



Cyngor Gymuned Blaenhonddan

Rowland Lanchbury
Clerc y Cyngor / Clerk to the Council
Canolfan Gymuned Llangatwg / Cadoxton Community Centre
Heol Cwmbach / Cwmbach Road
Llangatwg / Cadoxton
CASTELL NEDD / NEATH
SA10 8AR

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Symudol / Mobile - 07873 129744
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To Members of the Public and Press you are hereby invited to attend the

ANNUAL MEETING

and

MONTHLY MEETING OF THE COUNCIL

Annual Meeting commencing at 6.00 pm

**Monthly Meeting commencing at 6.30 pm
(or asap thereafter)**

**To be held in the
OWAIN GLYNDWR COMMUNITY CENTRE,
Llwyn Helyg, Waunceirch, Neath
on
Monday 19 May 2014**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

Agenda attached overleaf

AGENDA - ANNUAL MEETING - 19 MAY 2014

- 1 To receive apologies for absence
 - 2 To receive declarations of interest from Members
 - 3 To elect a Chairman for 2014/2015
 - 4 To receive the Chairman's declaration of acceptance of office or, if not then received, to decide when it shall be received
 - 5 To elect a Vice Chairman for 2014/2015
 - 6 To receive the Vice-Chairman's declaration of acceptance of office or, if not then received, to decide when it shall be received
 - 7 To elect Members to Committees of the Council –
 - Resources Committee
 - Open Spaces Committee
 - Festivals Committee
 - Staffing Committee
 - Appeals Committee
 - Hall Management Committees
 - 8 To elect Members to represent the Council on external bodies –
 - Neath Port Talbot CBC/Community Councils Liaison Committee
 - One Voice Wales Neath Port Talbot Area Committee
 - School Governing Bodies
 - 9 To consider the Income and Expenditure Report for 2013/2014
 - 10 To consider the Draft Annual Investment Strategy for 2014/15
 - 11 To consider adoption of the following –
 - Standing Orders
 - Financial Regulations
 - Health and Safety Policy
 - Freedom of Information Scheme
 - Risk Management Plan
 - Halls Management Committee Regulations
 - 12 To consider financial management arrangements for 2014/15
 - 13 To consider setting a Chairman's Allowance for 2014/15
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AGENDA – MONTHLY MEETING - 19 MAY 2014

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To confirm the Minutes of the Monthly Meeting of Council held on 14 April 2014
- 4 Matters Arising from the Minutes
- 5 To receive the Clerk's Report and approve Payments made in May 2014, excluding personnel related payments
- 6 To consider the Clerk's Report on Planning Applications
- 7 To consider and if thought fit adopt the Minutes of the Festivals Committee held on 01 May 2014 or pass such resolutions thereon as may be deemed expedient
- 8 To consider the possibility of a further event to be held within the community in 2014.
- 9 To consider the final draft of "A Shared Community – Model Charter".
- 10 To consider initial steps in the preparation of a development strategy for the Council's facilities.
- 11 To receive any reports relating to Police matters or PACT Meetings
- 12 To receive reports from Members in relation to Outside Bodies

- 13 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Items 14 to 16 by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.

- 14 To discuss any Matters Arising from the Minutes (Item 3) of a confidential nature.
- 15 To receive the Clerk's Report and approve personnel related Payments made in May 2014.
- 16 To consider and if thought fit adopt the Minutes of the Resources Committee held on 01 May 2014 or pass such resolutions thereon as may be deemed expedient .

- 17 To receive the Clerk's Report on Correspondence.

Standing Order No 66

In view of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and are requested to leave.

Standing Order No 70

No Member of the Council or of any Committee shall disclose to any person not a Member of the Council any business declared to be confidential by the Council or by a Committee.



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05 June 2014

To Members of the Public and Press, you are hereby invited to attend a Meeting of the FESTIVALS COMMITTEE of the Council

**To be held in the ABERDULAI COMMUNITY CENTRE
on Thursday 12 June 2014 at 9.30 am**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To elect a Chairman for 2014/15
- 4 To elect a Vice-Chairman for 2014/15
- 5 To approve the Minutes of the Festivals Committee held on 01 May 2014 as a correct record
- 6 Matters Arising
- 7 To receive feedback on the Fun Day held at Owain Glyndwr Community Centre and Grounds on 05 May 2014
- 8 To consider options for a second event within the community in 2014-15



Cyngor Cymuned Blaenhonddan

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24 April 2014

To Members of the Public and Press, you are hereby invited to attend a Meeting of the Resources Committee of the Council

**To be held in CAEWERN COMMUNITY CENTRE
Caewern, Neath
on Thursday 12 June 2014, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To elect a Chairman
- 4 To elect a Vice Chairman
- 5 To review the Terms of Reference of the Committee as approved on 30 September 2013
- 6 To approve the Minutes of the Resources Committee held on 01 May 2014 as a correct record
- 7 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Items 5 and 6 by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.
- 5 To discuss the Council's staffing structures and associated operational requirements in managing its Community Centres.

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- 6 To consider the Council's Risk Assessment as presented to the Annual Meeting

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09 June 2014

**To Members of the Public and Press you are hereby invited to attend the
MONTHLY MEETING of the Council**

**To be held in OWAIN GLYNDWR COMMUNITY CENTRE
Llwyn Helyg, Waunceirch, Neath SA10 7BZ
on Monday 16 June 2014, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To confirm the Minutes of the Annual Meeting of Council held on 19 May 2014.
- 4 To confirm the Minutes of the Monthly Meeting of Council held on 19 May 2014.
- 5 Matters Arising from the Minutes
- 6 To receive the Clerk's Report and approve Payments made in June 2014, excluding personnel related payments.
- 7 To consider the Clerk's Report on Planning Applications.
- 8 To consider and if thought fit adopt the Minutes of the Festivals Committee held on 12 June 2014 or pass such resolutions thereon as may be deemed expedient.
- 9 To receive the Clerk's Report on storage discussions at Bryncoch Community Centre
- 10 To receive an update on development of a new Council website
- 11 To receive any reports relating to Police matters or PACT Meetings
- 12 To receive reports from Members in relation to Outside Bodies

/continued overleaf

- 13 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Items 14 to 18 by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.
 - 14 To discuss any Matters Arising from the Minutes (Items 3 and 4) of a confidential nature.
 - 15 To receive the Clerk's Report and approve personnel related Payments made in June 2014.
 - 16 To consider quotations for the provision of Disabled Toilet facilities at Bryncoch Community Centre.
 - 17 To consider and if thought fit adopt the Minutes of the Resources Committee held on 12 June 2014 or pass such resolutions thereon as may be deemed expedient.
 - 18 To receive the Clerk's Report on appointments to the post of Assistant Clerk
 - 19 To receive the Clerk's Report on Correspondence (copy attached)
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Standing Order No 66

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10 July 2014

**To Members of the Public and Press, you are hereby invited to attend
a Meeting of the OPEN SPACES COMMITTEE of the Council**

**To be held in CADOXTON COMMUNITY CENTRE
Cwmbach Road, Cadoxton, Neath SA10 3AU
on Thursday 17 July 2014, at 9.30 am**

**ROWLAND LANCHBURY
Clerc to the Council**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To appoint a Chairman and Vice-Chairman
- 4 To confirm the Minutes of the Open Spaces Committee of Council held on 6 March 2014 as a correct record thereof.
- 5 To receive an update in relation to Footpath 23 in Cadoxton.
- 6 To receive a report in relation to the "Black Path".
- 7 To undertake a site visit to the Council's allotments in Cadoxton and agree any actions arising therefrom.
- 8 To undertake a site visit to the Council's playgrounds in advance of the scheduled Playsafety inspections.



Cyngor Cymuned Blaenhonddan

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14 July 2014

**To Members of the Public and Press you are hereby invited to attend the
MONTHLY MEETING of the Council**

**To be held in OWAIN GLYNDWR COMMUNITY CENTRE
Llwyn Helyg, Waunceirch, Neath SA10 7BZ
on Monday 21 July 2014, at 6.00pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

NOTE – Members are reminded that a Council photograph will be taken promptly at 6.00 pm and are respectfully requested to arrive a few minutes before this. The formal meeting of Council will follow immediately thereafter.

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To confirm the Minutes of the Monthly Meeting of Council held on 16 June 2014
- 4 Matters Arising from the Minutes
- 5 To receive the Clerk's Report and approve Payments made in July 2014, excluding personnel related payments
- 6 To consider the Clerk's Report on Planning Applications
- 7 To consider and if thought fit adopt the Minutes of the Festivals Committee held on 17 July 2014 or pass such resolutions thereon as may be deemed expedient

/continued overleaf

- 8 To receive the Clerk's Report on office and IT Security
- 9 To consider the following Notice of Motion submitted by Councillor J Dudley –
“As you are all aware, I hold monthly surgeries for the people that live in my Ward and have paid the amount of £14.00 per session for one and a half hours each month. Previously it was free. As it is advice for the Community and the people that live in Bryncoch South, I feel that it should be free for all County Borough Members who are prepared to give their time to the communities they serve. I am aware that other community councils do not charge. Therefore, I ask that Blaenhonddan Community Council offer the same service to their constituents.”
- 10 To consider a daffodil planting initiative across the community of Blaenhonddan.
- 11 To receive any reports relating to Police matters or PACT Meetings
- 12 To receive reports from Members in relation to Outside Bodies

- 13 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Items 14 to 15 by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.

- 14 To discuss any Matters Arising from the Minutes (Items 3) of a confidential nature.
- 15 To receive the Clerk's Report and approve personnel related Payments made in July 2014

- 16 To receive the Clerk's Report on Correspondence

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16 July 2014

To Members of the Public and Press, you are hereby invited to attend a Meeting of the FESTIVALS COMMITTEE of the Council

**To be held in the CILFREW COMMUNITY CENTRE
on Wednesday 23 July 2014 at 9.30 am**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To approve the Minutes of the Festivals Committee held on 12 June 2014 as a correct record
- 4 Matters Arising
- 5 To consider arrangements for the Cilfrew Village Fun Day to be held at Cilfrew Community Centre and Playing Field (Action Plan v 1 attached for reference)



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21 August 2014

To Members of the Public and Press, you are hereby invited to attend a Meeting of the FESTIVALS COMMITTEE of the Council

**To be held in the CADOXTON COMMUNITY CENTRE
on Thursday 28 August 2014 at 10.00 am**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To approve the Minutes of the Festivals Committee held on 23 July 2014 as a correct record
- 4 Matters Arising
- 5 To consider arrangements for the Cilfrew Community Fun Day to be held at Cilfrew Community Centre and Playing Field



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08 September 2014

**To Members of the Public and Press you are hereby invited to attend the
MONTHLY MEETING of the Council**

**To be held in OWAIN GLYNDWR COMMUNITY CENTRE
Llwyn Helyg, Waunceirch, Neath SA10 7BZ
on Monday 15 September 2014, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To confirm the Minutes of the Monthly Meeting of Council held on 21 July 2014
- 4 Matters Arising from the Minutes
- 5 To receive the Clerk's Report and approve Payments made in August and September 2014, excluding personnel related payments
- 6 To consider the Clerk's Report on Planning Applications
- 7 To consider and if thought fit adopt the Minutes of the Festivals Committee held on 23 July 2014 and 28 August 2014 or pass such resolutions thereon as may be deemed expedient
- 8 To consider the Auditor's report on the Council's 2013/14 Accounts and formal approval of the Annual Return
- 9 To consider the Focused Changes to the Neath Port Talbot LDP proposed by Neath Port Talbot CBC

/continued overleaf

- 10 To consider the Welsh Government “White Paper – Reforming Local Government” (previously circulated) and determine whether any representations should be made.
 - 11 To receive any reports relating to Police matters or PACT Meetings
 - 12 To receive reports from Members in relation to Outside Bodies

 - 13 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Items 14 to 19 by virtue of the nature of the business to be transacted, and to implement Council’s Standing Order No 66 and Standing Order No 70.

 - 14 To discuss any Matters Arising from the Minutes (Item 3) of a confidential nature.
 - 15 To receive the Clerk’s Report and approve personnel related Payments made in August and September 2014
 - 16 To consider the Clerk’s Report on the Provision of Caretaker Services at Community Centres
 - 17 To receive the Clerk’s Report on Quotations relating to Office and IT Security
 - 18 To receive the Clerk’s Report on Quotations for Bollard and Barrier Installation at Cilfrew Park
 - 19 To receive the Clerk’s Report on the Appointment of an Assistant Clerk

 - 20 To receive the Clerk’s Report on Correspondence
-

Standing Order No 66

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Standing Order No 70

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25 September 2014

**To Members of the Public and Press, you are hereby invited to attend
a Meeting of the OPEN SPACES COMMITTEE of the Council**

**To be held in CADOXTON COMMUNITY CENTRE
Cwmbach Road, Cadoxton, Neath SA10 3AU
on Thursday 02 October 2014, at 9.30 am**

**ROWLAND LANCHBURY
Clerk to the Council**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To undertake a site visit to the Council's allotments in Cadoxton.
- 4 To confirm the Minutes of the Open Spaces Committee of Council held on 17 July 2014 as a correct record thereof.
- 5 To receive the Clerk's Report on ROSPA inspection of the Council's playgrounds and agree any actions arising therefrom.
- 6 To receive the Clerk's report on discussions with Neath Port Talbot CBC regarding the Waunceirch Playing Fields.
- 7 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item, by virtue of the nature of the business to be transacted.
- 8 To receive the Clerk's Report on discussions with Neath Port Talbot CBC with regard to the Church in Wales land at Cadoxton.
- 9 To consider actions arising from the inspection of the Council's allotments.



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09 October 2014

To Members of the Public and Press, you are hereby invited to attend a Meeting of the Resources Committee of the Council

**To be held in ABERDULAIS COMMUNITY CENTRE
Aberdulais, Neath
on Thursday 16 October 2014 at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To approve the Minutes of the Resources Committee held on 12 June 2014 as a correct record.
- 4 Matters Arising from the Minutes.
- 5 To receive the Clerk's Report on the Terms of Reference of the Committee.
- 6 To receive the Clerk's Report on the Mid-year Review of 2014/15 Income and Expenditure up to 30 September 2014.
- 7 To consider a report on IT Security, Operations and Policies
- 8 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Items 9 and 10 by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.
- 9 To receive the Clerk's Report on Utility Expenditure and the Future Procurement of Gas and Electricity.

- 10 To consider procurement arrangements for personal hygiene services in community centre toilets.
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13 October 2014

**To Members of the Public and Press you are hereby invited to attend the
MONTHLY MEETING of the Council**

**To be held in OWAIN GLYNDWR COMMUNITY CENTRE
Llwyn Helyg, Waunceirch, Neath SA10 7BZ
on Monday 20 October 2014, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To confirm the Minutes of the Monthly Meeting of Council held on 15 September 2014
- 4 Matters Arising from the Minutes
- 5 To receive the Clerk's Report and approve Payments made in October 2014, excluding personnel related payments
- 6 To consider the Clerk's Report on Planning Applications
- 7 To consider and if thought fit adopt the Minutes of the Open Spaces Committee held on 02 October 2014 or pass such resolutions thereon as may be deemed expedient
- 8 To consider and if thought fit adopt the Minutes of the Resources Committee held on 16 October 2014 or pass such resolutions thereon as may be deemed expedient
- 9 To receive the Clerk's update on the Vacancy in the Cilfrew Ward.

/continued overleaf

- 10 To consider Applications for Financial Assistance.
 - 11 To receive any reports relating to Police matters or PACT Meetings
 - 12 To receive reports from Members in relation to Outside Bodies

 - 13 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Items 14 to 16 by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.

 - 14 To discuss any confidential Matters Arising from the -
 - Minutes of Council (Item 3)
 - Minutes of Open Spaces Committee (Item 7)
 - Minutes of Resources Committee (Item 8)
 - 15 To receive the Clerk's Report and approve personnel related Payments made in October 2014
 - 16 To Receive the Clerk's Report on Staffing Matters

 - 17 To receive the Clerk's Report on Correspondence
-

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10 November 2014

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**To be held in OWAIN GLYNDWR COMMUNITY CENTRE
Llwyn Helyg, Waunceirch, Neath SA10 7BZ
on Monday 17 November 2014, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To confirm the Minutes of the Monthly Meeting of Council held on 20 October 2014
- 4 Matters Arising from the Minutes
- 5 To receive the Clerk's Report and approve Payments made in November 2014, excluding personnel related payments
- 6 To consider the Clerk's Report on Planning Applications
- 7 To co-opt an individual to fill the Councillor Vacancy in the Cilfrew Ward
- 8 To consider proposals by Neath Port Talbot CBC, currently out to consultation, with regard to the maintenance of Public Rights of Way and Summer Playschemes.
- 9 To receive the Clerk's report on consultations relating to trees situated in the Leiros Parc Playground.

/continued overleaf

- 10 To consider making Christmas Donations to the Senior Citizen Groups situated in the Blaenhonddan area.
 - 11 To receive any reports relating to Police matters or PACT Meetings
 - 12 To receive reports from Members in relation to Outside Bodies

 - 13 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Items 14 to 16 by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.

 - 14 To discuss any confidential Matters Arising from the Minutes of Council (Item 3)
 - 15 To receive the Clerk's Report and approve personnel related Payments made in November 2014
 - 16 To consider quotations received for –
 - Utility Services
 - Hygiene Services
 - Painting of Internal Spaces at Owain Glyndwr Community Centre

 - 17 To receive the Clerk's Report on Correspondence
-

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09 October 2014

To Members of the Public and Press, you are hereby invited to attend a Meeting of the Resources Committee of the Council

**To be held in ABERDULAIS COMMUNITY CENTRE
Aberdulais, Neath
on Thursday 20 November 2014 at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To approve the Minutes of the Resources Committee held on 16 October 2014 as a correct record.
- 4 Matters Arising from the Minutes.
- 5 To receive the Clerk's Report on the Terms of Reference of the Committee.
- 6 To consider a scale of charges for use of the Council's land and facilities in 2015/16 and refine the Council's charging policy if considered appropriate
- 7 To receive the Clerk's Report on the Council's Reserves
- 8 To consider setting a budget for 2015/16 and determine a Precept arising therefrom.
- 9 To receive an update from the Clerk in respect of the Council's Insurance Policy.
- 10 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Item 11 by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.

- 11 To receive the Clerk's Report on staffing with particular reference to the Proposal for Provision of Caretaker Services.

Standing Order No 66

In view of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and are requested to leave.

Standing Order No 70

No Member of the Council or of any Committee shall disclose to any person not a Member of the Council any business declared to be confidential by the Council or by a Committee.



Cyngor Gymuned Blaenhonddan

Rowland Lanchbury
Clerc y Cyngor / Clerk to the Council
Canolfan Gymuned Llangatwg / Cadoxton Community Centre
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26 November 2014

**To Members of the Public and Press you are hereby invited to attend a Meeting of
the Resources Committee of the Council**

**To be held in ABERDULAIS COMMUNITY CENTRE
Aberdulais, Neath
on Wednesday 03 December 2014 at 6.00pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To approve the Minutes of the Resources Committee held on 20 November 2014 as a correct record.
- 4 Matters Arising from the Minutes.
- 5 To receive a further report to assist in setting a budget for 2015/16 and determine a Precept arising therefrom.
- 6 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following item by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.
- 7 To receive the Clerk's Report on staffing with particular reference to the Proposal for Provision of Caretaker Services.

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Standing Order No 66

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01 December 2014

**To Members of the Public and Press you are hereby invited to attend the
MONTHLY MEETING of the Council**

**To be held in OWAIN GLYNDWR COMMUNITY CENTRE
Llwyn Helyg, Waunceirch, Neath SA10 7BZ
on Monday 08 December 2014, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To confirm the Minutes of the Monthly Meeting of Council held on 17 November 2014
- 4 Matters Arising from the Minutes

- 5 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Item by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.

- 6 To receive Mr Paul Egan of One Voice Wales and consider the response to consultation on the Council's proposal for Caretaker Services.

/continued overleaf

- 7 To receive the Clerk's Report and approve Payments made in December 2014, excluding personnel related payments
- 8 To consider the Clerk's Report on Planning Applications
- 9 To consider and if thought fit adopt the Minutes of the Resources Committee on the 20 November 2014, or pass such resolutions thereon as may be deemed expedient
- 10 To consider and if thought fit adopt the Minutes of the Resources Committee on the 03 December 2014, or pass such resolutions thereon as may be deemed expedient
- 11 To receive the Clerk's Report on the following matters relating to Community Centres –
 - Proposal for use of Aberdulais Community Centre
 - Cadoxton Community Centre – private sign
- 12 To confirm arrangements for the Christmas and New Year holiday period.
- 13 To receive any reports relating to Police matters or PACT Meetings
- 14 To receive reports from Members in relation to Outside Bodies

- 15 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following Items 16 to 17 by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.

- 16 To discuss any confidential Matters Arising from the Minutes of Council (Item 3) and the Resources Committee (Items 9 and 10)
- 17 To receive the Clerk's Report and approve personnel related Payments made in December 2014

- 18 To receive the Clerk's Report on Correspondence

Standing Order No 66

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13th January 2015

**To Members of the Public and Press you are hereby invited to attend the
MONTHLY MEETING of the Council**

**To be held in OWAIN GLYNDWR COMMUNITY CENTRE
Llwyn Helyg, Waunceirch, Neath SA10 7BZ
on Monday 19 January 2015, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To confirm the Minutes of the Monthly Meeting of Council held on 8 December 2014
- 4 Matters Arising from the Minutes
- 6 To receive the Clerk's Report and approve Payments made in January 2015, excluding personnel related payments
- 7 To consider the Clerk's Report on Planning Applications
- 8 To consider and if thought fit adopt the Minutes of the Resources Committee on the 15 January 2015, or pass such resolutions thereon as may be deemed expedient
- 9 To receive a report from the Chairman and Clerk in relation to NPT Homes Focus Group
10. To consider reinstatement of poster panels at OGCC and implications for other community centres.

continued overleaf/

- 11 To receive any reports relating to Police matters or PACT Meetings
- 12 To receive reports from Members in relation to Outside Bodies

- 13 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following six Items by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.

- 14 To consider the responses to Caretaker Services Staff Consultation and future actions arising therefrom
- 15 To consider implications of accepting responsibility for Waunceirch Playing Fields
- 16 To consider possible implications of the removal of PROW Grant and subsequent impact on staffing arrangements,
- 17 To consider the Clerk's Report on IT
- 18 To consider the Clerk's Report on playground improvements
- 19 To receive the Clerk's Report and approve personnel related Payments made in January 2015

- 20 To receive the Clerk's Report on Correspondence

Standing Order No 66

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Standing Order No 70

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20 January 2015

To Members of the Public and Press, you are hereby invited to attend a Meeting of the FESTIVALS COMMITTEE of the Council

**To be held in the CADOXTON COMMUNITY CENTRE
on Thursday 29 January 2015
at 10.00 am**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To approve the Minutes of the Festivals Committee held on 28 August 2014 as a correct record
- 4 Matters Arising
- 5 To review the two Fun Days held in 2014 and consider the financial outcome of the respective events
- 6 To consider opportunities for additional events in other parts of Blaenhonddan
- 7 To consider arrangements for the Waunceirch and Cilfrew Fun Days in 2015.



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09 February 2015

**To Members of the Public and Press you are hereby invited to attend the
MONTHLY MEETING of the Council**

**To be held in OWAIN GLYNDWR COMMUNITY CENTRE
Llwyn Helyg, Waunceirch, Neath SA10 7BZ
on Monday 16 February 2015, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To confirm the Minutes of the Monthly Meeting of Council held on 19 January 2015 as a correct record
- 4 Matters Arising from the Minutes
- 5 To receive the Clerk's Report and approve Payments made in February 2015, excluding personnel related payments
- 6 To consider the Clerk's Report on Planning Applications
- 7 To consider and if thought fit adopt the Minutes of the Festivals Committee on the 29 January 2015, or pass such resolutions thereon as may be deemed expedient
- 8 To receive the Clerk's Report on Applications for Financial Assistance
- 9 To receive the Clerk's Report on the Ynysllynlladd Grazing Land Tenancy
- 10 To receive the Clerk's report on requests relating to tree surgery at the Cadoxton Allotments
- 11 To consider actions following the resignation of a Councillor representing the Bryncoch South Ward

continued overleaf/

- 12 To receive the Clerk's report on the loss of income following a burglary
 - 13 To consider matters relating to the Police or PACT Meetings
 - 14 To receive reports from Members in relation to Outside Bodies

 - 15 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following four Items by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.

 - 16 To receive the Clerk's Report and approve personnel related Payments made in February 2015
 - 17 To consider the Council's arrangements for renewal of its Insurance Policy
 - 18 To receive an update on costs relating to playground repair and improvement
 - 19 To receive the Clerk's report on arrangements for central heating boiler services in 2015-16

 - 20 To receive the Clerk's Report on Correspondence (copy attached)
-

Standing Order No 66

In view of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and are requested to leave.

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26 February 2015

**To Members of the Public and Press you are hereby invited to attend a
SPECIAL MEETING of the Council**

**To be held in ABERDULAIS COMMUNITY CENTRE
Neath
on Thursday 05 March 2015, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following four Items by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.
- 4 To receive the Clerk's Report on the outcome of Staff Consultation on the Council's Second Preferred Proposal relating to Caretaker Services
- 5 To receive the Clerk's Report on Options for Centralized Booking of Community Centres.
- 6 To receive the Clerk's Report on a Programme of Work relating to Playground Repair and Improvement

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Standing Order No 66

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Standing Order No 70

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27th February 2015

To Members of the Public and Press, you are hereby invited to attend a Meeting of the FESTIVALS COMMITTEE of the Council

**To be held in the ABERDULAIS COMMUNITY CENTRE
on Tuesday 10 March at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To approve the Minutes of the Festivals Committee held on 29 January 2015 as a correct record
- 4 Matters Arising
- 5 To choose a mascot
- 6 To review action plan and discuss arrangements for Fun Day at Owain Glyndwr Community Centre.
- 7 To prepare a site plan for fun day to be held at Owain Glyndwr Community Centre playing fields.
- 8 To discuss Cilfrew Family Fun Day



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09 March 2015

**To Members of the Public and Press you are hereby invited to attend the
MONTHLY MEETING of the Council**

**To be held in OWAIN GLYNDWR COMMUNITY CENTRE
Llwyn Helyg, Waunceirch, Neath SA10 7BZ
on Monday 16 March 2015, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To confirm the Minutes of the Monthly Meeting of Council held on 16 February 2015 as a correct record
- 4 To confirm the Minutes of a Special Meeting of Council held on 05 March 2015 as a correct record
- 5 Matters Arising from the Minutes
- 6 To receive the Clerk's Report and approve Payments made in March 2015, excluding personnel related payments
- 7 To consider the Clerk's Report on Planning Applications
- 8 To consider and if thought fit adopt the Minutes of the Festivals Committee on the 10 March 2015, or pass such resolutions thereon as may be deemed expedient
- 9 To receive the Clerk's Report on Applications for Financial Assistance
- 10 To receive an update from the Clerk on the Casual Vacancy in the Bryncoch South Ward

continued overleaf/

- 11 To consider the Welsh Government Consultation Paper on Reforming Local Government
- 12 To consider matters relating to the Police or PACT Meetings
- 13 To receive reports from Members in relation to Outside Bodies

- 14 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following four Items by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.

- 15 To receive the Clerk's Report and approve personnel related Payments made in March 2015
- 16 To consider the Council's arrangements for renewal of its Insurance Policy
- 17 To receive the Clerk's Report on discussions relating to Public Rights of Way maintenance and consider the employment implications arising therefrom.
- 18 To receive the Clerk's report on arrangements for Grounds Maintenance in 2015-16

- 19 To receive the Clerk's Report on Correspondence

Standing Order No 66

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13 April 2015

**To Members of the Public and Press you are hereby invited to attend the
MONTHLY MEETING of the Council**

**To be held in OWAIN GLYNDWR COMMUNITY CENTRE
Llwyn Helyg, Waunceirch, Neath SA10 7BZ
on Monday 20 April 2015, at 6.30pm**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To confirm the Minutes of the Monthly Meeting of Council held on 16 March 2015 as a correct record
- 4 Matters Arising from the Minutes
- 5 To receive the Clerk's Report and approve Payments made in April 2015, excluding personnel related payments
- 6 To consider the Clerk's Report on Planning Applications
- 7 To consider a request in relation to the Waunceirch Playing Field from the Bryncoch Environment Group
- 8 To receive an update from the Clerk on Casual Vacancies
- 9 To consider renewal of the Cadoxton allotment licenses for 2015-16
- 10 To further consider the Welsh Government Consultation Paper on Reforming Local Government
- 11 To consider matters relating to the Police or PACT Meetings
- 12 To receive reports from Members in relation to Outside Bodies

continued overleaf/

- 13 To consider passing a resolution that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following four Items by virtue of the nature of the business to be transacted, and to implement Council's Standing Order No 66 and Standing Order No 70.
- 14 To receive the Clerk's Report and approve personnel related Payments made in April 2015
- 15 To receive the Clerk's Report on Caretaker Services and consider any actions arising therefrom
- 16 To receive the Clerk's Report on discussions relating to Public Rights of Way maintenance and consider the employment implications arising therefrom.
- 17 To receive the Clerk's report on progress with and cost of Playground Improvements at –
 - Caewern and Cadoxton – Engagement and Landscape Assessments
 - Leiros Parc – Options for Improvement and Cost
- 18 To receive the Clerk's Report on Correspondence

Standing Order No 66

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15th April 2015

To Members of the Public and Press, you are hereby invited to attend a Meeting of the FESTIVALS COMMITTEE of the Council

**To be held in the CADOXTON COMMUNITY CENTRE
on Thursday 23 April 2015 at 10.00am**

**ROWLAND LANCHBURY
CLERK TO THE COUNCIL**

AGENDA

- 1 To receive apologies for absence
- 2 To receive any Declarations of Interest
- 3 To approve the Minutes of the Festivals Committee held on 10 March 2015 as a correct record (copy attached)
- 4 Matters Arising
- 5 To choose a mascot
- 6 To review action plan Version 6 and discuss arrangements for Fun Day at Owain Glyndwr Community Centre.
- 7 To review Income and Expenditure
- 8 To review First Aid Course options