the Clerk's progress report on Cadoxton Park Improvements
- 14 To receive the Clerk's progress report on the General Data Protection Regulations.
- 15 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Item by virtue of the nature of the business to be transacted
- 16 To discuss any confidential Matters Arising from the Minutes of Council (Item 3)
- 17 To receive the Clerk's Report on Correspondence



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24 October 2018

**To Members of the Public and Press you are hereby invited to attend a
SPECIAL MEETING of the Council**

**To be held in CADOXTON COMMUNITY CENTRE
Cadoxton, Neath SA10 8AR
on Tuesday 30 October 2018, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

**Please note that this meeting will be limited to 1 hour's duration as the hall is in
use from 7.45 pm on**

AGENDA

- 1 To receive apologies for absence
 - 2 To receive any Declarations of Interest
 - 3 To consider a Pre Application Consultation on the Development of 200 Residential Dwellings and Associated Works at Leiros Parc Neath
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12 November 2018

**To Members of the Public and Press you are hereby invited to attend the
MONTHLY MEETING of the Council**

**To be held in CADOXTON COMMUNITY CENTRE
Cadoxton, Neath SA10 8AR
on Monday 19 November 2018, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To confirm the Minutes of the Monthly Meeting of Council held on 15 October 2018
- 4 To confirm the Minutes of a Special Meeting of Council held on 30 October 2018
- 5 Matters Arising from the Minutes
- 6 To receive the Clerk's Report and approve Payments in November 2018
- 7 To consider the Clerk's Report on Planning Applications
- 8 To receive any reports relating to Community Centre Management
- 9 To receive any reports relating to Police matters or PACT Meetings
- 10 To receive reports from Members in relation to Outside Bodies
- 11 To receive the Clerk's Report on a Casual Vacancy in the Bryncoch South Ward
- 12 To receive the Clerk's Report on representations received regarding the Wauinceirch District Park
- 13 To consider proposals relating to electricity provision at the Council's community centres
- 14 To receive the Clerk's progress report on Cadoxton Park Improvements
- 15 To consider the Review of Electoral Arrangements in Neath Port Talbot.

/continued overleaf

- 16 To receive the Clerk's progress report on the General Data Protection Regulations.
 - 17 To consider future intentions with regard to –
 - the Council's Festivals Committee
 - the Cilfrew Fun Day
 - 18 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Item by virtue of the nature of the business to be transacted
 - 19 To discuss any confidential Matters Arising from the Minutes of Council (Items 3 and 4)
 - 20 To receive the Clerk's Report on Correspondence
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19 November 2017

To Members of the Public and Press you are hereby invited to attend a Meeting of the Resources Committee of the Council

**To be held in CADOXTON COMMUNITY CENTRE
Cadoxton, Neath
on Monday 26 November 2018 at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To elect a Chairman
- 4 To elect a Vice Chairman
- 5 To approve the Minutes of the Resources Committee held on 07 December 2017 as a correct record
- 6 Matters Arising from the Minutes.
- 7 To receive the Clerk's 2018/19 Budget Monitoring Report to 30 September 2018.
- 8 To review the Council's Hire Charges for Community Centres, Playing Fields and for the Use of Council Land.
- 9 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted.
- 10 To receive the Clerk's Report on Staffing in respect of Parks and Open Spaces
- 11 To receive the Clerk's Report on Budget Estimates for 2019/20 and determine a Precept arising therefrom.



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03 December 2018

**To Members of the Public and Press you are hereby invited to attend the
MONTHLY MEETING of the Council**

**To be held in CADOXTON COMMUNITY CENTRE
Cadoxton, Neath SA10 8AR
on Monday 10 December 2018, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To receive representatives from South Wales Police and consider any reports relating to Police matters or PACT Meetings
- 4 To confirm the Minutes of the Monthly Meeting of Council held on 19 November 2018
- 5 Matters Arising from the Minutes
- 6 To receive the Clerk's Report and approve Payments made in December 2018
- 7 To consider the Clerk's Report on Planning Applications
- 8 To consider and if thought fit adopt the Minutes of the Resources Committee held on the 26 November 2018, or pass such resolutions thereon as may be deemed expedient
- 9 To receive reports from Members in relation to Outside Bodies
- 10 To receive the Clerk's Report on the Casual Vacancy in the Bryncoch South Ward.

/continued overleaf

- 11 To consider the future of –
 - the Council’s Festivals Committee
 - the Cilfrew Fun Day
 - 12 To receive the Clerk’s progress report on Cadoxton Park Improvements
 - 13 To receive the Clerk’s progress report on the General Data Protection Regulations.

 - 14 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Items 15 and 16 by virtue of the nature of the business to be transacted

 - 15 To discuss any confidential Matters Arising from the Minutes of Council and Resources Committee (Item 4)
 - 16 To consider the Clerk’s confidential Report on Staffing Arrangements for Parks, Playing Fields and Playgrounds

 - 17 To receive the Clerk’s Report on Correspondence
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8th January 2019

To Members of the Public and Press, you are hereby invited to attend a Meeting of the FESTIVALS COMMITTEE of the Council

**To be held in ABERDULAIS COMMUNITY CENTRE
on Wednesday 16th January at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To approve the Minutes of the Festivals Committee held on 22nd August 2018 as a correct record.
- 4 Matters Arising
- 5 To receive feedback on the Fun Day held at Cilfrew Community Centre and playing fields on 27th August 2018.
- 6 To consider another Fun Day at Cilfrew Community Centre and Playing Fields and to agree a date accordingly.
- 7 To consider arrangements for the Owain Glyndwr Community Centre Fun Day and review Action plan V.1



Cyngor Gymuned Blaenhonddan

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14 January 2019

**To Members of the Public and Press you are hereby invited to attend the
MONTHLY MEETING of the Council**

**To be held in CADOXTON COMMUNITY CENTRE
Cadoxton, Neath SA10 8AR
on Monday 21 January 2019, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To confirm the Minutes of the Monthly Meeting of Council held on 10 December 2018
- 4 Matters Arising from the Minutes
- 5 To receive the Clerk's Report and approve Payments in January 2019
- 6 To consider the Clerk's Report on Planning Applications
- 7 To receive any reports relating to Community Centre Management
- 8 To receive any reports relating to Police matters or PACT Meetings
- 9 To receive reports from Members in relation to Outside Bodies
- 10 To consider and if thought fit adopt the Minutes of the Festivals Committee held on the 16 January 2019, or pass such resolutions thereon as may be deemed expedient
- 11 To consider expressions of interest received in respect of the Casual Vacancy in the Bryncoch South Ward and co-opt an individual to serve as a councillor accordingly
- 12 To receive the Clerk's Report on proposals relating to electricity provision at the Council's community centres
- 13 To receive the Clerk's progress report on Cadoxton Park Improvements

/continued overleaf

- 14 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following five items by virtue of the nature of the business to be transacted
 - 15 To discuss any confidential Matters Arising from the Minutes of Council (Item 3)
 - 16 To receive the Clerk's Report on recommendations relating to the 2019-20 National Salary Award.
 - 17 To consider the Clerk's confidential Report on Staffing Arrangements for Parks, Playing Fields and Playgrounds
 - 18 To consider arrangements for Grounds Maintenance in 2019/20
 - 19 To receive the Clerk's Report on Playground Repairs
 - 20 To receive the Clerk's Report on Correspondence
-



Cyngor Gymuned Blaenhonddan

Rowland Lanchbury
Clerc y Cyngor / Clerk to the Council
Canolfan Gymuned Llangatwg / Cadoxton Community Centre
Heol Cwmbach / Cwmbach Road
Llangatwg / Cadoxton
CASTELL NEDD / NEATH
SA10 8AR

Ffôn / Tel – 01639 632436
Symudol / Mobile – 07873 129744
e-bost / e-mail – blaenhonddancc.clerk@btconnect.com

11 February 2019

**To Members of the Public and Press you are hereby invited to attend the
MONTHLY MEETING of the Council**

**To be held in CADOXTON COMMUNITY CENTRE
Cadoxton, Neath SA10 8AR
on Monday 18 February 2019, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To confirm the Minutes of the Monthly Meeting of Council held on 21 January 2019
- 4 Matters Arising from the Minutes
- 5 To receive the Clerk's Report and approve Payments in February 2019
- 6 To consider the Clerk's Report on Planning Applications
- 7 To receive any reports relating to Community Centre Management
- 8 To receive any reports relating to Police matters or PACT Meetings
- 9 To receive reports from Members in relation to Outside Bodies
- 10 To receive the Clerk's Report on issues relating to the Church in Wales land at Cadoxton and consider actions arising therefrom.

- 11 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following three items by virtue of the nature of the business to be transacted

/continued overleaf

- 12 To discuss any confidential Matters Arising from the Minutes of Council (Item 3)
- 13 To consider the Clerk's confidential Report on Staffing Arrangements for Parks, Playing Fields and Playgrounds
- 14 To consider prices received for Grounds Maintenance in 2019/20
- 15 To receive the Clerk's Report on Correspondence



Cyngor Cymuned Blaenhonddan

Rowland Lanchbury
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27th February 2019

To Members of the Public and Press, you are hereby invited to attend a Meeting of the FESTIVALS COMMITTEE of the Council

**To be held in ABERDULAIS COMMUNITY CENTRE
on Wednesday 6th March 2019 at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To approve the Minutes of the Festivals Committee held on 16 January 2019 as correct record.
- 4 Matters Arising
- 5 To consider adopting and implementing a policy in relation to the provision of healthy snacks/drinks.
- 6 To consider arrangements for the Owain Glyndwr Community Centre Fun Day and review action plan V.2.
- 7 To discuss options for another Community event later in 2019.



Cyngor Gymuned Blaenhonddan

Rowland Lanchbury
Clerc y Cyngor / Clerk to the Council
Canolfan Gymuned Llangatwg / Cadoxton Community Centre
Heol Cwmbach / Cwmbach Road
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11 March 2019

**To Members of the Public and Press you are hereby invited to attend the
MONTHLY MEETING of the Council**

**To be held in CADOXTON COMMUNITY CENTRE
Cadoxton, Neath SA10 8AR
on Monday 18 March 2019, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To confirm the Minutes of the Monthly Meeting of Council held on 18 February 2019
- 4 Matters Arising from the Minutes
- 5 To receive the Clerk's Report and approve Payments in March 2019
- 6 To consider the Clerk's Report on Planning Applications
- 7 To receive any reports relating to Community Centre Management
- 8 To receive any reports relating to Police matters or PACT Meetings
- 9 To receive reports from Members in relation to Outside Bodies
- 10 To consider and if thought fit adopt the Minutes of the Festivals Committee held on the 06 March 2019, or pass such resolutions thereon as may be deemed expedient
- 11 To receive a progress report in relation to the Cadoxton Park Improvements and agree any further actions arising therefrom
- 12 To receive a report on the Annual Report of the Independent Review Panel for Wales
- 13 To receive the Clerk's update on work arising from the General Data Protection Regulations 2018

/continued overleaf

- 14 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following four items by virtue of the nature of the business to be transacted
- 15 To discuss any confidential Matters Arising from the Minutes of Council (Item 3)
- 16 To receive the Clerk's Report on issues relating to the Church in Wales land at Cadoxton and consider actions arising therefrom.
- 17 To consider the Clerk's Report on Tenders in respect of the Bryncoch Community Centre Improvements
- 18 To consider the Clerk's confidential Report on Personnel Issues
 - Caretaker Cleaner – Cadoxton and Aberdulais Community Centre
 - Staffing Arrangements for Parks, Playing Fields and Playgrounds
- 19 To receive the Clerk's Report on Correspondence



Cyngor Gymuned Blaenhonddan

Rowland Lanchbury
Clerc y Cyngor / Clerk to the Council
Canolfan Gymuned Llangatwg / Cadoxton Community Centre
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08 April 2019

**To Members of the Public and Press, you are hereby invited to attend the
MONTHLY MEETING of the Council**

**To be held in CADOXTON COMMUNITY CENTRE
Cadoxton, Neath SA10 8AR
on Monday 15 April 2019, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To confirm the Minutes of the Monthly Meeting of Council held on 18 March 2019
- 4 Matters Arising from the Minutes
- 5 To receive the Clerk's Report and approve Payments in April 2019
- 6 To consider the Clerk's Report on Planning Applications
- 7 To receive any reports relating to Community Centre Management
- 8 To receive any reports relating to Police matters or PACT Meetings
- 9 To receive reports from Members in relation to Outside Bodies
- 10 To receive a progress report in relation to the Cadoxton Park Improvements and discuss arrangements for formal opening
- 11 To consider Applications for Financial Assistance

- 12 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following two items by virtue of the nature of the business to be transacted

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- 13 To discuss any confidential Matters Arising from the Minutes of Council (Item 3)
- 14 To consider the Clerk's confidential Report on Personnel Issues
 - Caretaker Cleaner – Cadoxton and Aberdulais Community Centre
 - Staffing Arrangements for Parks, Playing Fields and Playgrounds
- 15 To receive the Clerk's Report on Correspondence



Cyngor Gymuned Blaenhonddan

Rowland Lanchbury
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30th April 2019

To Members of the Public and Press, you are hereby invited to attend a Meeting of the FESTIVALS COMMITTEE of the Council

**To be held in CAEWERN COMMUNITY CENTRE
On Wednesday 8th May 2019 at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To approve the Minutes of the Festivals Committee held on 6 March 2019 as correct record
- 4 Matters Arising
- 5 To finalise arrangements for the Owain Glyndwr Community Centre Fun Day and review action plan V.3.
- 6 To consider resources and allocate roles
- 7 To discuss progress made with the 'Night Out Scheme'