



Cyngor Gymuned Blaenhonddan

Rowland Lanchbury
Clerc y Cyngor / Clerk to the Council
Canolfan Gymuned Llangatwg / Cadoxton Community Centre
Heol Cwmbach / Cwmbach Road
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To all Members of the Public and Press you are hereby invited to attend the

ANNUAL MEETING

and

MONTHLY MEETING OF THE COUNCIL

Annual Meeting commencing at 6.00 pm

Monthly Meeting commencing at 6.30 pm
(or asap thereafter)

To be held in the
OWAIN GLYNDWR COMMUNITY CENTRE,
Wauinceirch, Neath
on
Monday 18 May 2015

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

Agenda attached overleaf

AGENDA - ANNUAL MEETING - 18 MAY 2015

- 1 To receive apologies for absence
 - 2 To receive declarations of interest from Members
 - 3 To elect a Chairman for 2015/2016
 - 4 To receive the Chairman's declaration of acceptance of office or, if not then received, to decide when it shall be received
 - 5 To elect a Vice Chairman for 2015/2016
 - 6 To receive the Vice-Chairman's declaration of acceptance of office or, if not then received, to decide when it shall be received
 - 7 To elect Members to Committees of the Council –
 - Resources Committee
 - Open Spaces Committee
 - Festivals Committee
 - Staffing Committee
 - Appeals Committee
 - Hall Management Committees
 - 8 To elect Members to represent the Council on external bodies –
 - Neath Port Talbot CBC/Community Councils Liaison Committee
 - One Voice Wales Neath Port Talbot Area Committee
 - School Governing Bodies
 - 9 To consider the Income and Expenditure Report for 2014/2015
 - 10 To consider the Draft Annual Investment Strategy for 2015/16
 - 11 To consider adoption of the following –
 - Standing Orders
 - Financial Regulations
 - Health and Safety Policy
 - Freedom of Information Scheme
 - Risk Management Plan
 - Halls Management Committee Regulations
 - 12 To consider financial management arrangements for 2015/16
 - 13 To consider setting a Chairman's Allowance for 2015/16
-

AGENDA – MONTHLY MEETING - 18 MAY 2015

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To confirm the Minutes of the Monthly Meeting of Council held on 20 April 2015
- 4 Matters Arising from the Minutes
- 5 To receive the Clerk's Report and approve Payments made in May 2015, excluding personnel related payments
- 6 To consider the Clerk's Report on Planning Applications
- 7 To consider and if thought fit adopt the Minutes of the Festivals Committee held on 23 April 2015 or pass such resolutions thereon as may be deemed expedient
- 8 To receive the Clerk's update in relation to the Casual Vacancy in the Bryncoch North Ward
- 9 To receive an update on the Lease and License in relation to the Waunceirch Playing Fields
- 10 To receive any reports relating to Police matters or PACT Meetings
- 11 To receive reports from Members in relation to Outside Bodies

- 12 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Items 13 to 16 by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.

- 13 To discuss any Matters Arising from the Minutes (Item 3) of a confidential nature.
- 14 To receive the Clerk's Report and approve personnel related Payments made in May 2015
- 15 To receive the Clerk's Report on Caretaker Services and consider any actions arising therefrom
- 16 To receive the Clerk's update on the submission received from Groundwork Wales regarding Caewern and Cadoxton Playgrounds

- 17 To receive the Clerk's Report on Correspondence

Standing Order No 66

In view of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and are requested to leave.

Standing Order No 70

No Member of the Council or of any Committee shall disclose to any person not a Member of the Council any business declared to be confidential by the Council or by a Committee.



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28th May 2015

To Members of the Public and Press, you are hereby invited to attend a Meeting of the FESTIVALS COMMITTEE of the Council

**To be held in the ABERDULAIS COMMUNITY CENTRE
on Thursday 4 June 2015 at 10.00am**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To elect a Chairman for 2015/16
- 4 To elect a Vice-Chairman for 2015/16
- 5 To approve the Minutes of the Festivals Committee held on 23rd April 2015 as a correct record
- 6 Matters Arising
- 7 To receive feedback on the Fun Day held at Owain Glyndwr Community Centre and Grounds on 04 May 2015
- 8 To review Budget
- 9 To consider arrangements for the Cilfrew Village Fun Day to be held at Cilfrew Community Centre and Playing Field on Sat 29th August 2015.(Action Plan v.1 to be circulated).
10. To finalise arrangements for a Mascot.



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02 June 2015

**To Members of Public and Press, you are hereby invited to attend
a Meeting of the OPEN SPACES COMMITTEE of the Council**

**To be held in CADOXTON COMMUNITY CENTRE
Cwmbach Road, Cadoxton, Neath SA10 3AU
on Thursday 11 June 2015, at 9.30 am**

**ROWLAND LANCHBURY
Clerk to the Council**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To appoint a Chairman and Vice-Chairman
- 4 To receive a progress report on Playground Improvements and an update on investigations relating to Caewern and Cadoxton
- 5 To undertake a site visit to the Council's allotments in Cadoxton and agree any actions arising therefrom.



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08 June 2015

**To Members of the Public and Press you are hereby invited to attend the
MONTHLY MEETING of the Council**

**To be held in OWAIN GLYNDWR COMMUNITY CENTRE
Llwyn Helyg, Waunceirch, Neath SA10 7BZ
on Monday 15 June 2015, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To confirm the Minutes of the Annual Meeting of Council held on 18 May 2015
- 4 To confirm the Minutes of the Monthly Meeting of Council held on 18 May 2015
- 5 Matters Arising from the Minutes
- 6 To receive the Clerk's Report and approve Payments made in June 2015, excluding personnel related payments
- 7 To consider the Clerk's Report on Planning Applications
- 8 To consider and if thought fit adopt the Minutes of the Festivals Committee held on 04 June 2015 or pass such resolutions thereon as may be deemed expedient
- 9 To consider and if thought fit adopt the Minutes of the Open Spaces Committee held on 08 June 2015 or pass such resolutions thereon as may be deemed expedient
- 10 To co-opt an individual to fill the Councillor Vacancy in the Bryncoch North Ward

continued overleaf

- 11 To receive the Clerk's Report on Internal Audit of the Council's 2014/15 Accounts and consider actions arising therefrom
- 12 To consider publicity opportunities arising from investment in the Council's play facilities.
- 13 To receive any reports relating to Police matters or PACT Meetings
- 14 To receive reports from Members in relation to Outside Bodies

- 15 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Items 16 to 19 by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.

- 16 To discuss any Matters Arising from the Minutes (Items 3 and 4) of a confidential nature.
- 17 To receive the Clerk's Report and approve personnel related Payments made in June 2015
- 18 To receive the Clerk's Report on Caretaker Services, the recent Appeal Panel Hearing arising therefrom, and to consider any further consequential actions
- 19 To receive the Clerk's Report on Quotations

- 20 To receive the Clerk's Report on Correspondence

Standing Order No 66

In view of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and are requested to leave.

Standing Order No 70

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23rd June 2015

**To Members of the Public and Press, you are hereby invited to attend a Meeting of
the FESTIVALS COMMITTEE of the Council**

**To be held in the CADOXTON COMMUNITY CENTRE
on Thursday 2 July 2015 at 9.30am**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To approve the Minutes of the Festivals Committee held on 4 June 2015 as a correct record.
- 4 Matters Arising.
- 5 To review action plan V.2 and consider arrangements for the Cilfrew Village Fun Day.
- 6 To consider regular dates for future Festivals.
- 7 To finalise arrangements for a Mascot.



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13 July 2015

**To Members of the Public and Press you are hereby invited to attend the
MONTHLY MEETING of the Council**

**To be held in OWAIN GLYNDWR COMMUNITY CENTRE
Wauinceirch, Neath SA10 7BZ
on Monday 20 July 2015, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To confirm the Minutes of the Monthly Meeting of Council held on 15 June 2015
- 4 Matters Arising from the Minutes
- 5 To receive the Clerk's Report and approve Payments made in July 2015, excluding personnel related payments
- 6 To consider the Clerk's Report on Planning Applications
- 7 To consider and if thought fit adopt the Minutes of the Festivals Committee held on 02 July 2015 or pass such resolutions thereon as may be deemed expedient
- 8 To consider the following Notice of Motion submitted by Councillor W Griffiths –

“That the Council's present practice of considering an agenda item on Personnel Related Payments be discontinued as it is no longer appropriate for a detailed list of payments to staff to be considered at Council, and that in its place, generic summary entries of “Salary Payments” and “Salary Deductions” be included in the Clerk's Report on Payments.”

- 9 To receive the Clerk's Report on a Casual Vacancy in the Bryncoch South Ward.

/continued overleaf

- 10 To receive the Clerk's Report on discussions with Neath Port Talbot CBC regarding the Dwr Y Felin Road Playing Field.
 - 11 To receive an update from the Clerk on progress with Playground Improvements.
 - 12 To receive any reports relating to Police matters or PACT Meetings
 - 13 To receive reports from Members in relation to Outside Bodies

 - 14 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Items 15 to 17 by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.

 - 15 To discuss any Matters Arising from the Minutes (Items 3 and 4) of a confidential nature.
 - 16 To receive the Clerk's Report and approve personnel related Payments made in July 2015
 - 17 To receive the Clerk's Report on Quotations in relation to the following –
 - Architectural Services, Bryncoch CC
 - Print Services
 - Mobile Phone Provision
 - Litter Bin Provision at Waunceirch Playing Field

 - 18 To receive the Clerk's Report on Correspondence
-

Standing Order No 66

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15th July 2015

To Members of the Public and Press, you are hereby invited to attend a Meeting of the FESTIVALS COMMITTEE of the Council

**To be held in the CADOXTON COMMUNITY CENTRE
on Thursday 23rd July 2015 at 9.30am**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To approve the Minutes of the Festivals Committee held on 2 July 2015 as a correct record.
- 4 Matters Arising
- 5 To review action plan V.3 and consider arrangements for the Cilfrew Village Fun Day.
- 6 To prepare a Site Plan.
- 7 To prepare a 'Programme of Events'.
- 8 To calculate costings for refreshments.
- 9 To review working arrangements.



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03 August 2015

To Members of the Public and Press you are hereby invited to attend a
SPECIAL MEETING of the Council

To be held in **OWAIN GLYNDWR COMMUNITY CENTRE**
Wauceirch, Neath SA10 7BZ
on Monday 10 August 2015, at 6.30pm

ROWLAND LANCHBURY
CLERK TO THE COUNCIL

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Item by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.
- 4 To consider urgent procurement arrangements in respect of the Caewern Playground.

Standing Order No 66

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14 September 2015

**To Members of the Public and Press you are hereby invited to attend the
MONTHLY MEETING of the Council**

**To be held in OWAIN GLYNDWR COMMUNITY CENTRE
Wauanceirch, Neath SA10 7BZ
on Monday 21 September 2015, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

**NOTE – Members are invited to attend at 6.15 pm so that they may peruse the
submissions relating to Agenda Item 4.**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted
- 4 To receive Ms Emma Wilcox from Neath Port Talbot CBC and consider submissions received in relation to the Caewern Playground
- 5 To confirm the Minutes of the Monthly Meeting of Council held on 20 July 2015
- 6 To confirm the Minutes of a Special Meeting of Council held on 10 August 2015
- 7 Matters Arising from the Minutes
- 8 To receive the Clerk's Report and approve Payments made in August and September 2015

- 9 To consider the Clerk's Report on Planning Applications /continued overleaf
 - 10 To consider and if thought fit adopt the Minutes of the Festivals Committee held on 23 July 2015 or pass such resolutions thereon as may be deemed expedient
 - 11 To co-opt an individual to fill the Councillor Vacancy in the Bryncoch South Ward
 - 12 To consider the Auditor's report on the Council's 2014/15 Accounts and formal approval of the Annual Return
 - 13 To receive the Clerk's Report on discussions with Neath Port Talbot CBC regarding the Dwr Y Felin Road Playing Field.
 - 14 To receive the Clerk's Report on Proposed Changes to the Bryncoch Community Centre.
 - 15 To receive any reports relating to Police matters or PACT Meetings
 - 16 To receive reports from Members in relation to Outside Bodies

 - 17 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Items 18 to 21 by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.

 - 18 To discuss any Matters Arising from the Minutes (Items 5 and 6) of a confidential nature.
 - 19 To receive the Clerk's Report on Quotations in relation to the Renewal of Fencing at the Ynysygerwn Playground.
 - 20 To consider the appointment of a company to assist with the introduction of Staff Pension Arrangements following correspondence from The Pensions Regulator.
 - 21 To receive the Clerk's Report on the Renewal of a Rental Agreement relating to the steps at Cilfrew Community Centre and Playing Field

 - 22 To receive the Clerk's Report on Correspondence
-

Standing Order No 66

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12 October 2015

**To Members of the Council you are hereby summoned to attend the
MONTHLY MEETING of the Council**

**To be held in OWAIN GLYNDWR COMMUNITY CENTRE
Wauceirch, Neath SA10 7BZ
on Monday 19 October 2015, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To confirm the Minutes of the Monthly Meeting of Council held on 21 September 2015 (copy attached)
- 4 Matters Arising from the Minutes
- 5 To receive the Clerk's Report and approve Payments made in October 2015 (copy attached)
- 6 To consider the Clerk's Report on Planning Applications (copy attached)
- 7 To co-opt an individual to fill the Councillor Vacancy in the Bryncoch South Ward.
- 8 To receive any reports relating to Police matters or PACT Meetings
- 9 To receive reports from Members in relation to Outside Bodies
- 10 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Items 11 to 12 by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.

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- 11 To discuss any Matters Arising from the Minutes (Item 3) of a confidential nature.
 - 12 To receive the Clerk's Report on Staffing Matters
 - 13 To receive the Clerk's Report on Correspondence (copy attached)
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3rd November 2015

**To Committee Members, you are hereby summoned to attend a Meeting of the
FESTIVALS COMMITTEE of the Council**

**To be held in the ABERDULAIS COMMUNITY CENTRE
on Wednesday November 11th 2015 at 6.30 pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To approve the Minutes of the Festivals Committee held on 23 July 2015 as correct record (copy attached).
- 4 Matters Arising
- 5 To consider arranging a Christmas event
- 6 To review the two Fun Days planned in 2015 and consider the financial outcome of the respective events
- 7 To consider arrangements for the Owain Glyndwr Community Centre Fun Day and review action plan V.1
- 8 To discuss implementation of the Council decision to adopt a mascot.



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09 November 2015

**To Members of the Public and Press you are hereby invited to attend the
MONTHLY MEETING of the Council**

**To be held in OWAIN GLYNDWR COMMUNITY CENTRE
Wauinceirch, Neath SA10 7BZ
on Monday 16 November 2015, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To confirm the Minutes of the Monthly Meeting of Council held on 19 October 2015
- 4 Matters Arising from the Minutes
- 5 To receive the Clerk's Report and approve Payments made in November 2015
- 6 To consider the Clerk's Report on Planning Applications
- 7 To consider a proposal to participate in a Youth Representatives Pilot Study initiated through the Neath Port Talbot Children's Rights Unit
- 8 To consider a request from Regenerate Neath Port Talbot to participate in a "Working for Nature" project.
- 9 To receive any reports relating to Police matters or PACT Meetings
- 10 To receive reports from Members in relation to Outside Bodies

- 11 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Items 12 to 13 by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.

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- 12 To discuss any Matters Arising from the Minutes (Item 3) of a confidential nature.
 - 13 To receive the Clerk's Report on Quotations relating to the Bryncoch Community Centre

 - 14 To receive the Clerk's Report on Correspondence
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Standing Order No 70

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25 November 2015

**To Members of the Public and Press you are hereby invited to attend
a Meeting of the Resources Committee of the Council**

**To be held in ABERDULAIS COMMUNITY CENTRE
Aberdulais, Neath
on Thursday 03 December 2015 at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To elect a Chairman
- 4 To elect a Vice Chairman
- 5 To approve the Minutes of the Resources Committee held on 15 January 2015 as a correct record.
- 6 Matters Arising from the Minutes.
- 7 To receive the Clerk's Report on Hire Charges for Community Centres and Playing Fields.
- 8 To consider a Policy on Financial Assistance under Section 137 of the Local Government Act 1972.
- 9 To set a budget for 2016/17 and determine a Precept arising therefrom.

/continued overleaf

- 10 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following three items by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.
- 11 To consider the introduction of Local Government Salary Scales as the basis for remunerating staff.
- 12 To receive an update on discussions relating to Automatic Enrolment of staff in a Pension Scheme
- 13 To receive the Clerk's Report on the Council's Sickness Absence Policy

Standing Order No 66

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07 December 2015

**To Members of the Public and Press you are hereby invited to attend the
MONTHLY MEETING of the Council**

**To be held in OWAIN GLYNDWR COMMUNITY CENTRE
Llwyn Helyg, Waunceirch, Neath SA10 7BZ
on Monday 14 December 2015, at 6.15pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To receive a representative from the Neath Port Talbot Council for Voluntary Service
- 4 To confirm the Minutes of the Monthly Meeting of Council held on 16 November 2015
- 5 Matters Arising from the Minutes
- 6 To receive the Clerk's Report and approve Payments made in December 2015
- 7 To consider the Clerk's Report on Planning Applications
- 8 To consider and if thought fit adopt the Minutes of the Festivals Committee on the 11 November 2015, or pass such resolutions thereon as may be deemed expedient
- 9 To consider and if thought fit adopt the Minutes of the Resources Committee on the 03 December 2015, or pass such resolutions thereon as may be deemed expedient

/continued overleaf

- 10 To consider arrangements for signing financial bids in respect of the Caewern Playground Improvements.
 - 11 To receive any reports relating to Police matters or PACT Meetings
 - 12 To receive reports from Members in relation to Outside Bodies

 - 13 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Items 14 to 15 by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.

 - 14 To discuss any confidential Matters Arising from the Minutes of Council (Item 4), Festivals Committee (Item 8) and the Resources Committee (Item 9)
 - 15 To receive a staffing update from the Clerk.

 - 16 To receive the Clerk's Report on Correspondence
-

Standing Order No 66

In view of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and are requested to leave.

Standing Order No 70

No Member of the Council or of any Committee shall disclose to any person not a Member of the Council any business declared to be confidential by the Council or by a Committee.



Cyngor Cymuned Blaenhonddan

Rowland Lanchbury
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11 January 2016

**To Members of the Public and Press you are hereby invited to attend the
MONTHLY MEETING of the Council**

**To be held in OWAIN GLYNDWR COMMUNITY CENTRE
Llwyn Helyg, Waunceirch, Neath SA10 7BZ
on Monday 18 January 2016, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To receive Sergeant Tim Barrell from the South Wales Police
- 4 To confirm the Minutes of the Monthly Meeting of Council held on 14 December 2015
- 5 Matters Arising from the Minutes
- 6 To receive the Clerk's Report and approve Payments made in January 2016
- 7 To consider the Clerk's Report on Planning Applications
- 8 To receive the Clerk's Report on Council Buildings
- 9 To consider The Welsh Government's Consultation Document on the Draft Local Government (Wales) Bill and Explanatory Memorandum
- 10 To receive any reports relating to Police matters or PACT Meetings
- 11 To receive reports from Members in relation to Outside Bodies

/continued overleaf

- 12 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Item 13 by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.
 - 13 To discuss any confidential Matters Arising from the Minutes of Council (Item 4)
 - 14 To receive the Clerk's Report on Correspondence
-

Standing Order No 66

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Cyngor Gymuned Blaenhonddan

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20th January 2016

To Members of the Public and Press, you are hereby invited to attend a Meeting of the FESTIVALS COMMITTEE of the Council

**To be held in the ABERDULAIS COMMUNITY CENTRE
on Wednesday January 27th 2016 at 6.30 pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To approve the Minutes of the Festivals Committee held on 11 November 2015 as correct record.
- 4 Matters Arising
- 5 To consider arrangements for the Owain Glyndwr Community Centre Fun Day and review action plan V.2.
- 6 To prepare a site plan for the Fun Day.
- 7 To receive feedback on the Santa Parade that took place in December and consider options for a further Christmas event in 2016
- 8 To consider options for another Fun Day within the community.



Cyngor Cymuned Blaenhonddan

Rowland Lanchbury
Clerc y Cyngor / Clerk to the Council
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08 February 2016

**To Members of the Public and Press you are hereby invited to attend the
MONTHLY MEETING of the Council**

**To be held in OWAIN GLYNDWR COMMUNITY CENTRE
Llwyn Helyg, Waunceirch, Neath SA10 7BZ
on Monday 15 February 2016, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To confirm the Minutes of the Monthly Meeting of Council held on 18 January 2016
- 4 Matters Arising from the Minutes
- 5 To receive the Clerk's Report and approve Payments made in February 2016
- 6 To consider the Clerk's Report on Planning Applications
- 7 To consider and if thought fit adopt the Minutes of the Festivals Committee on the 27 January 2016, or pass such resolutions thereon as may be deemed expedient
- 8 To receive the Clerk's Report on draft proposals for improvements at the Cadoxton Park and Playground.
- 9 To consider the Council's position in respect of Neath Port Talbot CBC land at the rear of Cwrt Herbert Playing Fields (Twyn Teg)
- 10 To consider requests for planting wildflower beds on Council land
- 11 To receive any reports relating to Police matters or PACT Meetings
- 12 To receive reports from Members in relation to Outside Bodies

/continued overleaf

- 13 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Items 14 to 18 by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.
 - 14 To discuss any confidential Matters Arising from the Minutes of Council (Item 3) and Festivals Committee (Item 7)
 - 15 To receive the Clerk's Report on Staff Pension Arrangements
 - 16 To receive the Clerk's Report on Grounds Maintenance in 2016/17
 - 17 To consider transactions in respect of the following Council land –
 - Ynysllynlladd Grazing Land
 - Land adjacent to 21 Church Road Cadoxton
 - 18 To receive the Clerk's Progress Report on Staff and Youth Representative Appointments
 - 19 To receive the Clerk's Report on Correspondence
-

Standing Order No 66

In view of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and are requested to leave.

Standing Order No 70

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Cyngor Gymuned Blaenhonddan

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16 February 2016

To Members of the Public and Press you are hereby invited to attend the reconvened MONTHLY MEETING of the Council

**To be held in OWAIN GLYNDWR COMMUNITY CENTRE
Llwyn Helyg, Waunceirch, Neath SA10 7BZ
on Monday 22 February 2016, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To confirm the Minutes of the Monthly Meeting of Council held on 18 January 2016
- 4 Matters Arising from the Minutes
- 5 To receive the Clerk's Report and approve Payments made in February 2016
- 6 To consider the Clerk's Report on Planning Applications
- 7 To consider and if thought fit adopt the Minutes of the Festivals Committee on the 27 January 2016, or pass such resolutions thereon as may be deemed expedient
- 8 To receive the Clerk's Report on draft proposals for improvements at the Cadoxton Park and Playground.
- 9 To consider the Council's position in respect of Neath Port Talbot CBC land at the rear of Cwrt Herbert Playing Fields (Twyn Teg)
- 10 To consider requests for planting wildflower beds on Council land
- 11 To receive any reports relating to Police matters or PACT Meetings
- 12 To receive reports from Members in relation to Outside Bodies

/continued overleaf

- 13 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Items 14 to 18 by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.
 - 14 To discuss any confidential Matters Arising from the Minutes of Council (Item 3) and Festivals Committee (Item 7)
 - 15 To receive the Clerk's Report on Staff Pension Arrangements
 - 16 To receive the Clerk's Report on Grounds Maintenance in 2016/17
 - 17 To consider transactions in respect of the following Council land –
 - Ynysllynlladd Grazing Land
 - Land adjacent to 21 Church Road Cadoxton
 - 18 To receive the Clerk's Progress Report on Staff and Youth Representative Appointments
 - 19 To receive the Clerk's Report on Correspondence
-

Standing Order No 66

In view of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and are requested to leave.

Standing Order No 70

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14 March 2016

**To Members of the Public and Press you are hereby invited to attend the
MONTHLY MEETING of the Council**

**To be held in OWAIN GLYNDWR COMMUNITY CENTRE
Llwyn Helyg, Waunceirch, Neath SA10 7BZ
on Monday 21 March 2016, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To receive Sergeant Tim Barrell, South Wales Police
- 4 To confirm the Minutes of the Monthly Meeting of Council held on 15 February 2016 and reconvened on 22 February 2016
- 5 Matters Arising from the Minutes
- 6 To receive the Clerk's Report and approve Payments made in March 2016
- 7 To consider the Clerk's Report on Planning Applications
- 8 To receive the Clerk's Report on the Final Account relating to Improvements at Bryncoch Community Centre
- 9 To consider the Clerk's proposals for progressing the Community Centres Improvement Programme.
- 10 To consider a revised Hirer's Agreement and Rules and Regulations for use of Council's Community Centres

/continued overleaf

- 11 To receive the Clerk's report on discussions relating to the Neath Port Talbot CBC Community Councils Liaison Committee
 - 12 To receive any reports relating to Police matters or PACT Meetings
 - 13 To receive reports from Members in relation to Outside Bodies

 - 14 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Items 14 to 17 by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.

 - 15 To discuss any confidential Matters Arising from the Minutes of Council (Item 4)
 - 16 To receive the Clerk's Report on Prices for Grounds Maintenance in 2016/17
 - 17 To consider options for renewal of the Insurance Policy in 2016/17

 - 18 To consider altering the location of Council meetings
 - 19 To receive the Clerk's Report on Correspondence
-

Standing Order No 66

In view of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and are requested to leave.

Standing Order No 70

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15TH March 2016

To Members of the Public and Press, you are hereby invited to attend a Meeting of the FESTIVALS COMMITTEE of the Council

**To be held in the CADOXTON COMMUNITY CENTRE
on Thursday March 24th 2016 at 9.30 am**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To approve the Minutes of the Festivals Committee held on 27 January 2016 as correct record.
- 4 Matters Arising
- 5 To consider arrangements for the Owain Glyndwr Community Centre Fun Day and review action plan V.3.
- 6 To prepare a programme of events
- 7 To agree charges for events and refreshments
- 8 To receive feedback regarding options for a Christmas Event



Cyngor Cymuned Blaenhonddan

Rowland Lanchbury
Clerc y Cyngor / Clerk to the Council
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11 April 2016

**To Members of the Public and Press you are hereby invited to attend the
MONTHLY MEETING of the Council**

**To be held in CADOXTON COMMUNITY CENTRE
Cwmbach Road, Cadoxton, Neath SA10 8AR
on Monday 18 April 2016, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To confirm the Minutes of the Monthly Meeting of Council held on 21 March 2016 as a correct record
- 4 Matters Arising from the Minutes
- 5 To receive the Clerk's Report and approve Payments made in April 2016
- 6 To consider the Clerk's Report on Planning Applications
- 7 To consider and if thought fit adopt the Minutes of the Festivals Committee on the 24 March 2016 or pass such resolutions thereon as may be deemed expedient
- 8 To consider Applications for Financial Assistance
- 9 To receive any reports relating to Police matters or PACT Meetings
- 10 To receive reports from Members in relation to Outside Bodies

/continued overleaf

- 11 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Items 12 to 13 by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.
 - 12 To discuss any confidential Matters Arising from the Minutes of Council (Item 3)
 - 13 To consider quotations received in respect of the following work as part of the Council's Community Centres Improvement Programme –
 - a) Heating and Energy Conservation Study at all Community Centres
 - b) Disabled Toilet and Storage Improvements at Cadoxton Community Centre – Design
 - c) Provision of Radiator Guards at Cadoxton Community Centre
 - d) Repair of Damaged Blinds and Safety Improvements at Bryncoch, Owain Glyndwr and Cadoxton Community Centres
 - e) External Painting at Caewern Community Centre
 - 14 To receive the Clerk's Report on Correspondence
-

Standing Order No 66

In view of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and are requested to leave.

Standing Order No 70

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Cyngor Cymuned Blaenhonddan

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19th April 2016

To Members of the Public and Press, you are hereby invited to attend a Meeting of the FESTIVALS COMMITTEE of the Council

**To be held in the Roy Jones Room, Bryncoch Community Centre, Wednesday
April 27th 2016 at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To approve the Minutes of the Festivals Committee held on 24 March 2016 as correct record.
- 4 Matters Arising
- 5 To consider arrangements for the Owain Glyndwr Community Centre Fun Day and review action plan V.4.
- 6 To consider resources and allocate roles